



Select Board Meeting

Monday, August 10, 2026 at 6:00 pm

All participants are welcome to join in person. You may watch via Livestream and see prior meetings at: https://townhallstreams.com/towns/china_me

You may also join via Zoom

Please visit <https://chinamaine.org/> and access the calendar for the Zoom link for the meeting.

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

Select Board member Edwin S. Bailey

Select Board member Blane C. Casey

Select Board Chair Brent A. Chesley

Select Board member Natasha A. Littlefield

Select Board member Thomas A. Rumpf

4. Agenda – Welcome; agenda and decorum review

This meeting is for members of the Select Board to conduct the town's business. If a member of the public wishes to speak, time is allotted during the public comment section of the agenda. Any other participation is at the discretion of the board members and only through the chair.

5. Approval of 7/13/2026 and 7/27/2026 minutes

6. Payroll Warrant #5- \$40,239.22

7. Payables Warrant #6 - \$773,645.19

8. Unfinished Business

a. Doris L. Young Scholarship

There are three more applications that were submitted on time but were misfiled. This would be another \$4,500 which would bring total expended to \$37,500 which is still under the \$40,000 established by the board.

b. Contingency use FY 2025-2026

While reviewing accounts for the annual audit, "Historical buildings" (E 1-61-01) is over budget by \$1,202.66. This is a request to use the FY 2025-2026 contingency to cover the overage. The is attributable to heating and CMP costs above budgeted estimates.

c. Update on the CESAC from Paul Froman

China Emergency Services Committee

9. New Business

- a. CVVFD - petition**
- b. Chapter 5 - Flood Plain Management Ordinance - to replace Chapter 5 in the Land Development Code**

This was approved by the Planning Board in April 2026 and reviewed by the State of Maine and Attorney Meader.

Written summary:

After adopting the existing Floodplain Management chapter in 2011, it had never been reviewed or updated. There were several inaccuracies in it, such as allowing engineers or architects to certify elevations instead of only Professional Land Surveyors. Several citations were no longer valid, and corresponding definitions needed to be changed to satisfy federal and state requirements.

- c. Contract with City of Waterville for dispatch for fire & rescue**
- d. MMA Executive ballot**
- e. Engagement Letter for audit**
- f. Solid Waste Management and Resource Recovery Ordinance**
- g. 2025-2026 Carry forward and reserves**
- h. Maine EMS New Statute for Municipalities - China's EMS plan**

Maine EMS New Statute for Municipalities

Maine's 30-A M.R.S. §3172, enacted via LD 245 (PL 2025, c. 520), requires every town in Maine to adopt, post, and submit a Municipal EMS Plan that outlines how emergency medical transport services (ambulance coverage) are delivered within its boundaries www.maine.gov+1.

Key Requirements

Plan Adoption: Municipal officers (selectboard, city council, or equivalent) must formally adopt the plan.

Public Posting: The plan must be made available to residents and visitors.

Submission to Maine EMS: A copy must be submitted to the Department of Public Safety, Maine Emergency Medical Services (EMS) via the online portal www.maine.gov+1.

No Funding Requirement: The law does not require municipalities to fund or operate EMS services. Instead, it requires documentation of the current operational model (e.g., municipal, contracted, territorial, hybrid, or non-contracted direct-billing) Maine Municipal Association.

Purpose and Benefits

Transparency & Awareness: Ensures local officials, residents, and visitors understand how emergency medical transport is provided www.maine.gov.

Information Sharing: Encourages collaboration between EMS agency leaders and municipal leadership to clarify coverage models www.maine.gov.

Accountability: Provides a clear record of how each community's pre-hospital response system is structured.

Administrative Guidance

Maine EMS has issued Operational Bulletin #2026-07-23-01 to assist municipalities:

Municipal Resolution Template: A customizable appendix to help local boards review, vote, and post the plan www.maine.gov.

Streamlined Online Reporting: Final plan details can be submitted in minutes via an online form, without uploading physical files www.maine.gov.

Model Plan: A sample plan is included in the bulletin for reference Maine Municipal Association.

Next Steps for Municipalities

Review the Operational Bulletin and Municipal Resolution Template.

Work with EMS agency leadership to determine the current coverage model.

Draft and adopt the plan through formal board/council action.

Post the plan publicly.

Submit it online to Maine EMS.

10. Department Updates

- a. Town Clerk
- b. Public Services
- c. Code Enforcement
- d. Transfer Station

11. Public Comment

3 minutes per person – raise hand to be recognized by the chair, go to the podium (or recognized online), state your name and the agenda item you wish to speak on. All comments and questions should be directed to the chair.

12. Select Board Member Comments

13. Manager communication – non-action items

a. Upcoming meetings

August 24, Tuesday, September 8 (postponed from September 7 holiday), September 21

b. Holiday closures

Labor Day, September 7 - all municipal departments

Indigenous Peoples' Day - October 12 - all municipal departments

c. MSW will be processed through Municipal Waste Solutions starting this week

14. Adjourn

Contact: Becky Hapgood (Becky@chinamaine.org 207-445-2014) | Agenda published on 07/31/2026 at 11:20 AM



Town of China, Maine

Select Board Meeting Minutes for July 13, 2026

The meeting was called to order at 6:00 p.m. and the Select Board and audience recited the Pledge of Allegiance.

Roll Call

Select Board Members Present	Brent Chesley, Edwin Bailey, Blane Casey, Natasha Littlefield, Thomas Rumpf
Town Manager	Rebecca Hapgood
Public Present	Sheldon Goodine, Shawn Reed, and Mary Grow

Financial Warrants

The following warrants were reviewed and approved:

Warrant	Type	Amount	Vote
Warrant #2	Payroll	\$39,283.97	Approved 5-0
Warrant #3	Payables	\$586,390.86	Approved 5-0
Warrant #56	Payables	\$11,712.13 dated 6/30/2026	Approved 5-0

Approval of Minutes

The Select Board approved the June 29, 2026, Select Board Meeting Minutes. **Vote: 5-0**

Unfinished Business

Vault Addition Building Project Report

Sheldon Gooding presented a final report regarding the Vault Addition and Town Building Committee work. The report summarized accomplishments including inventory work on town buildings and development of a five-year facilities plan. Final project costs were not available at the time of the report due to remaining expenses, including flooring and other outstanding items.

Use of Contingency for 2025-2026

The Board approved contingency expenditures for FY 2025-2026. A complete list is attached to the minutes. **Vote: 5-0**



Community Forest Building Materials

The Board discussed interior finishing materials for the Community Forest building. Three supplier estimates were reviewed for tongue-and-groove pine products. Discussion focused on board width, product quality, and grade specifications.

The Board expressed a preference for:

- #2 Grade Pine
- 4-inch to 6-inch tongue-and-groove boards
- Verification of quality prior to purchase

Approximately \$13,000-\$14,000 remained available for materials, with additional operating budget funds available during the current fiscal year.

No vendor was selected at this meeting.

New Business

Blue Star Engagement Letter

Manager Hapgood presented an updated engagement letter from Blue Star Financial Services. The revised agreement reflected updated hourly rates, travel reimbursement provisions, continued budget assistance services, and the removal of a specific contract expiration date.

Manager Hapgood reported satisfaction with the services provided by Blue Star since February and recommended approval.

A motion was made to authorize Manager Hapgood to sign the updated engagement letter. **Vote: 5-0**

Public Comment

Resident David Gower proposed consideration of a future multi-use facility that would combine EMS services and community recreational space.

Discussion included:

- Potential building size of approximately 30,000 square feet.
- Preliminary cost estimates of \$2-3 million.
- Rising construction costs, particularly steel prices.
- Long-term planning opportunities for the town.



The Board agreed the concept may warrant future consideration.

Select Board Members Comments

Village Speed Humps

The Board discussed concerns regarding vehicle speeds in the village area. Public Services Director Shawn Reed and Manager Hapgood agreed to further explore temporary speed hump options and report back to the Board.

Transfer Station Staffing

The Board discussed continued staffing needs at the Transfer Station, particularly for Friday and Saturday shifts, and encouraged ongoing recruitment efforts.

Manager's Comments

Manager Hapgood provided updates on several town operations:

- Election cleanup activities are ongoing.
- ATV sticker processing has been delayed due to supply issues.
- Public Works continues road maintenance and other municipal projects.
- An employee appreciation lunch was recently held to improve employee morale and retention.
- The Town Clerk continues scanning voter registration cards and is awaiting state authorization to update voter participation records.

Manager Hapgood reminded residents that:

- Nomination papers would be available beginning July 27, 2026.
- The municipal election will take place on November 3, 2026.

Adjournment

A motion to adjourn was made and approved by the Board. **Vote: 5-0**

Respectfully submitted,

Thomas Rumpf, Secretary



Town of China, Maine

Select Board Meeting Minutes for July 27, 2026

The meeting was called to order at 6:07 p.m. and the Select Board and audience recited the Pledge of Allegiance.

Roll Call

Select Board Members Present	Chair Brent Chesley, Edwin Bailey, Blane Casey, Natasha Littlefield, Thomas Rumpf
Town Manager	Rebecca Hapgood
Public present	Mary Grow and Elaine Philbrook

Financial Warrants

The following warrants were reviewed and approved:

Warrant	Type	Amount	Vote
Warrant #3	Payroll	\$40,143.73	Approved 5-0
Warrant #4	Payables	\$100,557.49* Originally presented for \$102,057.49 but voided two checks for a total of \$1,500 (American Red Cross & KVCAP).	Approved 5-0

7. Unfinished business

Community Forest Pine Board Purchase

The board discussed an unfinished business item regarding a Community Forest Pine Board purchase. **Hunts Lumber** was approved as the vendor, having submitted the lowest price \$4,895. Funds come from Community Forest Reserve. Vote: **5-0, unanimous.**

8. New business

a. Abatements

Laverdiere & Henricks RE Act 808 (for the tax years 2023–2024 and 2024–2025):

The board approved (5-0) abatements totaling **\$599.00** for years in which homestead exemptions were not properly applied. As select board members, they may approve abatements for up to 3 years, both abatements were within scope and because of a clerical error.

b – d. Town Appointments

The following appointments were made and approved unanimously (5–0) by the board:



Appointee	Position / Committee
Sydney Laird	Town Clerk & Registrar of Voters
Joann Austin	Cemetery Committee
Amy Sylvester	China Community Forest Committee

9. Public Comment – none

10. Select Board Members Comments

Town Building Committee — Dissolution

The board discussed the current state of the Town Building Committee, which has dwindled to a single member following recent resignations. With no immediate need identified, a motion was made to **dissolve the committee until such time as it is needed again**. The motion was seconded and approved by the select board. 5-0

Kayak Kiosk — Access Issue – Manager Hapgood reported that one kayak had been rented over the weekend. An issue with access to the kayak kiosk was identified, and Public Works will be tasked with inspecting and resolving the problem. No other updates are available on the Rent.fun response to the Attorney Meader letter.

11. Manager’s Comments

- **China Community Days** — 23rd Annual event scheduled for **August 7–9**, featuring the Battle of the Buns Burger challenge, Dueling Pianos, and entertainment across multiple venues.
- **Upcoming Select Board Meetings** — August 10th and August 24th.
- **Nomination Papers** — Now available for three select board positions (Bailey, Casey and Rumpf). November election timeline was reviewed.

12. Adjournment

A motion to adjourn was made and approved by the board. 5-0

Respectfully submitted,

Thomas Rumpf, Secretary

Warrant 6

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
00389 Advanced Workplace Strategies, INC						
0061	47540	08	2 random testing	705057		
2 random testing			E 1-54-19		155.40	0.00
			Public Works / Training			
Vendor Total-					155.40	
00024 American Red Cross						
0061	47541	08	FY 26-27 Funding			
FY 26-27 Funding			E 1-58-11		500.00	0.00
			Social Svcs / Am Red Cross			
Vendor Total-					500.00	
00149 Arsenault, Stephen						
0061	47542	08	reissue Ck 46218			
Reissue CK 46218			G 1-251-01		2.31	0.00
			OS Checks			
Vendor Total-					2.31	
00854 Bernardini, Daniel						
0061	47543	08	CCD Tickles the Clown	2613		
CCD Tickles the Clown			E 2-74-02		700.00	0.00
			DevProgFund / C.2 ED Event			
Vendor Total-					700.00	
00903 Blodgett, Toby						
0061	47544	08	Trimming Causeway Rd	121		
Trimming Causeway Rd			E 1-54-02		250.00	0.00
			Public Works / Cnt lbr&eq			
Vendor Total-					250.00	
00905 Blue Star Accounting & Advising LLC						
0061	47545	08	7/7-8/3/26 16.25 hrs	26117		
7/7-8/3/26 16.25 hrs			E 1-41-36		2,843.75	0.00
			MunicipalSvc / Auditing Svc			
Vendor Total-					2,843.75	
00700 Bolduc, Peter						
0061	47546	08	Safety & pavement marking			
Safety & pavement marking			E 1-41-44		550.00	0.00
			MunicipalSvc / Parking lot			
Safety & pavement marking			E 1-52-07		995.00	0.00
			Trnsfr Statn / FacilityMain			
Vendor Total-					1,545.00	
00392 Bolster's Rubbish Removal, LLC						
0061	47547	08	7/2-7/28/26 13 loads	114735		
5 loads demo			E 1-52-06		1,375.00	0.00
			Trnsfr Statn / Hauling Cost			
8 loads MSW			E 1-52-06		2,200.00	0.00
			Trnsfr Statn / Hauling Cost			
Invoice Total-					3,575.00	
0061	47547	08	fuel surcharge 6@25.00	122512		
fuel surcharge 6@25.00			E 1-52-06		150.00	0.00
			Trnsfr Statn / Hauling Cost			
Invoice Total-					150.00	

Warrant 6

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
Vendor Total-					3,725.00	
00412 Britten, Martin						
0061	47548	08	Reissue CK 47109			
Reissue CK 47109			G 1-251-01		24.65	0.00
	OS Checks					
Vendor Total-					24.65	
00018 Central Maine Power Company						
0061	47549	08	3501-1032-923	715002722028		
3501-1032-923			E 1-54-32		576.52	0.00
	Public Works / Street Light					
Invoice Total-					576.52	
0061	47549	08	3001-2782-352	721002650738		
3001-2782-352			E 1-54-32		44.67	0.00
	Public Works / Street Light					
Invoice Total-					44.67	
Vendor Total-					621.19	
00335 Chadwick-BaRoss Inc						
0061	47550	08	Parts manual for loader	PS0026858-1		
Parts manual for loader			E 1-52-16		132.47	0.00
	Trnsfr Statn / Equip-move					
Invoice Total-					132.47	
0061	47550	08	cvrplte for bkt on loader	PS)026855-1		
cvrplte for bkt on loader			E 1-52-16		376.73	0.00
	Trnsfr Statn / Equip-move					
Invoice Total-					376.73	
0061	47550	08	airflltr/hydralc couplers	PS0027649		
airflltr/hydralc couplers			E 1-54-13		242.73	0.00
	Public Works / Excavator					
Invoice Total-					242.73	
Vendor Total-					751.93	
00445 China Lake Association						
0061	47551	08	25-26 Lake Maps			*** SEPARATE ***
25-26 Lake Maps			G 1-251-02		110.00	0.00
	LAKE MAPS					
Invoice Total-					110.00	
0061	47552	08	26-27 TIF Funds			
26-27 TIF Funds			E 2-74-04		47,900.00	0.00
	DevProgFund / C.4 Env Impr					
Invoice Total-					47,900.00	
Vendor Total-					48,010.00	
01139 Circle K						
0061	47553	08	July	114238874		
7/1 31.19 gals @ 3.27			E 1-54-22		101.88	0.00
	Public Works / Fuel					
7/14 44.96 gals @ 3.37			E 1-54-22		151.35	0.00
	Public Works / Fuel					
7/27 43.59 gals @ 3.82			E 1-54-22		166.35	0.00
	Public Works / Fuel					

Warrant 6

Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
7/30 25.31 gals @ 3.82			E 1-54-22		96.60	0.00
Public Works / Fuel						
Vendor Total-					516.18	
00277 City of Waterville						
0061	47554	08	July, Aug, Sept dispatch	9502		
CommCtr July, Aug, Sept			E 1-49-14		7,930.10	0.00
PublicSafety / WvtlDispatch						
PSAP July, Aug, Sept			E 1-49-14		4,083.38	0.00
PublicSafety / WvtlDispatch						
Vendor Total-					12,013.48	
00897 Consolidated Management Solutions Inc.						
0061	47555	08	Vault addition painting	15796		
Vault addition painting			E 1-77-14		3,096.00	0.00
ARPA / Vault						
Vendor Total-					3,096.00	
00179 Delta Ambulance Corp						
0061	47556	08	1stQ July 26-June 27	subsidy #1		
1stQ July 26-June 27			E 1-49-35		66,120.00	0.00
PublicSafety / Delta Ambula						
Vendor Total-					66,120.00	
00927 Elan Financial Services Visa						
0061	47560	08	CCD prizes	Amazon6869825		
CCD prizes			E 2-74-02		244.28	0.00
DevProgFund / C.2 ED Event						
Invoice Total-					244.28	
0061	47560	08	Microsoft 7/15-8/14/26	G171764481		
Microsoft 7/15-8/14/26			E 1-41-45		8.40	0.00
MunicipalSvc / IT						
Invoice Total-					8.40	
0061	47560	08	August China Connected	10731926		
SCPO Aug CC			E 1-41-37		531.44	0.00
MunicipalSvc / CC mailings						
CVPO Aug CC			E 1-41-37		45.24	0.00
MunicipalSvc / CC mailings						
Invoice Total-					576.68	
0061	47560	08	CCD prizes	Sams072636		
CCD prizes			E 2-74-02		256.67	0.00
DevProgFund / C.2 ED Event						
Invoice Total-					256.67	
0061	47560	08	TN830XL black toner	Amazon 6466613		
TN830XL black toner			E 1-52-04		36.99	0.00
Trnsfr Statn / Supplies						
Invoice Total-					36.99	
0061	47560	08	CCD prizes			
CCD prizes			E 2-74-02		105.49	0.00
DevProgFund / C.2 ED Event						
Invoice Total-					105.49	
0061	47560	08	CCD prizes	02727		
CCd prizes			E 2-74-02		943.42	0.00
DevProgFund / C.2 ED Event						

Warrant 6

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
Invoice Total-					943.42	
0061	47560	08	CCD prizes		Sams074276	
CCD prizes			E 2-74-02		312.04	0.00
			DevProgFund / C.2 ED Event			
Invoice Total-					312.04	
0061	47560	08	CCD costume		Amazon1406625	
CCD costume			E 2-74-02		118.67	0.00
			DevProgFund / C.2 ED Event			
Invoice Total-					118.67	
0061	47560	08	toilet paper		Amazon6395468	
toilet paper			E 1-41-38		48.88	0.00
			MunicipalSvc / Supplies			
Invoice Total-					48.88	
0061	47560	08	c-fold paper towels		Amazon5532242	
c-fold paper towels			E 1-41-38		43.95	0.00
			MunicipalSvc / Supplies			
Invoice Total-					43.95	
0061	47560	08	6 headsets		Amazon9298604	
6 headsets			E 1-41-38		779.40	0.00
			MunicipalSvc / Supplies			
Invoice Total-					779.40	
0061	47560	08	2pk 5" binders		Amazon0879460	
2pk 5" binders			E 1-41-38		30.15	0.00
			MunicipalSvc / Supplies			
Invoice Total-					30.15	
0061	47560	08	hdset/ftrest/marketing flgs		Amazon2337064	
hdset/ftrest/marketing flgs			E 1-41-38		165.88	0.00
			MunicipalSvc / Supplies			
Invoice Total-					165.88	
0061	47560	08	BH Mngrs Conference		24B73P	
BH Mngrs Conference			E 1-41-03		151.86	0.00
			MunicipalSvc / Travel/trng			
Invoice Total-					151.86	
0061	47560	08	office chair		Amazon5309820	
office chair			E 1-41-38		359.99	0.00
			MunicipalSvc / Supplies			
Invoice Total-					359.99	
0061	47560	08	4pk TN223 toner		Amazon3703457	
4pk TN223 toner			E 1-52-04		88.43	0.00
			Trnsfr Statn / Supplies			
Invoice Total-					88.43	
0061	47560	08	2 footrests		Amazon7295440	
2 footrests			E 1-41-38		41.74	0.00
			MunicipalSvc / Supplies			
Invoice Total-					41.74	
0061	47560	08	CCD Community Dinner		Sams073846	
CCD Community Dinner			E 2-74-02		347.39	0.00
			DevProgFund / C.2 ED Event			
Invoice Total-					347.39	
0061	47560	08	CCD Community Dinner		41618	

Warrant 6

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
CCD Community Dinner			E 2-74-02		47.07	0.00
			DevProgFund / C.2 ED Event			
Invoice Total-					47.07	
0061	47560	08	election table skirts	Amazon2114616		
election table skirts			E 1-41-42		18.99	0.00
			MunicipalSvc / ElectionCost			
Invoice Total-					18.99	
0061	47560	08	2 vent soffit	Amazon1777837		
2 vent soffit			E 1-43-16		24.68	0.00
			Boards/Cmtes / CommForest			
Invoice Total-					24.68	
0061	47560	08	micro SDcards for cameras	Amazon8182626		
micro SDcards for cameras			E 1-54-03		44.99	0.00
			Public Works / Supplies			
Invoice Total-					44.99	
0061	47560	08	CCD prizes	Tobeys		
CCD prizes			E 2-74-02		300.00	0.00
			DevProgFund / C.2 ED Event			
Invoice Total-					300.00	
0061	47560	08	CCD prizes	Back's Dairy		
CCD prizes			E 2-74-02		60.00	0.00
			DevProgFund / C.2 ED Event			
Invoice Total-					60.00	
0061	47560	08	CCD prizes	Nash's Cafe		
CCD prizes			E 2-74-02		250.00	0.00
			DevProgFund / C.2 ED Event			
Invoice Total-					250.00	
0061	47560	08	CCD prizes	Hannaford		
CCD prizes			E 2-74-02		300.00	0.00
			DevProgFund / C.2 ED Event			
Invoice Total-					300.00	
0061	47560	08	CCD prizes	Majek		
CCD prizes			E 2-74-02		300.00	0.00
			DevProgFund / C.2 ED Event			
Invoice Total-					300.00	
0061	47560	08	CCD prizes	CLP		
CCD prizes			E 2-74-02		350.00	0.00
			DevProgFund / C.2 ED Event			
Invoice Total-					350.00	
0061	47560	08	ratchet strap tie downs	Amazon4894666		
ratchet strap tie downs			E 1-54-03		57.89	0.00
			Public Works / Supplies			
Invoice Total-					57.89	
0061	47560	08	CCD 600 wrist bands	AmazonBH		
CCD 600 wrist bands			E 2-74-02		18.74	0.00
			DevProgFund / C.2 ED Event			
Invoice Total-					18.74	
0061	47560	08	July Spypoint			
July Spypoint			E 1-41-45		30.00	0.00
			MunicipalSvc / IT			
Invoice Total-					30.00	

Warrant 6

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
0061	47560	08	CCD Ice	Hannaford		
CCD Ice			E 2-74-02		30.76	0.00
			DevProgFund / C.2 ED Event			
Invoice Total-					30.76	
0061	47560	08	CCD Ice	Hannaford		
CCD Ice			E 2-74-02		30.76	0.00
			DevProgFund / C.2 ED Event			
Invoice Total-					30.76	
0061	47560	08	August Adobe			
August Adobe			E 1-41-45		21.09	0.00
			MunicipalSvc / IT			
Invoice Total-					21.09	
Vendor Total-					6,545.28	
00813 ERGOS Technology Partners, Inc.						
0061	47561	08	August billing	1476916		
August billing			E 1-41-45		50.00	0.00
			MunicipalSvc / IT			
August billing			E 1-52-20		20.00	0.00
			Trnsfr Statn / IT			
August billing			E 1-54-26		25.00	0.00
			Public Works / IT			
August billing			E 1-49-44		5.00	0.00
			PublicSafety / ACO sup&equi			
August billing			E 1-43-06		30.00	0.00
			Boards/Cmtes / Planning Brd			
August billing			E 1-43-17		25.00	0.00
			Boards/Cmtes / Select Board			
Invoice Total-					155.00	
0061	47561	08	August monitoring	1476915		
August monitoring			E 1-41-45		59.90	0.00
			MunicipalSvc / IT			
Invoice Total-					59.90	
0061	47561	08	July TO remote support	1478570		
July TO remote support			E 1-41-45		343.75	0.00
			MunicipalSvc / IT			
Invoice Total-					343.75	
Vendor Total-					558.65	
01019 Fastenal						
0061	47562	08	safety vests	MEEAS129823		
safety vests			E 1-54-03		119.40	0.00
			Public Works / Supplies			
Vendor Total-					119.40	
00537 Finley, Julie						
0061	47563	08	7/27-7/31/26 35 miles			
7/27-7/31/26 35 miles			E 1-54-39		25.38	0.00
			Public Works / CemeteryMnt			
Invoice Total-					25.38	
0061	47563	08	8/4/26 36 miles			
8/4/26 36 miles			E 1-54-39		26.10	0.00
			Public Works / CemeteryMnt			
Invoice Total-					26.10	

Warrant 6

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
Vendor Total-					51.48	
00364 Finley, Steven						
0061	47564	08	Causeway street light			
Causeway street light			E 1-54-32		1,400.00	0.00
			Public Works / Street Light			
Invoice Total-					1,400.00	
0061	47564	08	rplcd brkrs at barn			
rplcd brkrs at barn			E 1-54-16		425.00	0.00
			Public Works / FacilityMain			
Invoice Total-					425.00	
Vendor Total-					1,825.00	
00888 Fitzgerald, Josiah and						
0061	47565	08	Reissue CK 46774			
Reissue CK 46774			G 1-251-01		500.00	0.00
			OS Checks			
Vendor Total-					500.00	
00219 Flores & Associates						
0061	47566	08	July	891191		
July			E 1-46-05		56.00	0.00
			PayrollExp / Health Reimb			
Vendor Total-					56.00	
00483 French, Nicholas						
0061	47567	08	7/24-8/5/26 113 miles			
7/24-8/5/26 113 miles			E 1-41-03		81.93	0.00
			MunicipalSvc / Travel/trng			
Vendor Total-					81.93	
00906 Froman, Paul						
0061	47568	08	July 9th & 23rd meetings	CESAC26-03		
July 9th & 23rd meetings			E 1-64-01		1,200.00	0.00
			Contingency / Contingency			
Vendor Total-					1,200.00	
00374 GoTo Communication, Inc.						
0061	47569	08	August	7105598142		
Town Office Phones			E 1-41-32		261.00	0.00
			MunicipalSvc / Utilities			
Transfer Station Phones			E 1-52-03		63.44	0.00
			Trnsfr Statn / Utilities			
Public Works Phones			E 1-54-09		63.44	0.00
			Public Works / Utilities			
Vendor Total-					387.88	
00211 Hapgood, Rebecca J						
0061	47570	08	7/6-8/8/25 283.3 miles			
7/6-8/8/25 283.3 miles			E 1-41-03		205.39	0.00
			MunicipalSvc / Travel/trng			
Vendor Total-					205.39	
00110 Harris Computer Systems						
0061	47571	08	August 26-January 27	3891		

Warrant 6

Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
August 26-January 27			E 1-41-45		12,269.41	0.00
			MunicipalSvc / IT			
Vendor Total-					12,269.41	
00922 Howl USA LLC						
0061	47572	08	Dueling Pianos CCD final	3619F		
Dueling Pianos CCD final			E 2-74-02		2,250.00	0.00
			DevProgFund / C.2 ED Event			
Vendor Total-					2,250.00	
00858 Jordans Cleaning Solutions LLC						
0061	47573	08	July	2846		
July			E 1-41-34		1,470.00	0.00
			MunicipalSvc / Maintenance			
July			E 1-52-07		490.00	0.00
			Trnsfr Statn / FacilityMain			
July			E 1-54-16		490.00	0.00
			Public Works / FacilityMain			
Vendor Total-					2,450.00	
00802 Kennebec County Sheriff's Office						
0061	47574	08	7/17/26 5 hrs	26-34		
7/17/26 5 hrs			E 1-49-36		475.00	0.00
			PublicSafety / KSO Deputy			
Vendor Total-					475.00	
00203 KVCAP-Demand Response						
0061	47575	08	FY 26-27 Funding			
FY 26-27 Funding			E 1-58-13		1,000.00	0.00
			Social Svcs / KVCAP-trnsp			
Vendor Total-					1,000.00	
00068 Lakeview Lumber Company						
0061	47576	08	flagcautiontape/gradestke	337286		
flagcautiontape/gradestke			E 1-54-03		117.75	0.00
			Public Works / Supplies			
Invoice Total-					117.75	
0061	47576	08	lumber for brdge/rdg tree	337149		
lumber for brdge/rdg tree			E 1-43-16		88.33	0.00
			Boards/Cmtes / CommForest			
Invoice Total-					88.33	
0061	47576	08	Comm Forest gate	337276		
Comm Forest gate			E 1-43-16		239.85	0.00
			Boards/Cmtes / CommForest			
Invoice Total-					239.85	
0061	47576	08	sndbgs/spraypnt/waspspray	336984		
sndbgs/spraypnt/waspspray			E 1-52-04		60.91	0.00
			Trnsfr Statn / Supplies			
Invoice Total-					60.91	
Vendor Total-					506.84	
00466 Maine Scale LLC						
0061	47577	08	annual insp maint/calibra	10880		
annual insp maint/calibra			E 1-52-17		960.00	0.00
			Trnsfr Statn / Equip-statio			

Warrant 6

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
Vendor Total-					960.00	
00331 Motor Supply Augusta						
0061	47578	08	hydraulic fittings		1450GJ9055	
hydraulic fittings			E 1-54-03		76.87	0.00
			Public Works / Supplies			
Invoice Total-					76.87	
0061	47578	08	hydraulic fittings		1450GJ7366	
hydraulic fittings			E 1-54-03		55.94	0.00
			Public Works / Supplies			
Invoice Total-					55.94	
0061	47578	08	TK19 fuel/wtr seperator		1450GJ8586	
TK19 fuel/wtr seperator			E 1-54-44		185.12	0.00
			Public Works / 24WstrnTK19			
Invoice Total-					185.12	
0061	47578	08	TK20 fuel/wtr seperator		1450GJ8585	
TK20 fuel/wtr seperator			E 1-54-45		185.12	0.00
			Public Works / 25WstrnTK20			
Invoice Total-					185.12	
0061	47578	08	hydraulic fitting		1450GJ7791	
hydraulic fitting			E 1-54-03		16.43	0.00
			Public Works / Supplies			
Invoice Total-					16.43	
Vendor Total-					519.48	
00314 MRRA Marketing Cooperative						
0061	47579	08	59 Freon Units		13855	
59 Freon Units @ 7.50			E 1-52-11		442.50	0.00
			Trnsfr Statn / Recycling			
59 Coop Fees			E 1-52-11		88.50	0.00
			Trnsfr Statn / Recycling			
Vendor Total-					531.00	
00600 Municipal Waste Solutions, LLC						
0061	47580	08	7/20-7/26 14.36T@ 90.02		10752	
7/20-7/26 14.36T @ 90.02			E 1-52-05		1,292.69	0.00
			Trnsfr Statn / Tipping Fees			
Invoice Total-					1,292.69	
0061	47580	08	7/27-7/31/26 26.82T@90.02		10845	
14.72 tons @ 90.02			E 1-52-05		1,325.10	0.00
			Trnsfr Statn / Tipping Fees			
12.10 tons @ 90.02			E 1-52-05		1,089.24	0.00
			Trnsfr Statn / Tipping Fees			
Invoice Total-					2,414.34	
Vendor Total-					3,707.03	
00006 Northeast Coffee Company						
0061	47581	08	July water		2521720	
July water			E 1-41-38		44.25	0.00
			MunicipalSvc / Supplies			
Invoice Total-					44.25	
0061	47581	08	August water		2522856	
August water			E 1-52-04		8.50	0.00
			Trnsfr Statn / Supplies			

Warrant 6

Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
Invoice Total-					8.50	
0061	47581	08	July water	2517030		
July water			E 1-52-04		16.25	0.00
			Trnsfr Statn / Supplies			
Invoice Total-					16.25	
Vendor Total-					69.00	
00570 Northeast Traffic Technologies, LLC						
0061	47582	08	data box traffic lights	2409473		
data box traffic lights			E 1-54-05		1,280.00	0.00
			Public Works / Equip Maint			
Vendor Total-					1,280.00	
00475 Pierce Works LLC						
0061	47583	08	Bog/Hanson Rd tree mulch	6681		
Bog/Hanson Rd tree mulch			E 1-54-11		24,538.50	0.00
			Public Works / Tree removal			
Vendor Total-					24,538.50	
00538 Pine Tree Waste, INC						
0061	47584	08	June ballfields	68678021		
June ballfields			E 1-43-12		335.00	0.00
			Boards/Cmtes / Recreation			
Vendor Total-					335.00	
00860 Plato, Brian						
0061	47585	08	CCD			
CCD			E 2-74-02		100.00	0.00
			DevProgFund / C.2 ED Event			
Vendor Total-					100.00	
00639 Pro Tree Services, Inc						
0061	47586	08	Tree cleanup after storm	2249		
storm tree cleanup			E 1-54-39		200.00	0.00
			Public Works / CemeteryMnt			
storm tree cleanup			E 1-41-18		1,900.00	0.00
			MunicipalSvc / 2025 1%py			
Neck Rd storm tree clnup			E 1-54-11		1,900.00	0.00
			Public Works / Tree removal			
Vendor Total-					4,000.00	
00360 Quadient Finance USA, INC.						
0061	47587	08	Postage 7/30/26			
Postage 7/30/26			E 1-41-35		1,000.00	0.00
			MunicipalSvc / Postage			
Vendor Total-					1,000.00	
00977 RSU #18						
0061	47588	08	August			
August			E 1-51-01		520,820.42	0.00
			Education / Regular Budg			
Vendor Total-					520,820.42	
00276 Satellite Security						
0061	47589	08	August	2070		

Warrant 6

Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
August			E 1-52-03		59.00	0.00
	Trnsfr Statn / Utilities					
Vendor Total-					59.00	
00669 Sherwin Williams						
0061	47590	08	paint for dumpster/scales	64962131690826		
paint for dumpster/scales			E 1-52-04		337.48	0.00
	Trnsfr Statn / Supplies					
Vendor Total-					337.48	
00196 Spectrum Enterprise						
0061	47591	08	7/27-8/26/26 service	145860201072126		
7/27-8/26/26 service			E 1-41-32		180.56	0.00
	MunicipalSvc / Utilities					
Invoice Total-					180.56	
0061	47591	08	7/21-8/20/26	146458001072126		
7/21-8/20/26			E 1-54-09		100.00	0.00
	Public Works / Utilities					
Invoice Total-					100.00	
0061	47591	08	7/25-8/24/26	146448901072126		
7/25-8/24/26			E 1-52-03		100.00	0.00
	Trnsfr Statn / Utilities					
Invoice Total-					100.00	
Vendor Total-					380.56	
00632 Stark, Tory						
0061	47592	08	Reissue CKS 46514/46756			
Reissue CKS 46514/46756			G 1-251-01		55.00	0.00
	OS Checks					
Vendor Total-					55.00	
00016 The Law Office of						
0061	47593	08	Reissue CK46336			*** SEPARATE ***
Reissue CK46336			G 1-251-01		2,675.84	0.00
	OS Checks					
Invoice Total-					2,675.84	
0061	47594	08	July	2026-06		
Rent.Fun			E 1-41-60		75.00	0.00
	MunicipalSvc / Legal					
Elisens			E 1-41-60		750.00	0.00
	MunicipalSvc / Legal					
PSAP contract			E 1-41-60		375.00	0.00
	MunicipalSvc / Legal					
Land use matter			E 1-41-60		50.00	0.00
	MunicipalSvc / Legal					
Solid Waste Ordinance			E 1-41-60		1,125.00	0.00
	MunicipalSvc / Legal					
Invoice Total-					2,375.00	
Vendor Total-					5,050.84	
00460 The Town Line, INC.						
0061	47595	08	deputy clerk ad	57578		
deputy clerk ad			E 1-41-39		50.00	0.00
	MunicipalSvc / Ads/Notices					
Vendor Total-					50.00	

Warrant 6

Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
00282 Town Hall Streams, LLC						
0061	47596	08	August	17608		
August			E 1-41-45		250.00	0.00
			MunicipalSvc / IT			
Vendor Total-					250.00	
00072 Treasurer, State of Maine (DOGS)						
0061	47597	08	July dogs			
July 3 M/F			G 1-212-00		30.00	0.00
			STATE DOGS			
July 7 S/N			G 1-212-00		21.00	0.00
			STATE DOGS			
Vendor Total-					51.00	
01099 Treasurer, State of Maine (Dsptch)						
0061	47598	08	7/1-9/30/26 PSAP	270701DSP04		
7/1-9/30/26 PSAP			E 1-49-37		13,671.00	0.00
			PublicSafety / StofMEDisp			
Vendor Total-					13,671.00	
00073 Treasurer, State of Maine (HE)						
0061	47599	08	Permit #4929 8/5/25			
Permit #4929			G 1-214-00		40.00	0.00
			STATE PLMB			
Vendor Total-					40.00	
00077 Treasurer, State of Maine- IF&W						
0061	47538	08	7/27-8/2/2026 sales	170641		*** SEPARATE ***
7/27-8/2/2026 sales			G 1-211-00		1,277.50	0.00
			STATE RVS			
Invoice Total-					1,277.50	
0061	47600	08	8/3-8/9/26 sales	170676		
8/3-8/9/26 sales			G 1-211-00		1,211.50	0.00
			STATE RVS			
Invoice Total-					1,211.50	
Vendor Total-					2,489.00	
00076 Treasurer, State of Maine- MVD						
0061	47539	08	7/25-8/1/26 sales			*** SEPARATE ***
7/25-8/1/26 sales			G 1-210-00		12,304.48	0.00
			STATE MVD			
Invoice Total-					12,304.48	
0061	47601	08	8/1-8/6/26 sales			*** SEPARATE ***
8/1-8/6/26 sales			G 1-210-00		5,352.75	0.00
			STATE MVD			
Invoice Total-					5,352.75	
0061	47602	08	8/6-8/7/26 sales			*** SEPARATE ***
8/6-8/7/26 sales			G 1-210-00		1,198.25	0.00
			STATE MVD			
Invoice Total-					1,198.25	
Vendor Total-					18,855.48	
00188 Waste Management Disposal Services						
0061	47603	08	7/16-7/31/26 20.46T@83.05	0065226-2128-0		

Warrant 6

Jrnl	Check	Month	Invoice Description	Reference	
Description			Account	Proj	Amount
20.46T @ 83.05			E 1-52-09		1,699.20
	Trnsfr Statn / Demo Tipping				
20.46T fees @ 5.00			E 1-52-09		102.30
	Trnsfr Statn / Demo Tipping				
Vendor Total-					1,801.50
00867 Wings Custom Apparel LLC					
0061	47604	08	CCD shirts	1576	
CCD shirts			E 2-74-02		1,336.75
	DevProgFund / C.2 ED Event				0.00
Vendor Total-					1,336.75
Prepaid Total-					13,581.98
Current Total-					756,743.78
EFT Total-					3,319.43
Warrant Total-					773,645.19

THE ABOVE IS A TRUE WARRANT OF THE MUNICIPALITY OF CHINA, MAINE ATTEST:

Select Board

Warrant Recap

Warrant 6

Vendor-----	Amount	Account-----
00897 Consolidated Management Solutions Inc.	\$3,096.00	CHINA - ARPA / Vault
00927 Elan Financial Services Visa	\$24.68	CHINA - Boards/Cmtes / CommForest
00068 Lakeview Lumber Company	\$88.33	CHINA - Boards/Cmtes / CommForest
00068 Lakeview Lumber Company	\$239.85	CHINA - Boards/Cmtes / CommForest
00813 ERGOS Technology Partners, Inc.	\$30.00	CHINA - Boards/Cmtes / Planning Brd
00538 Pine Tree Waste, INC	\$335.00	CHINA - Boards/Cmtes / Recreation
00813 ERGOS Technology Partners, Inc.	\$25.00	CHINA - Boards/Cmtes / Select Board
	\$742.86	
00906 Froman, Paul	\$1,200.00	CHINA - Contingency / Contingency
00977 RSU #18	\$520,820.42	CHINA - Education / Regular Budg
00639 Pro Tree Services, Inc	\$1,900.00	CHINA - MunicipalSvc / 2025 1%py
00460 The Town Line, INC.	\$50.00	CHINA - MunicipalSvc / Ads/Notices
00905 Blue Star Accounting & Advising LLC	\$2,843.75	CHINA - MunicipalSvc / Auditing Svc
00927 Elan Financial Services Visa	\$531.44	CHINA - MunicipalSvc / CC mailings
00927 Elan Financial Services Visa	\$45.24	CHINA - MunicipalSvc / CC mailings
00927 Elan Financial Services Visa	\$18.99	CHINA - MunicipalSvc / ElectionCost
00927 Elan Financial Services Visa	\$8.40	CHINA - MunicipalSvc / IT
00927 Elan Financial Services Visa	\$30.00	CHINA - MunicipalSvc / IT
00927 Elan Financial Services Visa	\$21.09	CHINA - MunicipalSvc / IT
00813 ERGOS Technology Partners, Inc.	\$50.00	CHINA - MunicipalSvc / IT
00813 ERGOS Technology Partners, Inc.	\$59.90	CHINA - MunicipalSvc / IT
00813 ERGOS Technology Partners, Inc.	\$343.75	CHINA - MunicipalSvc / IT
00110 Harris Computer Systems	\$12,269.41	CHINA - MunicipalSvc / IT
00282 Town Hall Streams, LLC	\$250.00	CHINA - MunicipalSvc / IT
00016 The Law Office of	\$75.00	CHINA - MunicipalSvc / Legal
00016 The Law Office of	\$750.00	CHINA - MunicipalSvc / Legal
00016 The Law Office of	\$375.00	CHINA - MunicipalSvc / Legal
00016 The Law Office of	\$50.00	CHINA - MunicipalSvc / Legal
00016 The Law Office of	\$1,125.00	CHINA - MunicipalSvc / Legal
00858 Jordans Cleaning Solutions LLC	\$1,470.00	CHINA - MunicipalSvc / Maintenance
00700 Bolduc, Peter	\$550.00	CHINA - MunicipalSvc / Parking lot
00360 Quadient Finance USA, INC.	\$1,000.00	CHINA - MunicipalSvc / Postage
00927 Elan Financial Services Visa	\$48.88	CHINA - MunicipalSvc / Supplies
00927 Elan Financial Services Visa	\$43.95	CHINA - MunicipalSvc / Supplies
00927 Elan Financial Services Visa	\$779.40	CHINA - MunicipalSvc / Supplies
00927 Elan Financial Services Visa	\$30.15	CHINA - MunicipalSvc / Supplies
00927 Elan Financial Services Visa	\$165.88	CHINA - MunicipalSvc / Supplies
00927 Elan Financial Services Visa	\$359.99	CHINA - MunicipalSvc / Supplies
00927 Elan Financial Services Visa	\$41.74	CHINA - MunicipalSvc / Supplies
00006 Northeast Coffee Company	\$44.25	CHINA - MunicipalSvc / Supplies
00927 Elan Financial Services Visa	\$151.86	CHINA - MunicipalSvc / Travel/trng
00483 French, Nicholas	\$81.93	CHINA - MunicipalSvc / Travel/trng
00211 Hapgood, Rebecca J	\$205.39	CHINA - MunicipalSvc / Travel/trng
00374 GoTo Communication, Inc.	\$261.00	CHINA - MunicipalSvc / Utilities

00196 Spectrum Enterprise	\$180.56 CHINA - MunicipalSvc / Utilities
\$26,211.95	
00219 Flores & Associates	\$56.00 CHINA - PayrollExp / Health Reimb
00331 Motor Supply Augusta	\$185.12 CHINA - Public Works / 24WstrnTK19
00331 Motor Supply Augusta	\$185.12 CHINA - Public Works / 25WstrnTK20
00537 Finley, Julie	\$25.38 CHINA - Public Works / CemeteryMnt
00537 Finley, Julie	\$26.10 CHINA - Public Works / CemeteryMnt
00639 Pro Tree Services, Inc	\$200.00 CHINA - Public Works / CemeteryMnt
00903 Blodgett, Toby	\$250.00 CHINA - Public Works / Cnt lbr&eq
00570 Northeast Traffic Technologies, LLC	\$1,280.00 CHINA - Public Works / Equip Maint
00335 Chadwick-BaRoss Inc	\$242.73 CHINA - Public Works / Excavator
00364 Finley, Steven	\$425.00 CHINA - Public Works / FacilityMain
00858 Jordans Cleaning Solutions LLC	\$490.00 CHINA - Public Works / FacilityMain
01139 Circle K	\$101.88 CHINA - Public Works / Fuel
01139 Circle K	\$151.35 CHINA - Public Works / Fuel
01139 Circle K	\$166.35 CHINA - Public Works / Fuel
01139 Circle K	\$96.60 CHINA - Public Works / Fuel
00813 ERGOS Technology Partners, Inc.	\$25.00 CHINA - Public Works / IT
00018 Central Maine Power Company	\$576.52 CHINA - Public Works / Street Light
00018 Central Maine Power Company	\$44.67 CHINA - Public Works / Street Light
00364 Finley, Steven	\$1,400.00 CHINA - Public Works / Street Light
00927 Elan Financial Services Visa	\$44.99 CHINA - Public Works / Supplies
00927 Elan Financial Services Visa	\$57.89 CHINA - Public Works / Supplies
01019 Fastenal	\$119.40 CHINA - Public Works / Supplies
00068 Lakeview Lumber Company	\$117.75 CHINA - Public Works / Supplies
00331 Motor Supply Augusta	\$76.87 CHINA - Public Works / Supplies
00331 Motor Supply Augusta	\$55.94 CHINA - Public Works / Supplies
00331 Motor Supply Augusta	\$16.43 CHINA - Public Works / Supplies
00389 Advanced Workplace Strategies, INC	\$155.40 CHINA - Public Works / Training
00475 Pierce Works LLC	\$24,538.50 CHINA - Public Works / Tree removal
00639 Pro Tree Services, Inc	\$1,900.00 CHINA - Public Works / Tree removal
00374 GoTo Communication, Inc.	\$63.44 CHINA - Public Works / Utilities
00196 Spectrum Enterprise	\$100.00 CHINA - Public Works / Utilities
\$33,118.43	
00813 ERGOS Technology Partners, Inc.	\$5.00 CHINA - PublicSafety / ACO sup&equi
00179 Delta Ambulance Corp	\$66,120.00 CHINA - PublicSafety / Delta Ambula
00802 Kennebec County Sheriff's Office	\$475.00 CHINA - PublicSafety / KSO Deputy
01099 Treasurer, State of Maine (Dsptch)	\$13,671.00 CHINA - PublicSafety / StofMEDisp
00277 City of Waterville	\$7,930.10 CHINA - PublicSafety / WvtdDispatch
00277 City of Waterville	\$4,083.38 CHINA - PublicSafety / WvtdDispatch
\$92,284.48	
00024 American Red Cross	\$500.00 CHINA - Social Svcs / Am Red Cross
00203 KVCAP-Demand Response	\$1,000.00 CHINA - Social Svcs / KVCAP-trnsp
\$1,500.00	
00188 Waste Management Disposal Services	\$1,699.20 CHINA - Trnsfr Statn / Demo Tipping
00188 Waste Management Disposal Services	\$102.30 CHINA - Trnsfr Statn / Demo Tipping
00335 Chadwick-BaRoss Inc	\$132.47 CHINA - Trnsfr Statn / Equip-move
00335 Chadwick-BaRoss Inc	\$376.73 CHINA - Trnsfr Statn / Equip-move
00466 Maine Scale LLC	\$960.00 CHINA - Trnsfr Statn / Equip-statio
00700 Bolduc, Peter	\$995.00 CHINA - Trnsfr Statn / FacilityMain
00858 Jordans Cleaning Solutions LLC	\$490.00 CHINA - Trnsfr Statn / FacilityMain

00392 Bolster's Rubbish Removal, LLC	\$1,375.00 CHINA - Trnsfr Statn / Hauling Cost
00392 Bolster's Rubbish Removal, LLC	\$2,200.00 CHINA - Trnsfr Statn / Hauling Cost
00392 Bolster's Rubbish Removal, LLC	\$150.00 CHINA - Trnsfr Statn / Hauling Cost
00813 ERGOS Technology Partners, Inc.	\$20.00 CHINA - Trnsfr Statn / IT
00314 MRRA Marketing Cooperative	\$442.50 CHINA - Trnsfr Statn / Recycling
00314 MRRA Marketing Cooperative	\$88.50 CHINA - Trnsfr Statn / Recycling
00927 Elan Financial Services Visa	\$36.99 CHINA - Trnsfr Statn / Supplies
00927 Elan Financial Services Visa	\$88.43 CHINA - Trnsfr Statn / Supplies
00068 Lakeview Lumber Company	\$60.91 CHINA - Trnsfr Statn / Supplies
00006 Northeast Coffee Company	\$8.50 CHINA - Trnsfr Statn / Supplies
00006 Northeast Coffee Company	\$16.25 CHINA - Trnsfr Statn / Supplies
00669 Sherwin Williams	\$337.48 CHINA - Trnsfr Statn / Supplies
00600 Municipal Waste Solutions, LLC	\$1,292.69 CHINA - Trnsfr Statn / Tipping Fees
00600 Municipal Waste Solutions, LLC	\$1,325.10 CHINA - Trnsfr Statn / Tipping Fees
00600 Municipal Waste Solutions, LLC	\$1,089.24 CHINA - Trnsfr Statn / Tipping Fees
00374 GoTo Communication, Inc.	\$63.44 CHINA - Trnsfr Statn / Utilities
00276 Satellite Security	\$59.00 CHINA - Trnsfr Statn / Utilities
00196 Spectrum Enterprise	\$100.00 CHINA - Trnsfr Statn / Utilities

\$13,509.73

00445 China Lake Association	\$110.00 CHINA / LAKE MAPS
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00149 Arsenault, Stephen	\$2.31 CHINA / OS Checks
00412 Britten, Martin	\$24.65 CHINA / OS Checks
00888 Fitzgerald, Josiah and	\$500.00 CHINA / OS Checks
00632 Stark, Tory	\$55.00 CHINA / OS Checks
00016 The Law Office of	\$2,675.84 CHINA / OS Checks

\$3,257.80

00072 Treasurer, State of Maine (DOGS)	\$30.00 CHINA / STATE DOGS
00072 Treasurer, State of Maine (DOGS)	\$21.00 CHINA / STATE DOGS
00076 Treasurer, State of Maine- MVD	\$12,304.48 CHINA / STATE MVD
00076 Treasurer, State of Maine- MVD	\$5,352.75 CHINA / STATE MVD
00076 Treasurer, State of Maine- MVD	\$1,198.25 CHINA / STATE MVD
00073 Treasurer, State of Maine (HE)	\$40.00 CHINA / STATE PLMB
00077 Treasurer, State of Maine- IF&W	\$1,277.50 CHINA / STATE RVS
00077 Treasurer, State of Maine- IF&W	\$1,211.50 CHINA / STATE RVS

\$21,435.48

00854 Bernardini, Daniel	\$700.00 TIF FUND - DevProgFund / C.2 ED Event
00927 Elan Financial Services Visa	\$244.28 TIF FUND - DevProgFund / C.2 ED Event
00927 Elan Financial Services Visa	\$256.67 TIF FUND - DevProgFund / C.2 ED Event
00927 Elan Financial Services Visa	\$105.49 TIF FUND - DevProgFund / C.2 ED Event
00927 Elan Financial Services Visa	\$943.42 TIF FUND - DevProgFund / C.2 ED Event
00927 Elan Financial Services Visa	\$312.04 TIF FUND - DevProgFund / C.2 ED Event
00927 Elan Financial Services Visa	\$118.67 TIF FUND - DevProgFund / C.2 ED Event
00927 Elan Financial Services Visa	\$347.39 TIF FUND - DevProgFund / C.2 ED Event
00927 Elan Financial Services Visa	\$47.07 TIF FUND - DevProgFund / C.2 ED Event
00927 Elan Financial Services Visa	\$300.00 TIF FUND - DevProgFund / C.2 ED Event
00927 Elan Financial Services Visa	\$60.00 TIF FUND - DevProgFund / C.2 ED Event
00927 Elan Financial Services Visa	\$250.00 TIF FUND - DevProgFund / C.2 ED Event
00927 Elan Financial Services Visa	\$300.00 TIF FUND - DevProgFund / C.2 ED Event
00927 Elan Financial Services Visa	\$300.00 TIF FUND - DevProgFund / C.2 ED Event
00927 Elan Financial Services Visa	\$350.00 TIF FUND - DevProgFund / C.2 ED Event

00927 Elan Financial Services Visa	\$18.74 TIF FUND - DevProgFund / C.2 ED Event
00927 Elan Financial Services Visa	\$30.76 TIF FUND - DevProgFund / C.2 ED Event
00927 Elan Financial Services Visa	\$30.76 TIF FUND - DevProgFund / C.2 ED Event
00922 Howl USA LLC	\$2,250.00 TIF FUND - DevProgFund / C.2 ED Event
00860 Plato, Brian	\$100.00 TIF FUND - DevProgFund / C.2 ED Event
00867 Wings Custom Apparel LLC	\$1,336.75 TIF FUND - DevProgFund / C.2 ED Event
00445 China Lake Association	\$47,900.00 TIF FUND - DevProgFund / C.4 Env Impr
	\$56,302.04

Prepaid Total--	\$13,581.98
Current Total--	\$760,063.21
Warrant Total--	\$773,645.19

Contingency 2025-2026

			Expended	Unspent
Beginnig balance	7/1/2025	\$75,000.00		
Meeting date	For			
	9/11/2025	electronic sign by road	\$8,163.00	
11/3/2025 (SB email 10/17/2025)		cat euthanasia	\$232.60	
1/15/2026 to SB - 2/26/26		WasteZero - Palermo bags	\$6,196.50	
	2/9/2026	Froman, Paul	\$1,200.00	
	6/26/2026	J&M Exterior - fire pond fence repair	\$2,000.00	

8/10/2026

Historical Buildings (61-01)

\$ 1,202.66

Prior approved		w/o yellow	\$17,792.10	
		Balance	6/30/2026	\$57,207.90
		Less \$1202.66	8/10/2026	\$56,005.24

This is to approve the use of \$1,202.66 from FY 25-26 to cover the overage in 61-01 Historical buildings (for heat & lights)

Approved:



Town of China

571 Lakeview Drive; China, ME 04358

(207) 445-2014 info@chinamaine.org

August 10, 2026

To the Select Board,

The Clerks of the Town of China received a petition for a new Tanker Fire Truck for the China Village Fire Department on Thursday, August 6, 2026. Deputy Clerk, Tammy Bailey, reviewed each signature carefully and determined that there were 224 valid signatures. Tammy determined that three of the signatures included in the petition were non-registered voters within the Town of China. She also determined that one voter had signed the petition twice, resulting in a duplicate signature that does not count toward the total number of signatures.

Town Clerk, Sydney Laird, then reviewed the three signatures that were noted as non-registered voters and confirmed that they were in fact not registered to vote in the Town of China. She also reviewed the duplicate signature, confirming that the same resident signed the petition twice. Only one is to be counted towards the total number of signatures.

After reviewing the petition and verifying all signatures, the petition had a total of 224 valid signatures. The number of voters who signed the petition must equal a minimum of 10% of the number of votes cast at the last gubernatorial election in the Town. The total ballots cast at the Town's last gubernatorial election were 2,242, 10% of that number equals 224.2 which must be rounded up to 225 signatures.

Falling one signature short, the petition is incomplete and may be refused.

Respectfully,

Sydney Laird
Town Clerk

[30-A M.R.S. §§ 2522 and 2528(5)]

(This petition must be signed by not fewer than 225 currently-registered voters of the Town of China, Maine.)

To the Municipal Officers of the Town of China, Maine:

We, the undersigned voters of the Town of China, Maine, qualified to vote in all town affairs, hereby request that you place the following article before the voters for their consideration at [circulator, check (✓) or cross mark (X) one of the following two options in the presence of the town clerk before circulating this petition] at X an open town meeting (§ 2522) OR, where authorized by law, a secret ballot referendum (§ 2528(5)):

"Shall the Town vote to authorize the China Village Fire Department, acting through its Fire Chief, to purchase a new pumper-tanker fire apparatus, together with all necessary equipment and accessories, at a total cost not to exceed Seven Hundred Fifty Thousand Dollars (\$750,000); and further authorize the Select Board and Town Treasurer to accept grants, donations, and / or borrow funds on behalf of the town for this purpose?"

The Select Board is further authorized to develop a financing plan for the purchase. Any proposed borrowing, including the amount, term, and other financing conditions, shall require separate approval by the voters at a duly called Annual or Special Town Meeting before any debt is incurred on behalf of the Town."

Signature	Printed Name	Street & Number	Residence Town
1) <i>Jane Doherty</i>	Jane Golden	455 Lakeview Drive	South China
2) <i>Dan Stevens</i>	Dan Stevens	83 Bradford Ln	South China
3) <i>Tim Hall</i>	Tim Hall	658 Pleasant View Rd	China
4) <i>Sheeldon L. Goodine</i>	Sheeldon L. Goodine	8 Pitt Rd	South China
5) <i>Robert Wing Jr</i>	Robert Wing Jr	75 South Rd	South China
6) <i>Courtenay Stevens</i>	Courtenay Stevens	83 Bradford Lane	South China
7) <i>Paul A Keller</i>	Paul A Keller	61 Old Waterville Rd	China
8) <i>Rob Doherty</i>	Rob Doherty	8 Penny Lane	China
9) <i>Laurence J. Sikora</i>	Laurence J. Sikora	2020 FR	China
10) <i>John Kennedy</i>	John Kennedy	619 Lakeview Dr	China
11) <i>Kelly Stevens</i>	Kelly Stevens	619 Lakeview Dr	China
12) <i>Steven R. Keston</i>	Steven R. Keston	204 Waterville Road	China
13) <i>Wendy Lynn</i>	Wendy Lynn	#9 21st Fire road	China
14) <i>Anna Keller</i>	Anna Keller	61 Old Waterville Rd	China
15) <i>Derek A. Basing</i>	Derek A. Basing	4 Skerkey Ln	South China
16) <i>Catherine Besham</i>	Catherine Besham	88 Route 3	South China
17) <i>Ken Vlodet</i>	Ken Vlodet	#26 Fire	China
18) <i>Eric J. Veilleux</i>	Eric J. Veilleux	29 12th Fire Road	China
19) <i>Dennis Balduc</i>	Dennis Balduc	34 East Pt Dr	"
20) <i>Mary Sullivan</i>	Mary Sullivan	158 Neck Rd	China
21) <i>John J. Shields</i>	John J. Shields	495 Pleasant View Rd	China
22) <i>Nicole Loring</i>	Nicole Loring	161 Deer Hill Rd	China
23) <i>Nanette Bennett</i>	Nanette Bennett	15 Chadwick Hill Dr.	South China
24) <i>LOU KING</i>	LOU KING	106 Old Waterville	South China
25) <i>Kim Patnode</i>	Kim Patnode	149 Vassalboro Rd	South China

Article 30. To see if the Town of China (Town) will vote to change the eligibility guidelines it set as of July 1, 2022, for membership in the Town's Participating Local District Plan (P0235) as follows:

The Town votes to:

- A) Allow membership in the Maine Public Employees Retirement System's Participating Local District Plan to the Town's full-time employees who regularly work 35 or more hours per week, 52 weeks per year effective July 1, 2026. *The Town previously only provided coverage to full-time employees working more than 35 hours per week, 52 weeks per year.*
- B) Continue to exclude part-time and seasonal employees who regularly work less than 35 hours per week and/or who work less than 52 weeks per year, temporary employees, election workers, elected officials and officials appointed for a fixed term from participating in the Plan.
- C) Authorize Rebecca J. Hapgood, Town Manager, to sign the clarified Amended Agreement between the Town and the Maine Public Employees Retirement System.

The above Article passed with 816 YES and 154 NO votes cast.

Article 31. Shall amendments to the ordinance entitled "Town of China Budget Committee Ordinance" be enacted?

The above Article passed with 782 YES and 162 NO votes cast.

Article 32. To see if the Town will vote to appropriate from Unassigned Fund Balance an amount not to exceed \$200,000 to be used toward the purchase of a new or used fire truck for one of the Town of China's volunteer fire departments, said truck to be owned by the Town of China and/or the acquiring volunteer fire department, according to grant and/or loan requirements; if said funding remains unused as of June 30, 2028, the funds will be automatically reassigned to the town's unassigned fund balance.

The above Article passed with 834 YES and 131 NO votes cast.

Final Summary

Moderator Martha Wentworth closed the polls at 8:00 p.m. Voting took place in the portable building, while absentee ballots were processed in the Town Office at the assigned times.

The former Town Clerk, who left employment with the Town on May 22, 2026, did not configure the tabulators to record the number of blank ballots received. As a result, the Town does not have an accurate count of the total number of voters who participated in the municipal election. The highest number recorded on any article was 1,010 votes; however, this figure does not include blank ballots cast or municipal ballots that were not returned during absentee voting. Additionally, the system

Draft 4/21/2026

Chapter 5:

FLOODPLAIN MANAGEMENT ORDINANCE

FOR THE

TOWN OF CHINA, MAINE

ENACTED: _____
Date

EFFECTIVE: _____
Date

CERTIFIED BY: _____
Signature

CERTIFIED BY: _____
Print Name

Title

Affix Seal

FLOODPLAIN MANAGEMENT ORDINANCE

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ARTICLE I - PURPOSE AND ESTABLISHMENT

Certain areas of the Town of China, Maine are subject to periodic flooding, causing serious damages to properties within these areas. Relief is available in the form of flood insurance as authorized by the National Flood Insurance Act of 1968.

Therefore, the Town of China, Maine has chosen to become a participating community in the National Flood Insurance Program and agrees to comply with the requirements of the National Flood Insurance Act of 1968 (P.L. 90-488, as amended) as delineated in this Floodplain Management Ordinance.

It is the intent of the Town of China, Maine to require the recognition and evaluation of flood hazards in all official actions relating to land use in the floodplain areas having special flood hazards.

The Town of China has the legal authority to adopt land use and control measures to reduce future flood losses pursuant to Title 30-A MRSA, Sections 3001-3007, 4352, 4401-4407, and Title 38 MRSA, Section 440.

The National Flood Insurance Program, established in the aforesaid Act, provides that areas of the Town of China having a special flood hazard be identified by the Federal Emergency Management Agency and that floodplain management measures be applied in such flood hazard areas. This Ordinance establishes a Flood Hazard Development Permit system and review procedure for development activities in the designated flood hazard areas of the Town of China, Maine.

The areas of special flood hazard, Zones A and AE, for the Town of China, Kennebec County, Maine, identified by the Federal Emergency Management Agency in a report entitled "Flood Insurance Study – Kennebec County, Maine," dated June 16, 2011, with accompanying "Flood Insurance Rate Map" dated June 16, 2011, as amended, are hereby adopted by reference and declared to be a part of this Ordinance, see <https://msc.fema.gov> for flood maps.

The Planning Board shall be designated as the local Floodplain Administrator. The Floodplain Administrator shall have the authority to implement the commitment made to administer and enforce the requirements for participation in the National Flood Insurance Program.

Before any construction or other development, including the placement of manufactured homes, begins within any areas of special flood hazard established in Article I, a Flood Hazard Development Permit shall be obtained from the Planning Board. This permit shall be in addition to any other permits which may be required pursuant to the codes and ordinances of the Town of China, Maine.

ARTICLE III - APPLICATION FOR PERMIT

The application for a Flood Hazard Development Permit shall be submitted to the Planning Board and shall include:

- A. The name, address, and phone number of the applicant, owner, and contractor;
- B. An address and a map indicating the location of the construction site;
- C. A site plan showing locations of existing and/or proposed development, including but not limited to structures, sewage disposal facilities, water supply facilities, areas to be cut and filled, and lot dimensions;
- D. A statement of the intended use of the structure and/or development;

- E. A statement of the cost of the development including all materials and labor;
 - F. A statement as to the type of sewage system proposed;
 - G. Specification of dimensions of the proposed structure and/or development;
- [Items H-K.2. apply only to new construction and substantial improvements.]
- H. The elevation in relation to the National Geodetic Vertical Datum (NGVD), North American Vertical Datum (NAVD), or to a locally established datum in Zone A only, of the:
 - 1. base flood at the proposed site of all new or substantially improved structures, which is determined:
 - a. in Zones AE, from data contained in the "Flood Insurance Study - Kennebec County, Maine," as described in Article I; or,
 - b. in Zone A:
 - (1) from any base flood elevation data from federal, state, or other technical sources at <https://www.fema.gov/flood-maps/software>, including information obtained pursuant to Article VI.M. and VIII.D.; or,
 - (2) in the absence of all data described in Article III.H.1.b.(1), information to demonstrate that the structure shall meet the elevation requirement in Article VI.H.2.b., Article VI.I.2.a. or b., or Article VI.J.2.b.
 - 2. highest and lowest grades at the site adjacent to the walls of the proposed building;
 - 3. lowest floor, including basement; and whether or not such structures contain a basement;
 - 4. lowest machinery and equipment servicing the building; and,
 - 5. level, in the case of non-residential structures only, to which the structure will be floodproofed.
 - I. A description of an elevation reference point established on the site of all developments for which elevation standards apply as required in Article VI;
 - J. A written certification by:
 - 1. a Professional Land Surveyor that the grade elevations shown on the application are accurate; and,
 - 2. a Professional Land Surveyor, registered professional engineer or architect that the base flood elevation shown on the application is accurate.
 - K. The following certifications as required in Article VI by a registered professional engineer or architect:

1. a Floodproofing Certificate (FEMA Form 81-65, as amended), to verify that the floodproofing methods for any non-residential structures will meet the floodproofing criteria of Article VI.I.; and other applicable standards in Article VI;
 2. a Hydraulic Openings Certificate to verify that engineered hydraulic openings in foundation walls will meet the standards of Article VI.N.2.a.;
 3. a certified statement that bridges will meet the standards of Article VI.O.;
 4. a certified statement that containment walls will meet the standards of Article VI.P.
- L. A description of the extent to which any water course will be altered or relocated as a result of the proposed development; and,
- M. A statement of construction plans describing in detail how each applicable development standard in Article VI will be met.

ARTICLE IV - APPLICATION FEE AND EXPERT'S FEE

A non-refundable application fee as shown on the fee schedule set by the Select Board shall be paid to the Town Clerk and a copy of a receipt for the same shall accompany the application.

An additional fee may be charged if the Code Enforcement Officer, Planning Board, and/or Board of Appeals needs the assistance of a professional engineer or other expert. The expert's fee shall be paid in full by the applicant within 10 days after the Town submits a bill to the applicant. Failure to pay the bill shall constitute a violation of the ordinance and be grounds for the issuance of a stop work order. An expert shall not be hired by the municipality at the expense of an applicant until the applicant has either consented to such hiring in writing or been given an opportunity to be heard on the subject. An applicant who is dissatisfied with a decision to hire expert assistance may appeal that decision to the Board of Appeals.

ARTICLE V - REVIEW STANDARDS FOR FLOOD HAZARD DEVELOPMENT PERMIT APPLICATIONS

The Planning Board shall:

- A. Review all applications for the Flood Hazard Development Permit to assure that proposed developments are reasonably safe from flooding and to determine that all pertinent requirements of Article VI (Development Standards) have been, or will be met;
- B. Utilize, in the review of all Flood Hazard Development Permit applications:
 1. the base flood and floodway data contained in the "Flood Insurance Study - Kennebec County, Maine," as described in Article I;
 2. in special flood hazard areas where base flood elevation and floodway data are not provided, the Planning Board shall obtain, review, and reasonably utilize any base flood elevation and floodway data from federal, state, or other technical sources, including information obtained pursuant to Article III.H.1.b.(1); Article VI.M.; and Article VIII.D., in order to administer Article VI of this Ordinance; and,

3. when the community establishes a base flood elevation in a Zone A by methods outlined in Article III.H.1.b.(1), the community shall submit that data to the Maine Floodplain Management Program.
- C. Make interpretations of the location of boundaries of special flood hazard areas shown on the maps described in Article I of this Ordinance;
 - D. In the review of Flood Hazard Development Permit applications, determine that all necessary permits have been obtained from those federal, state, and local government agencies from which prior approval is required by federal or state law, including but not limited to Section 404 of the Federal Water Pollution Control Act Amendments of 1972, 33 U.S.C. 1344;
 - E. Notify adjacent municipalities, the Department of Environmental Protection, and the Maine Floodplain Management Program prior to any alteration or relocation of a water course and submit copies of such notifications to the Federal Emergency Management Agency;
 - F. If the application satisfies the requirements of this Ordinance, approve the issuance of one of the following Flood Hazard Development Permits based on the type of development:
 1. A two part Flood Hazard Development Permit for elevated structures. Part I shall authorize the applicant to build a structure to and including the first horizontal floor only above the base flood level. At that time the applicant shall provide the Code Enforcement Officer with an “under construction” Elevation Certificate completed by a Professional Land Surveyor based on the Part I permit construction for verifying compliance with the elevation requirements of Article VI, paragraphs H., I., or J. Following review of the Elevation Certificate data, which shall take place within 72 hours of receipt of the application, the Code Enforcement Officer shall issue Part II of the Flood Hazard Development Permit. Part II shall authorize the applicant to complete the construction project; or,
 2. A Flood Hazard Development Permit for Floodproofing of Non-Residential Structures that are new construction or substantially improved non-residential structures that are not being elevated but that meet the floodproofing standards of Article VI.I.1. The application for this permit shall include a Floodproofing Certificate signed by a registered professional engineer or architect; or,
 3. A Flood Hazard Development Permit for Minor Development for all development that is not new construction or a substantial improvement, such as repairs, maintenance, renovations, or additions, whose value is less than 50% of the market value of the structure. Minor development also includes but is not limited to: accessory structures as provided for in Article VI.L., mining, dredging, filling, grading, paving, excavation, drilling operations, storage of equipment or materials, deposition or extraction of materials, public or private sewage disposal systems or water supply facilities that do not involve structures; and non-structural projects such as bridges, dams, towers, fencing, pipelines, wharves, and piers.
 - G. Maintain, as a permanent record, copies of all Flood Hazard Development Permit Applications, corresponding Permits issued, and data relevant thereto, including reports of the Board of Appeals on variances granted under the provisions of Article IX of this Ordinance, and copies of Elevation Certificates, Floodproofing Certificates, Certificates of Compliance, and certifications of design standards required under the provisions of Articles III, VI, and VII of this Ordinance.

ARTICLE VI - DEVELOPMENT STANDARDS

All developments in areas of special flood hazard shall meet the following applicable standards:

A. **All Development** - All development shall:

1. be designed or modified and adequately anchored to prevent flotation (excluding piers and docks), collapse, or lateral movement of the development resulting from hydrodynamic and hydrostatic loads, including the effects of buoyancy;
2. use construction materials that are resistant to flood damage;
3. use construction methods and practices that will minimize flood damage; and,
4. use electrical, heating, ventilation, plumbing, and air conditioning equipment, and other service facilities, that are designed and/or located so as to prevent water from entering or accumulating within the components during flooding conditions.

B. **Water Supply** - All new and replacement water supply systems shall be designed to minimize or eliminate infiltration of flood waters into the systems.

C. **Sanitary Sewage Systems** - All new and replacement sanitary sewage systems shall be designed and located to minimize or eliminate infiltration of flood waters into the system and discharges from the system into flood waters.

D. **On Site Waste Disposal Systems** - On site waste disposal systems shall be located and constructed to avoid impairment to them or contamination from them during floods.

E. **Watercourse Carrying Capacity** - All development associated with altered or relocated portions of a watercourse shall be constructed and maintained in such a manner that no reduction occurs in the flood carrying capacity of the watercourse.

F. **Utilities** - New construction or substantial improvement of any structure (including manufactured homes) located within Zones A and AE, shall have the bottom of all electrical, heating, plumbing, ventilation and air conditioning equipment, permanent fixtures and components, HVAC ductwork and duct systems, and any other utility service equipment, facilities, machinery, or connections servicing a structure, elevated to at least one foot above the base flood elevation.

G. **Physical Changes to the Natural Landscape** - Certain development projects, including but not limited to, retaining walls, sea walls, levees, berms, and rip rap, can cause physical changes that affect flooding conditions.

1. All development projects in Zone AE that cause physical changes to the natural landscape shall be reviewed by a Qualified Professional to determine whether or not the project changes the base flood elevation, zone, and/or the flood hazard boundary line.
 - a. If the Qualified Professional determines, through the use of standard practices, that the project would not necessitate a Letter of Map Revision (LOMR), a certified statement shall be provided.
 - b. If the Qualified Professional determines that the project may cause a change, a hydrologic and hydraulic analysis that meets current FEMA standards shall be performed.

2. If the hydrologic and hydraulic analysis performed indicates a change to the base flood elevation, zone, and/or the flood hazard boundary line, the applicant may submit a Conditional Letter of Map Revision (C-LOMR) request to the Federal Emergency Management Agency for assurance that the as-built project will result in a change to the Flood Insurance Rate Map. Once the development is completed, a request for a Letter of Map Revision (LOMR) shall be initiated; or
3. If the hydrologic and hydraulic analysis performed shows a change to the base flood elevation, zone, and/or the flood hazard boundary line, as soon as practicable, but no later than 6 months after the completion of the project, the applicant shall submit the technical data to FEMA in the form of a Letter of Map Revision request.

H. Residential - New construction or substantial improvement of any residential structure located within:

1. Zone AE shall have the lowest floor (including basement) elevated to at least one foot above the base flood elevation.
2. Zone A shall have the lowest floor (including basement) elevated:
 - a. to at least one foot above the base flood elevation utilizing information obtained pursuant to Article III.H.1.b.(1); Article V.B.; or Article VIII.D.; or,
 - b. in the absence of all data described in Article VI.H.2.a., to at least two feet above the highest adjacent grade to the structure.

I. Non-Residential - New construction or substantial improvement of any non-residential structure located within:

1. Zone AE, shall have the lowest floor (including basement) elevated to at least one foot above the base flood elevation, or together with attendant utility and sanitary facilities shall:
 - a. be floodproofed to at least one foot above the base flood elevation so that below that elevation the structure is watertight with walls substantially impermeable to the passage of water;
 - b. have structural components capable of resisting hydrostatic and hydrodynamic loads and the effects of buoyancy; and,
 - c. be certified by a registered professional engineer or architect that the floodproofing design and methods of construction are in accordance with accepted standards of practice for meeting the provisions of this section. Such certification shall be provided with the application for a Flood Hazard Development Permit, as required by Article III.K. and shall include a record of the elevation above mean sea level to which the structure is floodproofed.
2. Zone A shall have the lowest floor (including basement) elevated:
 - a. to at least one foot above the base flood elevation utilizing information obtained pursuant to Article III.H.1.b.(1); Article V.B.; Article VIII.D.; or,

- b. in the absence of all data described in Article VI.I.2.a., to at least two feet above the highest adjacent grade to the structure; or,
- c. together with attendant utility and sanitary facilities meet the floodproofing standards of Article VI.I.1.a., b., and c.

J. Manufactured Homes - New or substantially improved manufactured homes located within:

1. Zone AE shall:

- a. be elevated such that the lowest floor (including basement) of the manufactured home is at least one foot above the base flood elevation;
- b. be on a permanent foundation, which may be poured masonry slab or foundation walls, with hydraulic openings, or may be reinforced piers or block supports, any of which support the manufactured home so that no weight is supported by its wheels and axles; and,
- c. be securely anchored to an adequately anchored foundation system to resist flotation, collapse, or lateral movement. Methods of anchoring may include, but are not limited to:
 - (1) over-the-top ties anchored to the ground at the four corners of the manufactured home, plus two additional ties per side at intermediate points (manufactured homes less than 50 feet long require one additional tie per side); or by,
 - (2) frame ties at each corner of the home, plus five additional ties along each side at intermediate points (manufactured homes less than 50 feet long require four additional ties per side).
 - (3) All components of the anchoring system described in Article VI.J.1.c.(1) & (2) shall be capable of carrying a force of 4800 pounds.

2. Zone A shall:

- a. be elevated on a permanent foundation, as described in Article VI.J.1.b., such that the lowest floor (including basement) of the manufactured home is at least one foot above the base flood elevation utilizing information obtained pursuant to Article III.H.1.b.(1); Article V.B.; Article VIII.D.; or,
- b. in the absence of all data as described in Article VI.J.2.a., to at least two feet above the highest adjacent grade to the structure; and,
- c. meet the anchoring requirements of Article VI.J.1.c.

K. Recreational Vehicles - Recreational Vehicles located within:

1. Zones A and AE, shall either:

- a. be on the site for fewer than 180 consecutive days; and,
- b. be fully licensed and ready for highway use. A recreational vehicle is ready for highway use if it is on its wheels or jacking system, is attached to the site only by quick disconnect type utilities and security devices, and has no permanently attached additions; or,

- c. be permitted in accordance with the elevation and anchoring requirements for "manufactured homes" in Article VI.J.1.

L. **Accessory Structures** - New construction or substantial improvement of Accessory Structures shall be exempt from the elevation criteria required in Article VI.H. & I. above, if all other requirements of Article VI and all the following requirements are met.

1. Accessory Structures located in Zones A and AE, shall:
 - a. meet the requirements of Article VI.A.1. through 4., as applicable;
 - b. be limited in size to a one-story two car garage;
 - c. have unfinished interiors and not be used for human habitation;
 - d. have only ground fault interrupt electrical outlets. The electric service disconnect shall be located above the base flood elevation and, when possible, outside the Special Flood Hazard Area.
 - e. be located outside the floodway;
 - f. when possible, be constructed and placed on the building site so as to offer the minimum resistance to the flow of floodwaters and be placed further from the source of flooding than is the primary structure; and,
 - g. have hydraulic openings, as specified in Article VI.N.2., in at least two different walls of the accessory structure.

M. **Floodways** -

1. In Zone AE riverine areas, encroachments, including fill, new construction, substantial improvement, and other development shall not be permitted within a regulatory floodway which is designated on the community's Flood Insurance Rate Map, unless a technical evaluation certified by a registered professional engineer is provided demonstrating that such encroachments will not result in any increase in flood levels within the community during the occurrence of the base flood discharge.
2. In Zones A and AE, riverine areas for which no regulatory floodway is designated, encroachments, including fill, new construction, substantial improvement, and other development shall not be permitted in the floodway as determined in Article VI.M.3. unless a technical evaluation certified by a registered professional engineer is provided demonstrating that the cumulative effect of the proposed development, when combined with all other existing development and anticipated development:
 - a. will not increase the water surface elevation of the base flood more than one foot at any point within the community; and,
 - b. is consistent with the technical criteria contained in FEMA's Guidance and Standards for Flood Risk Analysis and Mapping Activities Under the Risk Management Program.

3. In Zones A and AE riverine areas, for which no regulatory floodway is designated, the regulatory floodway is determined to be the channel of the river or other water course and the adjacent land areas to a distance of one-half the width of the floodplain as measured from the normal high water mark to the upland limit of the floodplain.

N. **Hydraulic Openings/Flood Vents** - New construction or substantial improvement of any structure in Zones A and AE, that meets the development standards of Article VI, including the elevation requirements of Article VI, paragraphs H., I., or J. and is elevated on posts, columns, piers, piles, or crawlspace may be enclosed below the base flood elevation requirements provided all the following criteria are met or exceeded:

1. Enclosed areas are not "basements";
2. Enclosed areas shall be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of flood water. Designs for meeting this requirement must either:
 - a. be engineered and certified by a registered professional engineer or architect; or,
 - b. meet or exceed the following minimum criteria:
 - (1) a minimum of two openings having a total net area of not less than one square inch for every square foot of the enclosed area;
 - (2) the bottom of all openings shall be below the base flood elevation and no higher than one foot above the lowest grade; and,
 - (3) openings may be equipped with screens, louvers, valves, or other coverings or devices provided that they permit the entry and exit of flood waters automatically without any external influence or control such as human intervention, including the use of electrical and other non-automatic mechanical means;
3. The enclosed area shall not be used for human habitation; and,
4. The enclosed areas are usable solely for building access, parking of vehicles, or storage.

O. **Bridges** - New construction or substantial improvement of any bridge in Zones A and AE shall be designed such that:

1. when possible, the lowest horizontal member (excluding the pilings or columns) is elevated to at least one foot above the base flood elevation; and,
2. a registered professional engineer shall certify that:
 - a. the structural design and methods of construction shall meet the elevation requirements of this section and the floodway standards of Article VI.M.; and,
 - b. the foundation and superstructure attached thereto are designed to resist flotation, collapse, and lateral movement due to the effects of wind and water loads acting simultaneously on all structural components. Water loading values used shall be those associated with the base flood.

- P. **Containment Walls** - New construction or substantial improvement of any containment wall located within:
1. Zones A and AE, shall:
 - a. have the containment wall elevated to at least one foot above the base flood elevation;
 - b. have structural components capable of resisting hydrostatic and hydrodynamic loads and the effects of buoyancy; and,
 - c. be certified by a registered professional engineer or architect that the design and methods of construction are in accordance with accepted standards of practice for meeting the provisions of this section. Such certification shall be provided with the application for a Flood Hazard Development Permit, as required by Article III.K.
- Q. **Wharves, Piers, and Docks** - In Zones A and AE, new construction or substantial improvement of permanent wharves, piers, and docks are permitted in and over water and shall comply with all applicable local, state, and federal regulations; must be designed to be reasonably safe from flooding; and not increase flood risk.

ARTICLE VII - CERTIFICATE OF COMPLIANCE

No land in a special flood hazard area shall be occupied or used and no structure which is constructed or substantially improved shall be occupied until a Certificate of Compliance is issued by the Code Enforcement Officer subject to the following provisions:

- A. For New Construction or Substantial Improvement of any elevated structure the applicant shall submit to the Code Enforcement Officer an Elevation Certificate completed by a Professional Land Surveyor for compliance with Article VI, paragraphs H., I., or J.
- B. The applicant shall submit written notification to the Code Enforcement Officer that the development is complete and complies with the provisions of this ordinance.
- C. Within 10 working days, the Code Enforcement Officer shall:
 1. review the Elevation Certificate and the applicant's written notification; and,
 2. upon determination that the development conforms with the provisions of this ordinance, shall issue a Certificate of Compliance.

ARTICLE VIII - REVIEW OF SUBDIVISION AND DEVELOPMENT PROPOSALS

The Planning Board shall, when reviewing subdivisions and other proposed developments that require review under other federal law, state law, or local ordinances or regulations, and all projects on 5 or more disturbed acres, or in the case of manufactured home parks divided into two or more lots, assure that:

- A. All such proposals are consistent with the need to minimize flood damage.
- B. All public utilities and facilities, such as sewer, gas, electrical, and water systems are located and constructed to minimize or eliminate flood damages.

- C. Adequate drainage is provided so as to reduce exposure to flood hazards.
- D. All proposals include base flood elevations, flood boundaries, and, in a riverine floodplain, floodway data. These determinations shall be based on engineering practices recognized by the Federal Emergency Management Agency.
- E. Any proposed development plan must include a condition of plan approval requiring that structures on any lot in the development having any portion of its land within a Special Flood Hazard Area are to be constructed in accordance with Article VI of this ordinance. Such requirement will be included in any deed, lease, purchase and sale agreement, or document transferring or expressing an intent to transfer any interest in real estate or structure, including but not limited to a time-share interest. The condition shall clearly articulate that the municipality may enforce any violation of the construction requirement and that fact shall also be included in the deed or any other document previously described. The construction requirement shall also be clearly stated on any map, plat, or plan to be signed by the Planning Board or local reviewing authority as part of the approval process.

ARTICLE IX - APPEALS AND VARIANCES

The Board of Appeals of the Town of China may, upon written application of an aggrieved party, hear and decide appeals where it is alleged that there is an error in any order, requirement, decision, or determination made by, or failure to act by, the Code Enforcement Officer or Planning Board in the administration or enforcement of the provisions of this Ordinance.

The Board of Appeals may grant a variance from the requirements of this Ordinance consistent with state law and the following criteria:

- A. Variances shall not be granted within any designated regulatory floodway if any increase in flood levels during the base flood discharge would result.
- B. Variances shall be granted only upon:
 - 1. a showing of good and sufficient cause; and,
 - 2. a determination that should a flood comparable to the base flood occur, the granting of a variance will not result in increased flood heights, additional threats to public safety, public expense, or create nuisances, cause fraud or victimization of the public, or conflict with existing local laws or ordinances; and,
 - 3. a showing that the issuance of the variance will not conflict with other state, federal, or local laws or ordinances; and,
 - 4. a determination that failure to grant the variance would result in "undue hardship," which in this sub-section means:
 - a. that the land in question cannot yield a reasonable return unless a variance is granted; and,
 - b. that the need for a variance is due to the unique circumstances of the property and not to the general conditions in the neighborhood; and,
 - c. that the granting of a variance will not alter the essential character of the locality; and,
 - d. that the hardship is not the result of action taken by the applicant or a prior owner.

- C. Variances shall only be issued upon a determination that the variance is the minimum necessary, considering the flood hazard, to afford relief, and the Board of Appeals may impose such conditions to a variance as it deems necessary.
- D. Variances may be issued for new construction, substantial improvements, or other development for the conduct of a functionally dependent use provided that:
 - 1. the criteria of Article IX.A. through C. and Article VI.M. are met; and,
 - 2. the structure or other development is protected by methods that minimize flood damages during the base flood and create no additional threats to public safety.
- E. Variances may be issued for the repair, reconstruction, rehabilitation, or restoration of Historic Structures upon the determination that:
 - 1. the development meets the criteria of Article IX.A. through C.; and,
 - 2. the proposed repair, reconstruction, rehabilitation, or restoration will not preclude the structure's continued designation as a Historic Structure and the variance is the minimum necessary to preserve the historic character and design of the structure.
- F. Variances may be issued for new construction and substantial improvement of Agricultural Structures being used for the conduct of agricultural uses provided that:
 - 1. the development meets the criteria of Article IX.A. through C.; and,
 - 2. the development meets the criteria of Article VI.M. and Article VI.N.
- G. Any applicant who meets the criteria of Article IX.A. through C. and Article IX.D., E., or F. shall be notified by the Board of Appeals in writing over the signature of the Chairman of the Board of Appeals that:
 - 1. the issuance of a variance to construct a structure below the base flood level will result in greatly increased premium rates for flood insurance up to amounts as high as \$25 per \$100 of insurance coverage; and,
 - 2. such construction below the base flood level increases risks to life and property; and,
 - 3. the applicant agrees in writing that the applicant is fully aware of all the risks inherent in the use of land subject to flooding, assumes those risks, and agrees to indemnify and defend the municipality against any claims filed against it that are related to the applicant's decision to use land located in a floodplain and that the applicant individually releases the municipality from any claims the applicant may have against the municipality that are related to the use of land located in a floodplain.
- H. Appeal Procedure for Administrative and Variance Appeals
 - 1. An administrative or variance appeal may be taken to the Board of Appeals by an aggrieved party within thirty days after receipt of a written decision of the Code Enforcement Officer or Planning Board.

2. Upon being notified of an appeal, the Code Enforcement Officer or Planning Board, as appropriate, shall transmit to the Board of Appeals all of the documents constituting the record of the decision appealed from.
3. The Board of Appeals shall hold a public hearing on the appeal within thirty-five days of its receipt of an appeal request.
4. The person filing the appeal shall have the burden of proof.
5. The Board of Appeals shall decide all appeals within thirty-five days after the close of the hearing and shall issue a written decision on all appeals.
6. The Board of Appeals shall submit to the Planning Board a report of all variance actions, including justification for the granting of the variance and an authorization for the Planning Board to issue a Flood Hazard Development Permit, which includes any conditions to be attached to said permit.
7. Any aggrieved party who participated as a party during the proceedings before the Board of Appeals may take an appeal to Superior Court in accordance with State laws within forty-five days from the date of any decision of the Board of Appeals.

ARTICLE X - ENFORCEMENT AND PENALTIES

- A. It shall be the duty of the Code Enforcement Officer to enforce the provisions of this Ordinance pursuant to Title 30-A MRSA § 4452.
- B. The penalties contained in Title 30-A MRSA § 4452 shall apply to any violation of this Ordinance.
- C. In addition to any other actions, the Code Enforcement Officer, upon determination that a violation exists, may submit a declaration to the Administrator of the Federal Insurance Administration requesting a denial of flood insurance. The valid declaration shall consist of:
 1. the name of the property owner and address or legal description of the property sufficient to confirm its identity or location;
 2. a clear and unequivocal declaration that the property is in violation of a cited State or local law, regulation, or ordinance;
 3. a clear statement that the public body making the declaration has authority to do so and a citation to that authority;
 4. evidence that the property owner has been provided notice of the violation and the prospective denial of insurance; and,
 5. a clear statement that the declaration is being submitted pursuant to Section 1316 of the National Flood Insurance Act of 1968, as amended.

ARTICLE XI - VALIDITY AND SEVERABILITY

If any section or provision of this Ordinance is declared by the courts to be invalid, such decision shall not invalidate any other section or provision of this Ordinance.

ARTICLE XII - CONFLICT WITH OTHER ORDINANCES

This Ordinance shall not in any way impair or remove the necessity of compliance with any other applicable rule, ordinance, regulation, bylaw, permit, or provision of law. Where this Ordinance imposes a greater restriction upon the use of land, buildings, or structures, the provisions of this Ordinance shall control.

ARTICLE XIII - ABROGATION

This ordinance repeals and replaces any municipal ordinance previously enacted to comply with the National Flood Insurance Act of 1968 (P.L. 90-488, as amended).

ARTICLE XIV - DISCLAIMER OF LIABILITY

The degree of flood protection required by the ordinance is considered reasonable but does not imply total flood protection.

DISPATCH AND PUBLIC SAFETY ANSWERING POINT SERVICES AGREEMENT

By and between the City of Waterville and the Town of China

THIS AGREEMENT (the "Agreement") is made this 1st day of July 2026, by and between the City of Waterville, (City) with its office located in Waterville, Maine; and the Town of China (Town), collectively referred to herein as the "Parties".

WITNESSETH:

WHEREAS, the City of Waterville has indicated its ability and willingness to provide Public Safety Answering Point (PSAP) services for E-9-1-1 calls, as well as public safety dispatching, and related services for fire protection and emergency medical services to the Town of China and in doing so, to provide the high standard of customer service consistently delivered to current consumers; and

WHEREAS, the Town of China has indicated that it believes the Waterville Regional Communications Center can provide these services for the Town, in a professional, expedient, and cost-effective manner;

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the CITY and the Town agree as follows:

1. PREMISES. The Waterville Regional Communications Center will provide PSAP services for all E-9-1-1 calls as well as radio and telephone communications and dispatch services for China's Fire and EMS services. Such services shall be available for the Town of China twenty-four hours per day, year-round to include any and all times the Town of China's Fire and EMS services do not have an in-house dispatcher available. The Waterville Regional Communications Center will provide PSAP answering services for the Town of China, during the time that the Communications Center maintains such capacity and until such time that the ability to answer such calls is removed.

2. TERM. The Term of this agreement shall be from on or about July 1, 2026 to June 30, 2027, unless terminated earlier by mutual agreement. Should either party decide to terminate, a 30-day written notice will be provided.

3. MANAGEMENT FEE. The total sum of the payment owed by this agreement is \$48,053.89. Dispatch Services account for \$30,754.49 and PSAP Services account for \$15,857.78. The City will continue to charge a 2% capital improvement fee and a 1% return-on-investment fee. This sum is to be paid in four (4) quarterly installments, as billed. The first payment is due upon signing of this agreement by both parties. The City Of Waterville reserves the right to increase annual fees

providing proper notice is provided to the Town. The Town of China reserves the right to cancel this contract if any annual fee increase is not sufficiently justified.

4. BREACH. If either party feels the other party is in breach of this Agreement, the Parties agree to meet immediately and use their best efforts to resolve the disagreement. If a resolution is not reached, then the Parties shall agree to end the terms of this contract in a manner that continues to provide for the services for China until alternative arrangements have been secured and are available for smooth and orderly transition, and at no time places the residents in the Town of China in any danger.

5. ENTIRE AGREEMENT. This Agreement constitutes the entire agreement between the Parties and contains all agreements between them with respect to the subject matter hereof.

IN WITNESS WHEREOF, the City and the Town have executed this Agreement in duplicated originals as of the day and year first noted above.

City Of Waterville

Town of China

Nick Cloutier
City Manager, Waterville

Rebecca Hapgood
Town Manager, China

DATE:

DATE:



MAINE MUNICIPAL ASSOCIATION **SINCE 1936**

60 Community Drive | Augusta, ME 04330-9486
1-800-452-8786 (in state) | (t) 207-623-8428

To: Key Municipal Officials of MMA Member Municipalities

From: Catherine Conlow, Executive Director

Date: July 27, 2026

Subject: MMA Annual Election: Vice President & Executive Committee Members

DEADLINE: Friday August 28, 2026, 12:00 p.m.

CAST YOUR VOTE FOR THE 2027 MMA EXECUTIVE COMMITTEE

Election Process. Your ballot is attached to help chart the future of MMA. You are voting for Vice President and three committee seats. The Maine Municipal Association (MMA) Executive Committee is elected by member municipal select boards and councils to oversee the Association's operations.

Pursuant to MMA by-laws, these candidates were interviewed by a six-member Nominating Committee, which includes a former Executive Committee past president, an elected municipal officer, a municipal employee, a town or city manager, an MMA affiliate group representative, and an individual from a community-based organization representing the interests of an underrepresented group. As you will note, unlike municipal elections MMA does not provide an option for write-in candidates since our process includes an opportunity to nominate a candidate by petition. The petition process expired on July 20, 2026.

The candidates have provided a brief biography of themselves for you to reference.

The ballot must be signed by a majority of the municipal officers (e.g., select board or council), or a municipal official designated by a majority of the municipal officers and received by MMA no later than **12:00 p.m. (noon) on Friday, August 28, 2026**. We have enclosed a self-addressed, stamped envelope for your convenience. Ballots will be counted on the afternoon of August 28, with the election results confirmed by MMA President Justin Poirier, Monmouth Town Manager.

Election results will be available no later than September 1, 2026, and can be accessed by either contacting the MMA Executive Office or visiting MMA's website at www.memun.org. A formal announcement of the election results will be made at the MMA Annual Business Meeting, and the newly elected members will be introduced at the Awards Luncheon, both of which will be held during MMA's annual convention on Wednesday, October 7.

The newly elected Executive Committee members will take office on January 1, 2027.

If you have any questions on the election process, please do not hesitate to contact me or Kelly Maines at 1-207-623-8428 or by e-mail at kmaines@memun.org. Thank you.



NOMINATIONS - 2027
Maine Municipal Association
EXECUTIVE COMMITTEE – BIOGRAPHIES

VICE PRESIDENT NOMINEE: 1-YEAR TERM

Shiloh LaFreniere – Town Manager, Town of Jay

Professional & Municipal Experience & Committees:

Jay Town Manager	2014-present
Code Enforcement Officer, Town of Jay	1997-2014
Environmental Code Administrator, Town of Jay	1997-2010
Wellness Coordinator, Town of Jay	2005-2014
E911 Addressing Officer, Town of Jay	2010-2014
Deputy Finance Director, Town of Jay	2012-2014

Education & Certificates:

Bachelor's in business administration
 State of Maine Notary Public

Affiliations & Certifications:

- Maine Municipal Association Executive Committee & Strategic Finance Committee
- Maine Town, City and County Management Association Ethics Committee
- Androscoggin Valley Council of Governments – Past President, Executive Committee
- Maine Infrastructure Rebuilding and Resilience Commission Member
- Maine Health Franklin Community Health Network EMS Advisory Board Member
- Institute for Civic Leadership, Maine Development Foundation 2022
- Past Member of the State of Maine Technical Building Codes and Standards Board

EXECUTIVE COMMITTEE NOMINEES: 3-YEAR TERMS

Chris Camire – Town Council Chair, Town of Lisbon

Professional & Municipal Experience & Committees:

Senior Manager, Technical Services, Tyler Technologies, Inc.	2023-present
Manager, Technical Services, Tyler Technologies, Inc.	2021-2023
Town Council, Town of Lisbon	2024-present
General Assembly, Androscoggin Valley Council of Governments (AVCOG)	2026-present

Education & Certificates:

University of Southern Maine – Bachelor of Arts, Political Science and Information & Communications

Michele LaBree Daniels – City Council, City of Brewer

Professional & Municipal Experience & Committees:

City Council Member, City of Brewer	2019-Present
Mayor, City of Brewer	2020-2022
	2024-2025
Budget Committee Member, Penobscot County	2020-2024
Telecommunications, Customer Service, Supervisor/Trainer	1995-2015
General Manager, Hospitality Management	1989-1995

Committee Membership 1999-2019:

Member - Greater Bangor Regional Economic Group
Board Member - Brewer Land Trust
Board Member - Brewer Conservation Commission
Member - Greater Bangor Regional Economic Group
Board Member - Brewer Cemetery Board
President - Brewer Library Trustees
Member - Brewer Parks & Recreation Advisory Commission
Liaison - Penobscot County Commissioners

Education & Certificates:

John Bapst Memorial High School
Trinity College, Burlington, Vermont – U.S. History and Canadian Studies
National League of Cities University – Grant Writing Bootcamp
Maine Municipal Association – Ongoing Training
National League of Cities University – Housing as an Economic Development Tool

Affiliations & Certifications:

- National League of Cities – Public Safety & Crime Prevention; Small Cities Council
- Maine Municipal Association Co-Ambassador for NLC Congressional City Conference -Hill Day.

Richard Petrie – Town Manager, Town of Jackman**Professional & Municipal Experience & Committees:**

Jackman Town Manager	2025-present
North East Mobile Health Services	
- Chief Executive Officer	2023-2025
- Chief Operations Officer	2021-2023
Atlantic Partners EMS - CEO	2011-2021
Kennebec Valley EMS Council - Regional Director	2000-2011
Chair, Maine Trauma Advisory committee	2018- 2025
Member, Maine Legislative EMS Blue Ribbon Commission	
Member, Maine General Medical Center Institutional Review Board	

Education & Certificates:

- MMA Leadership Program
- Adjunct Faculty, National Ambulance Training Schools (Ireland & Northern Ireland)
- Adjunct Professor, Fiji National University
- Active educator and presenter on leadership, governance, and EMS administration
- Contributing Author: Mosby EMT Text, Legal Issues for EMS

Affiliations & Certifications:

- ICS 100, 200, 700, 800
- Local Health Officer Certification
- Town Meeting & Election Law Training
- General Assistance (Foundations & Advanced)
- Vital Records Training
- Transfer Station Operations (Core 1 & Core 3)
- Notary Public
- BMV Registration Training (Standard & Commercial)



BALLOT

Election of MMA Vice President and Executive Committee Members

Deadline for Receipt of Ballots – 12:00 noon on Friday, August 28, 2026

VICE-PRESIDENT - 1 YEAR TERM

Vote for One

Proposed by MMA Nominating Committee:

Shiloh LaFreniere, Jay Town Manager

☐

EXECUTIVE COMMITTEE MEMBERS - 3 YEAR TERM

Vote for Three

Proposed by MMA Nominating Committee:

Chris Camire, Lisbon Council Chair

☐

Michele LaBree Daniels, Brewer City Council

☐

Richard Petrie, Jackman Town Manager

☐

Please note that unlike municipal elections, MMA does not provide for "Write-in Candidates" since our process includes an opportunity to nominate a candidate by petition, which ended on July 20, 2026.

The ballot may be cast by a majority of the municipal officers, or a municipal official designated by a majority of the municipal officers of each Municipal member.

DATE: _____

MUNICIPALITY: _____

Signed by a Municipal Official designated by a majority of Municipal Officers:

PRINT NAME: _____ **POSITION:** _____

SIGNATURE: _____

OR

Signed by a majority of Municipal Officers:

Current Number of Officers: _____

PRINT NAME

SIGNATURE

Return to: MMA Annual Election
Maine Municipal Association
60 Community Drive
Augusta, Maine 04330
Email: kmaines@memun.org

July 30, 2026

Town of China
Board of Selectboard
571 Lakeview Drive
China, ME 04358

We are pleased to confirm our understanding of the services we are to provide the Town of China, Maine for the year ended June 30, 2026.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, and the disclosures which collectively comprise the basic financial statements of the Town of China as of and for the year ended June 30, 2026.

Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the Town's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Town's RSI in accordance with (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

- Management's Discussion and Analysis
- Schedule of the Changes in the Town's Total MMEHT Plan OPEB Liability and Related Ratios
- Schedule of the Town's Proportionate Share of the Net Pension Liability
- Schedule of Town's Contributions
- Notes to Required Supplemental Information

We have also been engaged to report on supplementary information other than RSI that accompanies the Town's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the

financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements.

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP; and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

Auditor's Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS and will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS. In addition, an audit is not designed to detect immaterial misstatements, or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry.

We may, from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Our audit of the financial statements does not relieve you of your responsibilities.

Audit Procedures - Internal Control

We will obtain an understanding of the government and its environment, including the system of internal control, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

We have identified the following significant risk(s) of material misstatement as part of our audit planning:

According to GAAS, significant risks include management override of controls, and GAAS presumes that revenue recognition is a significant risk. Accordingly, we have considered budget manipulation as a significant risk.

Audit Procedures - Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Town's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with accounting principles generally accepted in the United States of America with the oversight of those charged with governance.

Management is responsible for making drafts of financial statements, all financial records, and related information available to us; for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers); and for the evaluation of whether there are any conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for the 12 months after the financial statements date or shortly thereafter (for example, within three months if currently known). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with accounting principles generally accepted in the United States of America (GAAP). You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon or make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Other Services

We will also prepare the financial statements of the Town in conformity with accounting principles generally accepted in the United States of America based on information provided by you.

We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for the financial statement preparation services and any other nonattest services we provided; oversee the services by designating an individual, preferably from senior management with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

The audit documentation for this engagement is the property of Purdy Powers & Company and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Purdy Powers & Company personnel. Furthermore, upon request, we may provide copies of selected audit documentation to State agencies or regulators. These agencies may intend or decide to distribute the copies or information contained therein to others, including other governmental agencies.

Maria M. Happnie, CPA is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it. Our fee for these services will be at our standard hourly rates based on the actual amount of time spent plus any out-of-pocket expenses, including mileage. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our fees are based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. Circumstances may arise during the engagement that may significantly affect targeted completion dates and our fees. Such circumstances include but are not limited to the following:

- Changes to the timing of the engagement at your request after it had been scheduled. Changes to the timing of the engagement oftentimes require reassignment of personnel used by Purdy Powers & Company in the performance of the services. Such reassignments of personnel due to changes in the scheduling may result in significant unanticipated costs due to increased hours or billing rates incurred on the engagement.
- Requested information and documentation is not provided in a timely manner, or is not complete. Purdy Powers & Company will provide a separate listing of required information and desired timing.
- Significant new issues or unforeseen circumstances as follows:
 - Significant accounts not reconciled or reconciliation discrepancies
 - A significant number of proposed adjusting journal entries
 - Changes in key personnel or internal controls that impact the quality of the accounting records
 - Complexity or novelty of items in the account balances that were not present in the prior year
 - Lack of corroborative supporting documentation
- Significant delays in responding to questions.

Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 90 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The undersigned agrees to pay any collection costs we incur to collect the account balance, including court costs, collection and attorney fees.

Reporting

We will issue a written report upon completion of our audit of the Town of China's financial statements. Our report will be addressed to the Selectboard of the Town of China. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to

complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or withdraw from this engagement.

We appreciate the opportunity to be of service to the Town of China and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,



Purdy Powers & Company

RESPONSE:

This letter correctly sets forth the understanding of the Town of China.

By: _____

Title: _____

Date: _____

Town of China, Maine

Solid Waste Management and Resource Recovery Ordinance

DRAFT

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Town of China, Maine
Solid Waste Management and Resource Recovery Ordinance

History Note: This Ordinance replaces the Town of China Solid Waste Ordinance adopted June 13, 2023, as amended.

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Preamble

The citizens of the Town of China recognize that proper management of solid waste protects public health, safety, the environment, and quality of life. The Town adopts this Ordinance to promote waste reduction, reuse, recycling, composting, and resource recovery consistent with Maine law and the State's Solid Waste Management Hierarchy.

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Article I – General Provisions

1.1 Title

This Ordinance shall be known as the Town of China Solid Waste Management and Resource Recovery Ordinance.

1.2 Purpose

To regulate solid waste management and operation of the China Transfer Station and Resource Recovery Facility.

DRAFT

ARTICLE II

DEFINITIONS

Section 2.1 Construction of Terms

For purposes of this Ordinance, the following words, terms, and phrases shall have the meanings set forth below unless the context clearly requires otherwise.

Words used in the singular include the plural, and words used in the plural include the singular.

Words used in the masculine, feminine, or gender-neutral form include all genders.

The use of the term "shall" indicates a mandatory requirement. The use of the term "may" indicates a discretionary authority.

Terms not defined in this Article shall have their commonly accepted meaning or, where applicable, the meaning established by applicable federal or Maine law.

Section 2.2 Administrative Citation

"Administrative Citation" means a written notice issued by an authorized enforcement official alleging a violation of this Ordinance and identifying the violation, required corrective action, applicable penalty or charge, and available appeal rights.

Section 2.3 Administrative Rule

"Administrative Rule" means a written rule, policy, procedure, operating standard, form, or guideline adopted by the Town Manager pursuant to this Ordinance for the administration and operation of the Facility and Resource Recovery Programs.

Section 2.4 Access Permit

"Access Permit" means a permit, authorization, identification, or other approval issued by the Town that authorizes an individual, household, business, organization, or other eligible user to access and use the Facility, subject to the terms and conditions established by this Ordinance and applicable Administrative Rules.

Section 2.5 Authorized Enforcement Official

"Authorized Enforcement Official" means the Town Manager, Director of Public Services, Transfer Station Supervisor, Code Enforcement Officer where authorized by law, law enforcement officer having jurisdiction, or any other municipal official designated by the Select Board or Town Manager to enforce provisions of this Ordinance.

Section 2.6 Authorized User

"Authorized User" means a person, household, business, organization, governmental entity, commercial hauler, contractor, or other entity authorized under this Ordinance, an Access Permit, an interlocal agreement, or other Town authorization to use the Facility.

Section 2.7 Bulky Waste

"Bulky Waste" means large items of solid waste that, because of their size, shape, or weight, cannot reasonably be managed as ordinary municipal solid waste and that are accepted by the Facility pursuant to this Ordinance or Administrative Rules.

Bulky Waste may include furniture, mattresses, large household items, and similar materials, but does not include prohibited materials or materials subject to separate regulatory requirements unless specifically accepted by the Town.

Section 2.8 Commercial Hauler

"Commercial Hauler" means any person, business, contractor, company, or other entity that, for compensation or as part of a commercial service, transports solid waste, recyclable materials, or other materials to or from the Facility.

Section 2.9 Commercial Registration

"Commercial Registration" means the annual registration issued by the Town authorizing a Commercial Hauler to use the Facility in accordance with this Ordinance.

Section 2.10 Compostable Material

"Compostable Material" means organic material designated by the Town as suitable for composting or other approved biological processing.

The term may include food scraps, leaves, grass clippings, and other organic materials identified by the Town, but excludes materials that are contaminated or otherwise prohibited.

Section 2.11 Construction and Demolition Debris

"Construction and Demolition Debris" or "C&D Debris" means solid waste generated during the construction, renovation, remodeling, repair, or demolition of buildings, structures, roads, or other projects.

The term may include materials such as untreated wood, drywall, roofing materials, flooring, and similar materials accepted by the Facility.

The term does not include hazardous waste, asbestos-containing materials, lead-contaminated materials, or other materials prohibited by law or Administrative Rule.

Section 2.12 Facility

"Facility" means the Town of China's designated China Transfer Station and Resource Recovery Facility and all associated buildings, structures, grounds, roads, equipment, containers, processing areas, storage areas, recycling areas, and other property used in connection with municipal solid waste management and resource recovery operations.

Section 2.13 Facility Personnel

"Facility Personnel" means Town employees, Town-appointed personnel, contractors, agents, and authorized volunteers performing duties in connection with the operation, administration, maintenance, or supervision of the Facility.

Section 2.14 Fee Schedule

"Fee Schedule" means the schedule of fees, charges, rates, and other costs established by the Select Board for materials, services, permits, registrations, and other activities governed by this Ordinance.

Section 2.15 Free for the Taking Program

"Free for the Taking Program" or "FFT Program" means a Town-operated or Town-authorized Resource Recovery Program through which eligible items that are still suitable for reuse may be made available to Authorized Users at no charge, subject to inspection, eligibility requirements, operating procedures, and limitations established by the Town.

The FFT Program is intended to promote reuse and divert usable materials from disposal.

Participation in the FFT Program does not create a warranty, guarantee, or representation by the Town concerning the condition, safety, quality, or suitability of any item.

Section 2.16 Household

"Household" means a residential unit or group of persons residing together as a single housekeeping unit.

Section 2.17 Household Hazardous Waste

"Household Hazardous Waste" means household-generated waste that is hazardous or potentially hazardous because of its chemical, physical, or biological characteristics and that requires special handling, collection, storage, transportation, or disposal.

The term may include paints, solvents, pesticides, certain cleaning products, automotive fluids, and similar materials.

Household Hazardous Waste shall be accepted only through programs or procedures specifically authorized by the Town.

Section 2.18 Interlocal Agreement

"Interlocal Agreement" means a written agreement between the Town of China and one or more municipalities, governmental entities, regional organizations, or other authorized public entities concerning shared solid waste management, resource recovery, Facility access, disposal services, or related activities.

An Interlocal Agreement may establish terms that differ from general Facility access requirements when authorized by the agreement and applicable law.

Section 2.19 Lithium Battery

"Lithium Battery" means any lithium-ion, lithium-metal, lithium-polymer, rechargeable, or non-rechargeable battery utilizing lithium chemistry, including batteries contained within electronic devices, tools, equipment, toys, appliances, and similar products.

Section 2.20 Municipal Solid Waste

"Municipal Solid Waste" or "MSW" means solid waste generated by households, commercial establishments, institutions, or other sources that is accepted by the Facility and is not otherwise classified as prohibited waste, hazardous waste, or another specially regulated waste stream.

Section 2.21 Order to Correct

"Order to Correct" means a written directive issued by an authorized enforcement official requiring a person responsible for a violation to take specified corrective action within a stated period.

Section 2.22 Person

"Person" means any individual, corporation, partnership, association, organization, governmental entity, municipality, trust, estate, business, or other legal entity.

Section 2.23 Prohibited Material

"Prohibited Material" means any material that the Facility is not authorized or equipped to accept or that is prohibited from disposal, storage, processing, or handling at the Facility by this Ordinance, Administrative Rule, permit condition, or applicable federal or Maine law.

Prohibited Material may include, without limitation:

- A. Explosives;
- B. Radioactive materials;
- C. Unpermitted hazardous waste;
- D. Certain biomedical or infectious waste;
- E. Asbestos-containing materials;
- F. Liquids not specifically authorized for acceptance;
- G. Ash of any kind, including wood ash, pellet ash, coal ash, charcoal ash, furnace ash and fireplace ash, unless specifically authorized by Administrative Rule;
- H. Regulated materials requiring specialized handling;
- I. Materials that present an immediate threat to public health or safety; and
- J. Any other material identified by the Town or applicable law as prohibited.

The Town Manager may establish and periodically update a list of Prohibited Materials consistent with applicable law.

Section 2.24 Recyclable Material

"Recyclable Material" means material that can be collected, processed, marketed, or otherwise recovered for reuse or recycling through a Resource Recovery Program or other program authorized by the Town.

The term includes materials identified by the Town as recyclable and may change as markets, technology, regulations, and recycling programs change.

Section 2.25 Resource Recovery

"Resource Recovery" means the recovery of useful materials or energy from solid waste through recycling, reuse, composting, processing, or other methods that reduce the amount of material requiring final disposal.

Section 2.26 Resource Recovery Program

"Resource Recovery Program" means any Town-operated, Town-authorized, or Town-supported program intended to reduce waste disposal through reuse, recycling, composting, material recovery, or other approved diversion methods.

Resource Recovery Programs may include:

- A. Recycling;
- B. Composting;
- C. The Free for the Taking Program;
- D. Scrap metal recovery;
- E. Electronic waste collection;
- F. Universal Waste collection;
- G. Household Hazardous Waste programs;
- H. Textile reuse or recycling;
- I. Paint stewardship;
- J. Special collection events; and
- K. Other programs established by the Town.

Section 2.27 Select Board

"Select Board" means the duly elected governing body of the Town of China, Maine.

Whenever this Ordinance grants authority to the Select Board, that authority shall be exercised by majority vote unless otherwise required by law or the Town Charter.

Section 2.28 Solid Waste

"Solid Waste" means garbage, refuse, rubbish, and other discarded material resulting from residential, commercial, institutional, industrial, agricultural, or other activities, to the extent defined or regulated as solid waste under applicable Maine law.

The term does not include materials specifically excluded from the definition of solid waste by applicable law.

Section 2.29 Special Waste

"Special Waste" means a waste stream requiring special handling, transportation, storage, processing, or disposal because of its physical, chemical, biological, or other characteristics.

Special Waste shall be accepted only when specifically authorized by the Town and when the Facility has the necessary capability and legal authority to manage it.

Section 2.30 Transfer Station

"Transfer Station" means the portion of the Facility used for the receipt, temporary storage, consolidation, transfer, or loading of solid waste and other materials for subsequent transportation, processing, recycling, recovery, or disposal.

Section 2.31 Transfer Station Supervisor

"Transfer Station Supervisor" means the Town employee or other person designated by the Town Manager to supervise or oversee the daily operation of the Facility.

Section 2.32 Town

"Town" means the Town of China, Maine.

Section 2.33 Town Manager

"Town Manager" means the Town Manager of the Town of China, Maine, or the Town Manager's duly authorized designee.

Section 2.34 Universal Waste

"Universal Waste" means a category of regulated waste subject to special handling requirements under applicable federal or Maine law.

The term may include certain batteries, lamps, mercury-containing devices, electronic materials, and other wastes designated by applicable law.

Universal Waste shall be accepted only in accordance with applicable regulatory requirements and Town procedures.

Section 2.35 Waste Generator

"Waste Generator" means any person, household, business, institution, governmental entity, or other entity whose activity produces or causes the generation of solid waste.

Section 2.36 Waste Reduction

"Waste Reduction" means the prevention or reduction of solid waste at its source through changes in purchasing, consumption, product design, packaging, reuse, repair, or other practices that reduce the quantity or toxicity of materials requiring disposal.

Section 2.37 Waste Diversion

"Waste Diversion" means the prevention of solid waste from entering the municipal disposal stream through reuse, recycling, composting, resource recovery, or other methods authorized by the Town.

Section 2.38 White Goods

"White Goods" means large household appliances, including refrigerators, freezers, washing machines, dryers, dishwashers, ranges, ovens, and similar appliances accepted by the Facility.

White Goods containing refrigerants or other regulated substances shall be managed in accordance with applicable federal and Maine law.

Section 2.39 Yard Waste

"Yard Waste" means leaves, grass clippings, brush, branches, and other organic material generated through routine maintenance of lawns, gardens, and landscaped areas, as accepted by the Facility.

Yard Waste does not include materials contaminated with hazardous substances or other prohibited materials.

Section 2.40 Electronic Smoking Device; Vape; E-Cigarette Waste

"Electronic Smoking Device" or "Vape" means any electronic device, however marketed, that can be used to deliver nicotine, cannabis, or other substances to a person through the inhalation of vapor or aerosol, including but not limited to electronic cigarettes, electronic cigars, electronic pipes, personal vaporizers, vape pens, pod-based systems, and disposable vaping devices, together with any cartridge, pod, or e-liquid container designed for use with such a device.

"Vape Waste" means an Electronic Smoking Device, or any battery, cartridge, pod, or e-liquid container associated with an Electronic Smoking Device, that has been discarded or is intended for disposal.

Electronic Smoking Devices typically contain a Lithium Battery, as defined in Section 2.19, and may contain residual nicotine, cannabis derivatives, or other liquid contents. Because of the fire, explosion, and safety hazards associated with damaged, crushed, or punctured

lithium batteries, Vape Waste shall not be deposited in the municipal solid waste stream, the recyclable materials stream, or the Free for the Taking Program, and shall be managed only through the Town's battery and electronic device collection program established under Section 6.3 or another Resource Recovery Program specifically authorized by the Town to accept such material.

Nothing in this definition limits the classification of an Electronic Smoking Device or its components as Universal Waste, Household Hazardous Waste, or another regulated waste category to the extent required by applicable Maine or federal law, and this Ordinance shall be administered consistent with any producer responsibility or stewardship program established for electronic smoking devices under 38 M.R.S. § 1618 or successor law as such a program becomes operative.

Section 2.41 Volunteer

"Volunteer" means an individual who, without compensation, performs services or assists the Town in connection with the operation, administration, maintenance, education, or support of the Facility or a Resource Recovery Program, whether serving under the direct supervision of the Town or pursuant to an authorized Town program.

A Volunteer acting in good faith within the scope of assigned duties shall be afforded the protections available under applicable Maine law and Town policies.

Section 2.42 Scavenging

"Scavenging" means the unauthorized removal, taking, sorting, searching, or recovery of materials from the Facility or from containers, collection areas, or storage areas controlled by the Town.

Scavenging does not include participation in the Free for the Taking Program or another Resource Recovery Program expressly authorized by the Town.

Section 2.43 Illegal Dumping

"Illegal Dumping" means the disposal, abandonment, deposit, or placement of Solid Waste or other material on public or private property in a location or manner not authorized by law, this Ordinance, or the property owner.

Section 2.44 Facility Privileges

"Facility Privileges" means the authorization or permission granted to a person to enter or use the Facility, including the right to dispose of materials, participate in Resource Recovery Programs, use the Free for the Taking Program, or otherwise access services provided by the Facility.

Section 2.45 Suspension

"Suspension" means the temporary withdrawal of a person's Facility Privileges, Access Permit, Commercial Registration, or other authorization for a specified period or until specified conditions have been satisfied.

Section 2.46 Revocation

"Revocation" means the termination of a person's Facility Privileges, Access Permit, Commercial Registration, or other authorization previously issued under this Ordinance.

Section 2.47 Administrative Decision

"Administrative Decision" means a final decision made by an authorized Town official pursuant to this Ordinance concerning a permit, registration, citation, Order to Correct, fee determination, suspension, revocation, eligibility determination, or other matter subject to appeal under Article X.

Section 2.48 Appeal

"Appeal" means a written request for review of an Administrative Decision pursuant to the procedures established in Article X.

Section 2.49 Trespass

"Trespass" means entering or remaining upon the Facility without authorization or after a person has been lawfully directed to leave, including entering or remaining during a period in which the person's Facility Privileges have been suspended or revoked, to the extent such conduct constitutes trespass under applicable Maine law.

Section 2.50 Maine Solid Waste Management Hierarchy

"Maine Solid Waste Management Hierarchy" means the hierarchy established under applicable Maine law that guides the preferred management of solid waste, including waste reduction, reuse, recycling, composting, recovery, and disposal, as applicable.

The Town shall administer this Ordinance in a manner consistent with applicable Maine law and the State's solid waste management policies.

ARTICLE III

ADMINISTRATION AND MANAGEMENT

Section 3.1 Administration

This Ordinance shall be administered by the Town Manager under the general direction and policy authority of the Select Board.

The Town Manager may delegate duties under this Ordinance to the Director of Public Services, the Transfer Station Supervisor, the Town Clerk, Code Enforcement Officer, law enforcement officers, or other authorized municipal employees.

Section 3.2 Powers and Duties of the Select Board

The Select Board shall have the following powers and duties:

Establish and amend the municipal solid waste fee schedule.

Designate one or more facilities for the transfer, processing, recycling, energy recovery, or disposal of solid waste generated within the Town.

Approve major operational policies governing the Transfer Station.

Hear appeals and conduct hearings as provided in this Ordinance.

Suspend or revoke access permits and commercial hauler licenses following notice and hearing.

Authorize legal action to enforce this Ordinance.

Section 3.3 Powers and Duties of the Town Manager

The Town Manager shall:

Serve as the Administrator of this Ordinance.

Oversee the operation of the Transfer Station and Recycling Facility.

Supervise municipal personnel assigned to solid waste operations, directly or through the Director of Public Services.

Issue, suspend, or deny access permits and commercial hauler licenses subject to the appeal provisions of this Ordinance.

Establish written administrative procedures consistent with this Ordinance and applicable DEP regulations.

Coordinate compliance with DEP permits, operating manuals, and environmental regulations.

Maintain records necessary for administration and enforcement of this Ordinance.

Recommend fee schedule changes and operational improvements to the Select Board.

Take temporary emergency actions necessary to protect public health, safety, or the environment as provided in Section 3.8.

Section 3.4 Director of Public Services

The Director of Public Services shall, under the direction of the Town Manager:

Oversee operation and maintenance of the Transfer Station.

Supervise the Transfer Station Supervisor and other assigned personnel.

Assist in enforcement of this Ordinance.

Section 3.5 Transfer Station Supervisor

The Transfer Station Supervisor shall be responsible for the daily operation of the Facility and shall:

Direct Transfer Station attendants and assigned personnel.

Inspect incoming loads for compliance with this Ordinance.

Refuse acceptance of unauthorized waste.

Maintain safe traffic flow and operating conditions.

Ensure proper separation and handling of recyclable materials, universal waste, and special wastes accepted by the Town.

Maintain operational records as required by the Town or DEP.

Report violations, safety hazards, fires, spills, or unusual conditions to the Director of Public Services or Town Manager.

Coordinate removal and transportation of waste to designated facilities.

Coordinate maintenance of buildings, equipment, containers, and recycling areas.

Prepare operational reports and recommendations for the Town Manager.

Section 3.6 Authority of Attendants

Transfer Station attendants acting within the scope of their duties may:

Inspect any load entering the Facility.

Direct users to designated disposal or recycling areas.

Require separation of mixed loads.

Refuse acceptance of unauthorized waste.

Temporarily deny entry to any person who fails to comply with operational or safety instructions.

Request assistance from law enforcement when necessary to maintain order or enforce this Ordinance.

No person shall interfere with, obstruct, threaten, intimidate, or abuse an attendant or other authorized municipal employee engaged in the administration or enforcement of this Ordinance.

Section 3.7 Ownership of Materials

Except as otherwise provided in this Ordinance, all solid waste, recyclable materials, universal waste, compostable materials, electronic waste, and other materials accepted by the Transfer Station shall become the property of the Town of China or its authorized contractor upon acceptance.

Ownership of materials accepted into the Town's Resource Recovery Programs, including the Free for the Taking Program established under Article VI, shall be governed by the provisions of this Ordinance and administrative procedures adopted by the Town Manager.

No person shall remove, salvage, collect, scavenge, or otherwise remove materials from the Transfer Station except as authorized by this Ordinance or by the Town Manager or designee.

Section 3.8 Interlocal Agreements

Pursuant to applicable provisions of Maine law, the Select Board may, by majority vote, approve, amend, renew, or terminate interlocal agreements with other municipalities or governmental entities concerning the use of the Town's Transfer Station and Recycling Facility or other solid waste management services.

Such agreements may establish, among other things:

Eligibility of residents or property owners of another municipality to use the Facility;

Cost-sharing arrangements;

Disposal and transportation requirements;

Permit requirements;

Reciprocal use of municipal solid waste facilities;

Billing and accounting procedures;

Operational responsibilities; and

Any other terms the Select Board determines to be in the best interests of the Town.

No person residing outside the Town of China shall have the right to use the Transfer Station except as authorized by an interlocal agreement approved by the Select Board or as otherwise provided by law.

Section 3.9 Emergency Operations

When the Town Manager determines that an emergency exists affecting public health, safety, the environment, or operation of the Transfer Station, the Town Manager may temporarily:

Modify operating hours.

Restrict access to the Facility.

Suspend acceptance of specified waste streams.

Direct waste to alternative designated facilities.

Establish temporary traffic or safety procedures.

Take other reasonable actions necessary to maintain safe and lawful operations.

Any emergency action shall be reported to the Select Board as soon as practicable and shall remain in effect only for the duration of the emergency or until modified by the Select Board.

Section 3.10 Administrative Procedures

The Town Manager may issue written administrative procedures governing the operation of the Transfer Station, including but not limited to:

Operating hours.

Traffic circulation and unloading procedures.

Accepted recyclable materials.

Universal waste handling procedures.

Safety requirements.

Permit administration.

Load covering requirements.

Commercial hauler reporting procedures.

Special waste acceptance procedures.

Administrative procedures shall be consistent with this Ordinance and applicable DEP permits and regulations and shall be available for public inspection at the Town Office and on the Town's website, if available.

Section 3.11 Cooperation with State Agencies

The Town Manager, Director of Public Services, Transfer Station Supervisor, and other authorized employees shall cooperate with the Maine Department of Environmental Protection and other governmental agencies in the administration of solid waste laws, permits, inspections, reporting requirements, and enforcement actions affecting the Facility.

Section 3.12 Annual Review

The Town Manager shall periodically review Transfer Station operations, fee schedules, recycling programs, and disposal arrangements and may provide recommendations to the Select Board concerning improvements to efficiency, cost control, recycling performance, environmental compliance, and public service.

ARTICLE IV

TRANSFER STATION ACCESS, PERMITS, AND USE

Section 4.1 Purpose

The purpose of this Article is to establish a fair and equitable system governing access to and use of the Town of China Transfer Station and Recycling Facility, to ensure that the costs of municipal solid waste management are borne by those entitled to receive such services, and to protect the Town's investment in its solid waste management system.

Section 4.2 Authorized Users of the Transfer Station

Except as otherwise provided by this Ordinance or authorized pursuant to Section 3.8 (Interlocal Agreements), use of the Transfer Station shall be limited to:

- A. Residents of the Town of China;
- B. Owners of taxable real property located within the Town;
- C. Long-term tenants lawfully occupying taxable property within the Town;
- D. Commercial establishments located within the Town that comply with this Ordinance;
- E. Licensed commercial haulers transporting waste generated solely within the Town in accordance with this Ordinance;
- F. Municipal employees acting within the scope of their official duties; and
- G. Any other person or entity specifically authorized by the Town Manager in accordance with this Ordinance.

Eligibility to use the Transfer Station does not exempt any person from complying with permit requirements, payment of applicable fees, or any other provision of this Ordinance.

Section 4.3 Proof of Eligibility

The Town may require any person seeking access to the Transfer Station to provide reasonable proof of eligibility, including but not limited to:

- Government-issued identification;
- Vehicle registration;
- Property tax records;
- Utility bill;
- Lease agreement;
- Business documentation; or

Other documentation acceptable to the Town.

Failure to provide satisfactory proof of eligibility may result in denial of access.

Section 4.4 Access Permit Required

Except as otherwise authorized by this Ordinance, no person shall use the Transfer Station without a valid Access Permit issued by the Town.

Access permits remain the property of the Town and may be suspended or revoked pursuant to this Ordinance.

Section 4.5 Types of Access Permits

The Town Manager may establish one or more categories of permits including, but not limited to:

Resident permits;

Property owner permits;

Tenant permits;

Commercial establishment permits;

Municipal permits;

Temporary permits;

Contractor permits;

Special event permits; and

Other permits deemed necessary for efficient administration.

Permit formats may include decals, identification cards, electronic credentials, license plate registration, RFID devices, or similar methods.

Section 4.6 Contractor Access

A contractor may deliver waste generated from work performed on property located within the Town only when:

The waste originated within the Town;

The property owner is eligible to use the Transfer Station;

Required disposal fees have been paid;

The contractor complies with this Ordinance; and

The contractor provides documentation identifying the property from which the waste originated when requested by the Town.

Nothing herein shall be construed as creating a right for contractors to use the Transfer Station except as authorized by this Ordinance.

Section 4.7 Origin of Waste

Except as authorized pursuant to Section 3.8 (Interlocal Agreements) or otherwise required by law, only solid waste generated within the Town of China shall be accepted at the Transfer Station.

The Town may require any person delivering waste to certify, in a form acceptable to the Town, the municipality in which the waste was generated and to provide reasonable documentation verifying its origin.

Knowingly providing false or misleading information regarding the origin of waste or attempting to dispose of waste generated outside the Town in violation of this Ordinance shall constitute a violation of this Ordinance and may result in denial of access to the Transfer Station, suspension or revocation of permits, assessment of applicable fees and penalties, and any other remedies authorized by law.

Section 4.8 Commercial Provisions

Commercial establishments located within the Town may utilize the Transfer Station subject to:

- payment of applicable fees;
- separation of recyclable materials;
- compliance with DEP regulations;
- compliance with weight or volume limitations established by administrative procedures;
- and
- any additional requirements established by the Town Manager.

Section 4.9 Hours of Operation

The Transfer Station shall operate during hours established by the Town Manager and approved by the Select Board.

Hours of operation may be modified because of:

- weather;
- emergencies;
- equipment failure;

staffing shortages;
holidays;
regulatory requirements; or
other operational needs.

Current operating hours shall be posted at the Facility and on the Town website.

Section 4.10 Rules of Conduct

Every person using the Transfer Station shall:

Follow all directions given by Transfer Station personnel.
Separate recyclable materials as required.
Deposit materials only in designated locations.
Operate vehicles safely.
Observe posted traffic patterns.
Wear appropriate footwear and clothing.
Maintain control of children and pets.
Extinguish all smoking materials before entering the Facility.
Comply with all posted safety requirements.
Failure to comply may result in removal from the Facility.

Section 4.11 Refusal of Waste

Transfer Station personnel may refuse any load that:

contains prohibited waste;
contains hazardous materials;
presents a safety hazard;
cannot be safely unloaded;
exceeds Facility limitations;
originates outside the Town;
violates DEP requirements; or

otherwise violates this Ordinance.

The Town may require the person delivering such waste to immediately remove it from the premises.

Section 4.12 Inspection Authority

Any load delivered to the Transfer Station is subject to inspection by Transfer Station personnel.

Inspection may occur before, during, or after unloading.

Refusal to permit inspection shall constitute grounds for denial of access.

Section 4.13 Weighing and Measurement

The Town may require any vehicle or load to be weighed, measured, or otherwise evaluated for purposes of determining fees, verifying compliance, or maintaining operational records.

Section 4.14 Permit Suspension or Revocation

The Town Manager may suspend or revoke an Access Permit for:

violation of this Ordinance;

abusive behavior toward employees;

repeated failure to follow instructions;

fraud;

non-payment of fees;

illegal dumping;

misuse of permits;

misrepresentation regarding waste origin; or

conduct creating a safety hazard.

Except in emergencies requiring immediate action, written notice shall be provided stating the reasons for the suspension or revocation.

Section 4.15 Immediate Suspension

Where a person's conduct presents an immediate threat to public safety, Town employees, or Facility operations, Transfer Station personnel may immediately suspend access pending review by the Town Manager.

Section 4.16 Appeals

Any person whose permit has been suspended or revoked may appeal the decision to the Select Board.

The appeal shall:

be submitted in writing within ten (10) business days after receipt of the decision;

state the reasons for the appeal; and

include any supporting documentation.

The Select Board may affirm, modify, or reverse the Town Manager's decision after providing the appellant an opportunity to be heard.

The decision of the Select Board shall constitute the Town's final administrative action.

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ARTICLE V

MATERIALS ACCEPTED AND PROHIBITED

Section 5.1 Purpose

The purpose of this Article is to identify the materials that may be accepted at the Transfer Station, establish conditions for their acceptance, and prohibit materials that present hazards to public health, safety, the environment, or the operation of the Facility.

Acceptance of any material remains subject to available facilities, applicable fees, DEP regulations, contractual requirements, and operational limitations established by the Town.

Section 5.2 General Authority

The Town Manager may establish administrative procedures identifying:

accepted materials;

preparation requirements;

separation requirements;

quantity limitations;

handling procedures;

designated disposal areas; and

temporary restrictions due to operational or regulatory needs.

The current list of accepted materials shall be maintained at the Transfer Station and on the Town's official website.

Section 5.3 Acceptable Materials

Subject to applicable fees, operational requirements and generated by authorized users, the following materials may be accepted at the Transfer Station:

A. Municipal solid waste.

B. Source-separated recyclable materials.

C. Household bulky waste.

D. Construction and demolition debris.

E. Brush, leaves, untreated wood, and other compostable materials accepted by the Town.

F. Scrap metal.

G. White goods.

H. Universal waste accepted under Maine DEP regulations.

I. Electronic waste accepted under State law.

J. Tires, batteries (including lithium and rechargeable batteries), Electronic Smoking Devices and vape cartridges (through the Town's battery/electronics collection program under Section 6.3 only), used motor oil, textiles, propane cylinders, and other materials accepted through Town recycling or special collection programs.

K. Other materials specifically approved by the Town Manager.

Acceptance of any material does not obligate the Town to accept unlimited quantities.

Section 5.4 Preparation of Materials

All materials delivered to the Transfer Station shall be prepared in accordance with administrative procedures established by the Town.

Users shall separate materials into the appropriate recycling, composting, demolition, bulky waste, universal waste, or municipal solid waste areas as directed by Transfer Station personnel.

Failure to properly separate materials may result in additional fees or refusal of the load.

Section 5.5 Recyclable Materials

All recyclable materials designated by the Town shall be separated from municipal solid waste prior to disposal.

No person shall knowingly dispose of designated recyclable materials in the municipal solid waste compactor when recycling facilities are available.

The Town Manager may modify the list of designated recyclable materials without amendment of this Ordinance.

Section 5.6 Compostable Materials

Leaves, brush, untreated wood, garden waste, and other compostable materials shall be deposited only in areas designated by the Town.

The Town Manager may establish seasonal acceptance requirements and size limitations for brush and woody material.

Section 5.7 Construction and Demolition Debris

Construction and demolition debris shall be separated from municipal solid waste and disposed of only in designated areas.

The Town may establish quantity limitations, preparation requirements, and special fees for such materials.

The Town reserves the right to reject demolition debris that contains prohibited materials or presents a safety or environmental concern.

Section 5.8 Special Waste

Special Waste may be accepted only when:

Authorized by DEP regulations;

Approved by the Town Manager; and

Managed in accordance with all applicable laws and permits.

The Town may require advance notice before acceptance of Special Waste.

Section 5.9 Prohibited Materials

The following materials shall not be accepted unless specifically authorized by law or by written approval of the Town Manager:

- A. Hazardous waste.
- B. Biomedical or infectious waste.
- C. Radioactive materials.
- D. Explosives and ammunition.
- E. Liquid waste.
- F. Septage or sewage sludge.
- G. Asbestos-containing material not prepared in accordance with DEP requirements.
- H. Burning or smoldering waste.
- I. Controlled substances.
- J. Dead animals, except as authorized by law.
- K. Materials prohibited by DEP license.
- L. Electronic Smoking Devices (vapes), vape cartridges, and e-liquid containers, except when disposed of through the Town's battery and electronic device collection program under Section 6.3 or another Resource Recovery Program specifically authorized by the Town to accept such material.
- M. Any material prohibited by State or Federal law.
- N. Any material that presents an unreasonable risk to public health, safety, employees, or Facility operations.

Section 5.10 Hot Loads

No person shall deliver any hot load to the Transfer Station.

Transfer Station personnel may require any person delivering a suspected hot load to immediately remove the material from the Facility.

The Town may recover any costs incurred in responding to a fire or emergency resulting from violation of this section.

Section 5.11 Load Inspection

Every load entering the Transfer Station is subject to inspection.

Transfer Station personnel may:

- inspect any load;
- require unloading for inspection;
- reject prohibited materials;
- require separation of mixed loads;
- photograph loads for enforcement purposes; and
- document violations of this Ordinance.

Section 5.12 Rejection of Loads

The Town may reject any load that:

- contains prohibited materials;
- contains waste generated outside the Town contrary to this Ordinance;
- has not been properly separated;
- exceeds operational limitations;
- presents a fire hazard;
- threatens employee safety;
- violates DEP regulations; or
- otherwise violates this Ordinance.

Rejected loads shall be immediately removed from the Transfer Station at the owner's expense.

Section 5.13 Illegal Disposal

No person shall:

- deposit waste outside designated containers;
- abandon waste on Transfer Station property;
- remove waste from designated disposal areas except as authorized by the Town;
- dispose of waste after operating hours; or
- interfere with proper operation of the Facility.

Section 5.14 Temporary Suspension of Acceptance

The Town Manager may temporarily suspend acceptance of any material due to:

- equipment failure;
- market conditions;
- transportation interruptions;
- regulatory requirements;
- weather;
- fire;
- public health emergencies; or
- other operational necessity.

Notice of such suspension shall be posted at the Facility and, when practical, on the Town website.

ARTICLE VI

RESOURCE RECOVERY AND WASTE DIVERSION

Section 6.1 Purpose

The purpose of this Article is to promote resource recovery, waste reduction, reuse, recycling, composting, and other waste diversion activities in accordance with Maine's Solid Waste Management Hierarchy.

The Town finds that many materials delivered to the China Transfer Station and Resource Recovery Facility retain useful life or economic value and should, whenever practical, be reused, recycled, composted, or otherwise recovered before disposal.

Accordingly, it is the policy of the Town of China to maximize resource recovery, conserve natural resources, reduce disposal costs, extend the useful life of regional disposal facilities, and provide residents with environmentally responsible waste management services.

Section 6.2 Resource Recovery Programs

The Town may establish, operate, modify, suspend, or discontinue Resource Recovery Programs designed to divert materials from disposal and promote beneficial reuse.

Such programs may include, but are not limited to:

- A. Municipal recycling;
- B. The Free for the Taking (FFT) Program;
- C. Composting;
- D. Brush and wood recycling;
- E. Scrap metal recycling;
- F. Textile recycling;
- G. Electronic waste recycling;
- H. Universal Waste collection;
- I. Battery recycling;
- J. Used motor oil and antifreeze collection;
- K. Tire recycling;
- L. Paint stewardship;
- M. Household hazardous waste collection events;
- N. Food waste diversion programs;

O. Reuse partnerships with charitable or nonprofit organizations; and

P. Other resource recovery programs approved by the Town Manager.

The Town Manager may adopt administrative procedures governing the operation of any Resource Recovery Program consistent with this Ordinance.

Section 6.3 Battery Collection Program

The Town may establish and maintain one or more battery collection, recycling, or stewardship programs for lithium batteries, lithium-ion batteries, rechargeable batteries, household batteries, battery-containing devices, and Vape Waste as defined in Section 2.40.

The Town Manager may establish operating procedures, acceptance standards, storage requirements, and handling rules for such programs, including requirements that batteries and Electronic Smoking Devices be kept separate from other waste and recycling streams, that terminals be taped or otherwise protected against short-circuiting, and that damaged, swollen, or leaking devices be isolated and reported to Facility Personnel.

No person shall deliberately crush, puncture, incinerate, or otherwise damage a battery or an Electronic Smoking Device at the Facility. Vape Waste shall not be placed in the municipal solid waste compactor, recyclable materials containers, or the Free for the Taking Program.

Upon the Town Manager's determination that an approved producer responsibility organization or stewardship program has established operative collection service under 38 M.R.S. § 1618 or successor law that is reasonably accessible to residents of the Town, the Town Manager may limit, phase out, or discontinue the Town's own collection service for the affected material, provided that residents retain a legal, reasonably accessible means of disposing of that material consistent with this Ordinance.

The Town shall cooperate with the Maine Department of Environmental Protection and any approved producer responsibility organization to identify retail or other collection locations within the Town required to accept Electronic Smoking Devices or batteries under applicable Maine law and may publish a list of those locations on the Town's website and at the Facility to supplement the Town's own collection program. Nothing in this section shall be construed to impose a collection obligation on a retailer beyond what is required by state law.

If an approved producer responsibility organization or other producer-funded program assumes financial responsibility for the collection, transportation, or processing of batteries or Vape Waste, the Town Manager shall waive or reduce any fee established under Article VIII for that material to the extent the Town's costs are offset and shall recommend a corresponding amendment to the Fee Schedule to the Select Board.

Section 6.4 Free for the Taking (FFT) Program

The Town may maintain a Free for the Taking (FFT) Program as part of its Resource Recovery Program for the purpose of extending the useful life of serviceable household goods and reducing the amount of material requiring disposal.

A. Purpose

The FFT Program is established to:

Reduce disposal costs.

Promote the reuse of serviceable household goods.

Reduce the volume of material entering the municipal solid waste stream.

Encourage environmental stewardship.

Benefit residents through the redistribution of reusable property.

Support the Town's Resource Recovery goals.

B. Eligible Participants

Participation in the FFT Program shall be limited to:

Authorized Users of the China Transfer Station and Resource Recovery Facility; and

Persons eligible pursuant to an Interlocal Agreement approved under Section 3.8 of this Ordinance.

C. Inspection of Materials

All materials intended for placement in the FFT Program shall first be inspected and approved by Transfer Station personnel.

The Town may refuse any item that is determined to be:

unsafe;

broken beyond reasonable repair;

excessively worn;

moldy;

smoke damaged;

contaminated;

infested;

recalled by the manufacturer;

prohibited by law; or

otherwise unsuitable for redistribution.

The determination of the Transfer Station Supervisor or designee shall be final.

D. Disposal Fees

Placement of an item into the FFT Program shall not exempt the item from any disposal fee established by the Select Board.

Transfer Station personnel shall determine whether applicable fees must be paid before an item is accepted into the FFT Program.

No volunteer or person other than an authorized Town employee may waive or modify fees established by the Select Board.

E. Removal of Property

Items may be removed only during normal operating hours.

Transfer Station personnel may establish reasonable limits on the quantity, type, or frequency of items removed in order to ensure equitable public access and orderly operation of the program.

Items may not be reserved for future pickup without authorization from the Transfer Station Supervisor.

F. Prohibited Materials

Unless specifically approved by the Town Manager, the following materials shall not be accepted into the FFT Program:

Hazardous Waste;

Universal Waste;

Electronic Waste;

recalled consumer products;

unsafe furniture;

contaminated mattresses;

medical devices;

child safety equipment that has been recalled or damaged;

materials prohibited by DEP regulations; or
any material prohibited by administrative procedures.

G. No Warranty

All property made available through the FFT Program is distributed "AS IS" without warranty or representation of any kind.

The Town of China expressly disclaims all warranties, including any implied warranty of merchantability or fitness for a particular purpose.

Any person accepting property through the FFT Program assumes all risks associated with its transportation, repair, use, or disposal.

H. Administrative Procedures

The Town Manager may adopt administrative procedures governing the operation of the FFT Program, including:

acceptable items;
inspection standards;
occupancy limits;
volunteer participation;
seasonal operation;
removal limits;
inventory management;
health and safety requirements; and
other operational procedures consistent with this Ordinance.

Section 6.5 Municipal Recycling Program

The Town shall maintain a municipal recycling program consistent with applicable Maine law, available recycling markets, and the operational capabilities of the China Transfer Station and Resource Recovery Facility.

The Town Manager may establish administrative procedures governing:

recyclable materials accepted;
preparation requirements;
contamination standards;

collection methods;
storage requirements;
processing requirements; and
operational procedures.

Section 6.6 Separation of Recyclable Materials

Authorized Users will separate recyclable materials designated by the Town from municipal solid waste before disposal including but not limited to mandatory cardboard recycling.

Transfer Station personnel may require additional separation whenever necessary to comply with DEP regulations, contractual obligations, or operational efficiency.

Materials contaminated to the extent they cannot reasonably be recycled may be refused or disposed of as municipal solid waste.

Section 6.7 Ownership of Recyclable Materials

Upon acceptance at the China Transfer Station and Resource Recovery Facility, recyclable materials become the property of the Town or its authorized contractor.

No person shall remove recyclable materials from designated collection areas except as authorized by this Ordinance or the Town Manager.

This section does not prohibit the lawful operation of the Free for the Taking Program.

Section 6.8 Unauthorized Removal of Materials

Except as authorized by the Town Manager, no person shall remove or salvage:

recyclable materials;

scrap metal;

Universal Waste;

Electronic Waste;

materials awaiting shipment;

materials deposited for disposal; or

any other Town-owned property located within the Facility.

Each unauthorized removal constitutes a separate violation of this Ordinance.

Section 6.9 Composting Operations

The Town may operate composting or organics management programs for leaves, brush, wood waste, food waste, and other approved compostable materials.

The Town Manager may establish:

acceptable materials;
preparation standards;
contamination standards;
seasonal restrictions;
size limitations; and
operational procedures.

Section 6.10 Universal Waste

Universal Waste shall be accepted only in accordance with applicable Maine law, DEP regulations, and administrative procedures established by the Town.

Transfer Station personnel may refuse improperly prepared Universal Waste or require special handling.

Section 6.11 Electronic Waste

Electronic Waste shall be managed in accordance with applicable Maine law.

The Town may establish collection procedures, storage requirements, fees, handling practices, and contractor agreements governing covered electronic devices and other electronic materials accepted for recycling.

Section 6.12 Market Conditions

The Town shall not be required to continue accepting any recyclable material when:

recycling markets cease to exist;
transportation becomes unavailable;
processing facilities refuse acceptance;
regulatory requirements change;
acceptance becomes economically impractical; or
continuation of the program is not in the Town's best interest.

The Town Manager may temporarily suspend acceptance of any recyclable material until conditions improve.

Section 6.13 Public Education

The Town shall make reasonable efforts to educate residents regarding:

recycling opportunities;

waste reduction;

composting;

reuse opportunities;

Resource Recovery Programs;

proper waste separation;

Universal Waste requirements;

Electronic Waste requirements; and

other waste diversion initiatives.

Educational information may be provided through the Town website, printed materials, signage, public meetings, social media, newsletters, or other appropriate methods.

Section 6.14 Cooperative Programs

Pursuant to Section 3.8 of this Ordinance, the Town may participate in regional or interlocal Resource Recovery Programs, recycling initiatives, household hazardous waste programs, composting operations, reuse partnerships, or other cooperative waste management efforts when determined by the Select Board to be in the best interests of the Town.

ARTICLE VII

COMMERCIAL HAULERS AND CONTRACTORS

Section 7.1 Purpose

The purpose of this Article is to establish standards governing commercial haulers, contractors, and commercial establishments using the China Transfer Station and Resource Recovery Facility ("Facility") to protect public health, ensure equitable use of municipal facilities, maintain compliance with applicable law, and recover the costs associated with commercial solid waste management.

Section 7.2 Applicability

This Article applies to every commercial hauler, contractor, business, institution, governmental entity, or other person transporting solid waste generated within the Town of China to the Facility.

Nothing in this Article authorizes the transportation or disposal of solid waste in violation of any federal, state, or local law.

Section 7.3 Commercial Hauler Registration

No commercial hauler shall deliver solid waste to the Facility unless registered annually with the Town.

Registration shall be submitted on forms approved by the Town Manager and shall include, at a minimum:

- A. Business name, mailing address, telephone number, and email address;
- B. Name of the owner or responsible officer;
- C. Vehicle identification information, including license plate numbers for vehicles regularly using the Facility;
- D. Proof of any licenses or permits required by law;
- E. Proof of insurance required by Section 7.5; and
- F. Any additional information reasonably required by the Town Manager for administration of this Ordinance.

Registration shall expire annually on a date established by the Town Manager and shall be renewed before continued use of the Facility. The Select Board shall establish a fee for annual registration.

Section 7.4 Waste Origin

Commercial haulers shall transport to the Facility only solid waste generated within the Town of China, except as authorized by an interlocal agreement approved by the Select Board.

The Town may require documentation identifying the origin of any load.

Loads containing waste generated outside the Town without authorization may be refused.

Knowingly misrepresenting the origin of waste constitutes a violation of this Ordinance.

Section 7.5 Insurance

Commercial haulers shall maintain liability insurance in amounts determined by the Town Manager to be reasonably necessary to protect the Town.

Commercial haulers shall also maintain workers' compensation insurance whenever required by Maine law.

Proof of insurance shall be provided upon registration and renewal.

Failure to maintain required insurance may result in suspension or revocation of registration.

Section 7.6 Vehicle Requirements

Vehicles transporting waste shall:

- A. Be maintained in safe operating condition;
- B. Be loaded to prevent leakage, littering, or loss of materials;
- C. Be covered when required by law;
- D. Comply with applicable weight restrictions;
- E. Operate safely within the Facility; and
- F. Follow all lawful directions of Facility personnel.

Section 7.7 Load Inspection

All commercial loads are subject to inspection.

Facility personnel may:

- A. Inspect any load before unloading;
- B. Require separation of recyclable materials;
- C. Reject prohibited materials;

- D. Photograph loads for documentation;
- E. Require identification of the waste generator; and
- F. Require removal of non-compliant loads.

Refusal to permit inspection constitutes grounds for denial of access.

Section 7.8 Separation of Materials

Commercial haulers shall separate recyclable materials, Universal Waste, Electronic Waste, Construction and Demolition Debris, scrap metal, compostable materials, and other designated materials before disposal whenever required by this Ordinance or Administrative Rules.

Mixed loads may be rejected or subject to additional fees established by the Select Board.

Section 7.9 Fees

Commercial users shall pay all fees established by the Select Board and is due and payable immediately at time of disposal.

Section 7.10 Records

Commercial haulers shall maintain records sufficient to identify the municipality where waste was generated.

Upon reasonable request of the Town Manager, such records shall be made available to verify compliance with this Ordinance.

Records obtained by the Town shall be treated as confidential to the extent permitted by Maine law.

Section 7.11 Conduct at the Facility

Commercial haulers and their employees shall:

- A. Comply with this Ordinance;
- B. Obey posted signs;
- C. Follow directions of Facility personnel;
- D. Unload only in designated locations;
- E. Maintain safe vehicle operation;
- F. Immediately clean spills caused by their operations; and
- G. Conduct themselves in a courteous and professional manner.

Abusive, threatening, harassing, intimidating, or disorderly conduct toward Town employees, volunteers, contractors, or officials constitutes grounds for immediate removal from the Facility.

Section 7.12 Damage to Town Property

Any person causing damage to the Facility, equipment, containers, buildings, scales, fencing, pavement, signs, or other Town property shall immediately notify Facility personnel.

The responsible party shall reimburse the Town for all reasonable repair or replacement costs.

Section 7.13 Suspension or Revocation

The Town Manager may suspend or revoke a commercial registration for:

- A. Violations of this Ordinance;
- B. Non-payment of fees;
- C. Submission of false information;
- D. Delivery of unauthorized waste;
- E. Unsafe operations;
- F. Failure to maintain insurance;
- G. Interference with Facility operations; or
- H. Other conduct materially affecting public health, safety, or Facility operations.

Written notice shall state the reasons for the action and advise the recipient of appeal rights.

Section 7.14 Appeal

Any suspension or revocation under this Article may be appealed in accordance with Article X of this Ordinance.

Section 7.15 No Exclusive Rights

Registration under this Article does not create an exclusive franchise or contractual right to use the Facility.

The Town reserves the right to limit, suspend, or discontinue commercial access whenever necessary to protect public health, comply with applicable law, preserve Facility operations, or serve the best interests of the Town and load size limitations may apply.

ARTICLE VIII

FEES AND PAYMENT

Section 8.1 Purpose

The purpose of this Article is to authorize the Select Board to establish fees necessary to recover all or a portion of the costs associated with the operation of the Facility and Resource Recovery Programs.

Section 8.2 Fee Schedule

The Select Board shall establish, amend, and maintain a Fee Schedule by majority vote.

The Fee Schedule shall be available at the Town Office, the Facility, and on the Town's official website.

Section 8.3 Authorized Fees

The Select Board may establish fees for:

- A. Municipal Solid Waste;
- B. Construction and Demolition Debris;
- C. Bulky Waste;
- D. White Goods;
- E. Tires;
- F. Propane Cylinders;
- G. Electronic Waste;
- H. Universal Waste where permitted;
- I. Brush and Wood Waste;
- J. Compost Materials;
- K. Commercial Vehicle Loads;
- L. Commercial Registrations;
- M. Access Permits;
- N. Special Handling Charges;
- O. Returned Checks; and
- P. Other services or materials accepted by the Facility.

Section 8.4 Cost Recovery

Fees may consider:

- A. Transportation costs;
- B. Disposal costs;
- C. Recycling costs;
- D. Processing costs;
- E. Capital improvements;
- F. Equipment replacement;
- G. Administrative costs;
- H. Regulatory compliance;
- I. Market conditions; and
- J. Other reasonable operating expenses.

The Select Board may subsidize any service through the municipal budget.

Section 8.5 Payment

Unless otherwise approved by the Town Manager:

- A. Fees shall be paid before materials are accepted.
- B. Payment methods shall be determined by the Town.

Section 8.6 Returned Payments

Dishonored payments shall be subject to any fee established by the Select Board.

Future payments may be required in cash or certified funds.

Section 8.7 Fee Waivers

Except by action of the Select Board or as otherwise provided by this Ordinance, no employee or volunteer may waive any fee.

The Town Manager may correct clerical or billing errors.

Section 8.8 Annual Review

The Town Manager shall periodically review the Fee Schedule and may recommend revisions based upon operating costs, recycling markets, regulatory changes, inflation, or capital needs.

Section 8.9 No Vested Right

Payment of fees or possession of an Access Permit does not create a vested right to use the Facility.

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ARTICLE IX

ENFORCEMENT, VIOLATIONS, AND PENALTIES

Section 9.1 Purpose

The purpose of this Article is to provide fair, consistent, and effective enforcement of this Ordinance; protect public health, safety, and welfare; safeguard the Town's investment in the China Transfer Station and Resource Recovery Facility; and ensure compliance with applicable federal, state, and local laws governing solid waste management.

Section 9.2 Enforcement Authority

This Ordinance may be enforced by:

- A. The Town Manager;
- B. The Director of Public Services;
- C. The Transfer Station Supervisor or authorized Town employee;
- D. The Code Enforcement Officer, where authorized by law;
- E. Any law enforcement officer having jurisdiction;
- F. Any other municipal official designated by the Select Board or Town Manager.

Authorized enforcement officials may exercise only those enforcement powers granted by this Ordinance, applicable Town policies, or Maine law.

Nothing in this Article limits the authority of the Maine Department of Environmental Protection or any other governmental agency having jurisdiction.

Section 9.3 Violations

A violation of this Ordinance includes, but is not limited to:

- A. Disposal of prohibited materials.
- B. Disposal of waste generated outside the Town except as authorized by this Ordinance.
- C. Failure to separate recyclable materials when required.
- D. Illegal dumping.
- E. Depositing waste outside designated areas.
- F. Unauthorized removal or scavenging of Town-owned materials.
- G. Fraudulent use of an Access Permit.
- H. Misrepresentation regarding eligibility to use the Facility.

- I. Failure to comply with lawful directions of Transfer Station personnel.
- J. Failure to pay required fees.
- K. Interference with Facility operations.
- L. Damage to Town property.
- M. Providing false or misleading information to the Town.
- N. Threatening, harassing, intimidating, abusing, or interfering with any Town employee, volunteer, contractor, agent, or public official engaged in the administration or operation of the China Transfer Station and Resource Recovery Facility.
- O. Knowingly disposing of lithium batteries in a manner prohibited by this Ordinance may result in refusal of materials, issuance of an Administrative Citation, suspension of Facility Privileges, recovery of costs, or other enforcement action authorized by this Ordinance.
- P. Knowingly disposing of an Electronic Smoking Device, vape device, vape cartridge, or e-liquid container as municipal solid waste, or otherwise in violation of Section 2.40, Section 5.9, or Section 6.3 of this Ordinance, which may result in refusal of materials, issuance of an Administrative Citation, suspension of Facility Privileges, recovery of costs (including fire suppression or emergency response costs), or other enforcement action authorized by this Ordinance.
- Q. Any other act prohibited by this Ordinance.

Section 9.4 Inspection Authority

Authorized enforcement officials may inspect:

- A. Vehicles;
- B. Loads entering the Facility;
- C. Containers;
- D. Recyclable materials;
- E. Permits;
- F. Commercial registration documents; and
- G. Other materials reasonably necessary to determine compliance.

Refusal to permit inspection shall constitute a violation of this Ordinance.

Section 9.5 Orders to Correct

Whenever an authorized enforcement official determines that a violation exists, the official may issue a written Order to Correct.

The Order may require the responsible party to:

- A. Remove prohibited materials;
- B. Properly separate recyclable materials;
- C. Clean litter or spills;
- D. Repair damage;
- E. Pay outstanding fees;
- F. Cease prohibited conduct; or
- G. Take any other reasonable action necessary to achieve compliance.

Issuance of an Order to Correct does not preclude the Town from pursuing additional enforcement remedies.

Section 9.6 Immediate Removal

Any person creating an immediate threat to public health, public safety, Facility operations, or the safety of employees or volunteers may be ordered to immediately leave the Facility.

Failure to comply may result in removal by law enforcement.

Immediate removal does not preclude additional enforcement action.

Section 9.7 Suspension of Privileges

The Town Manager may suspend Facility privileges for:

- A. Repeated violations;
- B. Abusive conduct;
- C. Fraudulent use of permits;
- D. Illegal dumping;
- E. Non-payment of fees;
- F. Unsafe conduct;
- G. Interference with Facility operations; or
- H. Other substantial violations of this Ordinance.

Written notice shall state:

- A. The reason for suspension;

- B. The effective date;
- C. The duration of the suspension; and
- D. The right to appeal.

Section 9.8 Revocation

Where violations are serious, repeated, intentional, or threaten public health or safety, the Town Manager may revoke:

- A. Access Permits;
- B. Commercial Registrations;
- C. Facility privileges; and
- D. Any authorization issued pursuant to this Ordinance.

Revocation shall be made in writing and shall include notice of appeal rights.

Section 9.9 Civil Enforcement

Violations of this Ordinance shall be enforced as civil violations.

The Town may pursue any remedy authorized by Maine law, including the civil penalty authority granted to municipalities under 30-A M.R.S. § 3001(4), as amended.

Available remedies include:

- A. Civil penalties;
- B. Injunctive relief;
- C. Restitution;
- D. Recovery of cleanup costs;
- E. Recovery of disposal costs;
- F. Recovery of attorney's fees where authorized by law;
- G. Court costs; and
- H. Any other remedy authorized by law.

The remedies provided by this Ordinance are cumulative and are in addition to any criminal, civil, or administrative remedies available under Maine law.

Section 9.10 Administrative Citations

When an authorized enforcement official determines that a violation of this Ordinance has occurred, the official may issue a written Administrative Citation.

The citation shall include, at a minimum:

- A. The name of the person responsible for the violation, if known;
- B. The date and location of the violation;
- C. A description of the violation;
- D. The section or sections of this Ordinance alleged to have been violated;
- E. Any corrective action required;
- F. Any administrative penalty, fee, or charge authorized by this Ordinance, the Town's Fee Schedule, or applicable law; and
- G. Notice of the recipient's right to appeal pursuant to Article X.

Issuance of an Administrative Citation shall not preclude the Town from pursuing any additional civil, equitable, statutory, or administrative remedy.

Failure to comply with an Administrative Citation may constitute a separate violation of this Ordinance.

Section 9.11 Recovery of Costs

Any person responsible for a violation shall reimburse the Town for all reasonable costs incurred as a result of the violation, including:

- A. Cleanup costs;
- B. Disposal costs;
- C. Recycling costs;
- D. Environmental remediation;
- E. Employee time;
- F. Contractor expenses;
- G. Equipment repair or replacement;
- H. Engineering expenses;
- I. Legal expenses where authorized by law; and
- J. Administrative costs reasonably associated with enforcement.

Section 9.12 Continuing Violations

Each day that a violation continues shall constitute a separate violation.

Each improperly disposed load, unauthorized removal of materials, fraudulent permit use, or unlawful entry shall constitute a separate offense.

Section 9.13 Emergency Action

Nothing in this Ordinance shall prevent the Town from taking immediate action necessary to:

- A. Protect public health;
- B. Protect employees or volunteers;
- C. Prevent environmental contamination;
- D. Extinguish fires;
- E. Prevent hazardous conditions;
- F. Protect Town property; or
- G. Comply with orders issued by governmental agencies.

The Town may recover all reasonable costs associated with emergency action from the responsible party to the extent permitted by law.

Section 9.14 Other Remedies

The remedies provided by this Ordinance are cumulative.

The Town may pursue one or more remedies simultaneously or consecutively.

Failure to enforce any provision of this Ordinance shall not constitute a waiver of the Town's right to enforce this Ordinance in the future.

Section 9.15 Severability of Enforcement Actions

A determination that one enforcement action is invalid shall not affect the validity of any other enforcement action taken pursuant to this Ordinance.

Section 9.16 Trespass

Any person who has been directed to leave the China Transfer Station and Resource Recovery Facility by an authorized Town official, or whose Facility privileges have been suspended or revoked pursuant to this Ordinance, shall immediately leave the Facility.

A person who enters or remains upon the Facility after being lawfully directed to leave, or during a period of suspension or revocation, may be considered a trespasser and may be subject to enforcement under applicable Maine law.

Nothing in this section limits the Town's authority to pursue additional remedies available under this Ordinance or applicable law.

ARTICLE X

APPEALS

Section 10.1 Purpose

The purpose of this Article is to establish a fair, consistent, and orderly procedure for reviewing final administrative decisions made under this Ordinance.

The appeal process is intended to provide affected persons with a reasonable opportunity to challenge an administrative decision while allowing the Town to efficiently administer the China Transfer Station and Resource Recovery Facility and its Resource Recovery Programs.

Section 10.2 Decisions Subject to Appeal

Any Person aggrieved by a final Administrative Decision made pursuant to this Ordinance may appeal the decision to the Select Board as provided in this Article.

Appealable decisions include, but are not limited to:

- A. Denial, suspension, or revocation of an Access Permit;
- B. Denial, suspension, or revocation of a Commercial Registration;
- C. An Administrative Citation;
- D. An Order to Correct;
- E. A determination that a Person is not eligible to use the Facility;
- F. A determination concerning the application of a Fee Schedule provision when the decision is specific to the Person appealing;
- G. Suspension or revocation of Facility Privileges;
- H. A decision concerning eligibility to participate in the Free for the Taking Program; and
- I. Any other final administrative decision expressly made appealable by this Ordinance.

Operational decisions made by Facility Personnel concerning traffic control, unloading locations, immediate safety concerns, temporary closure of a Facility area, or day-to-day Facility operations shall not be subject to appeal unless the decision also results in a suspension, revocation, denial, or other final Administrative Decision affecting the appellant's rights or privileges under this Ordinance.

Section 10.3 Persons Entitled to Appeal

An appeal may be filed by any Person who is directly affected or aggrieved by a final Administrative Decision made under this Ordinance.

A Person may be represented by an attorney or other authorized representative at the appellant's own expense.

Section 10.4 Notice of Decision

Whenever an Administrative Decision is subject to appeal, the Town shall provide written notice of the decision to the affected Person.

The notice shall, when applicable:

- A. Identify the decision;
- B. State the effective date;
- C. State the reasons for the decision;
- D. Identify the provision or provisions of this Ordinance involved;
- E. Describe any required corrective action;
- F. State the duration of any suspension or revocation;
- G. Identify the right to appeal; and
- H. State the deadline and procedure for filing an appeal.

Failure to provide notice of appeal rights shall not extend the appeal period indefinitely but may be considered by the Select Board when determining whether to accept a late appeal for good cause.

Section 10.5 Filing an Appeal

An appeal shall be filed in writing with the Town Manager within **thirty (30) calendar days** after the date the written Administrative Decision is issued or delivered to the affected Person.

The appeal shall include:

- A. The name, mailing address, telephone number, and email address of the appellant;
- B. A copy of the Administrative Decision being appealed, if available;
- C. A statement identifying the grounds for the appeal;
- D. A description of the facts supporting the appeal;
- E. The specific relief or action requested; and

F. Any documents or other information the appellant wishes the Select Board to consider.

The Town Manager may prescribe a standard appeal form.

An appeal shall be considered filed when received by the Town Manager or Town Clerk during regular Town business hours.

Section 10.6 Late Appeals

The Select Board may accept a late appeal upon a showing of good cause.

The request to file a late appeal shall be submitted in writing and shall explain the circumstances that prevented timely filing.

The decision whether to accept a late appeal shall be within the reasonable discretion of the Select Board, subject to applicable law.

Section 10.7 Effect of Filing an Appeal

Unless otherwise ordered by the Town Manager or Select Board, the filing of an appeal shall not automatically stay or suspend the Administrative Decision.

A suspension or revocation shall remain in effect during the appeal unless the Town Manager or Select Board determines that a stay is appropriate.

The Select Board may impose reasonable conditions on any stay.

No stay shall be granted when doing so would create an immediate threat to public health, public safety, the environment, Facility personnel, volunteers, or Facility operations.

Section 10.8 Informal Resolution

Before an appeal is scheduled for hearing, the Town Manager may attempt to resolve the matter informally with the appellant.

The Town Manager may modify, withdraw, or affirm an Administrative Decision when authorized by this Ordinance or applicable law.

Informal discussions or settlement efforts shall not eliminate the appellant's right to a hearing unless the appellant voluntarily withdraws the appeal or the matter is otherwise resolved.

Section 10.9 Referral to the Select Board

If an appeal is not resolved informally, the Town Manager shall forward the appeal to the Select Board for consideration.

The appeal shall be placed on a Select Board agenda within a reasonable period, subject to applicable notice requirements and the Select Board's meeting schedule.

Section 10.10 Notice of Hearing

The appellant shall receive reasonable written notice of the hearing.

The notice shall identify:

- A. The date and time of the hearing;
- B. The location or method of conducting the hearing;
- C. The Administrative Decision being appealed; and
- D. The general subject matter of the appeal.

The Select Board may continue or reschedule a hearing for good cause.

Section 10.11 Conduct of Hearing

The Select Board shall conduct the hearing in a fair and orderly manner.

The appellant and the Town shall each have a reasonable opportunity to:

- A. Present relevant evidence;
- B. Present witnesses;
- C. Explain their position;
- D. Submit written materials; and
- E. Respond to relevant questions from the Select Board.

The Select Board may establish reasonable time limits and procedures to ensure an orderly hearing.

Formal rules of evidence shall not apply.

The Select Board may consider any evidence that it determines to be relevant and reliable.

Section 10.12 Administrative Record

The Town shall maintain an administrative record of the appeal.

The record may include:

- A. The original Administrative Decision;
- B. The appeal;
- C. Notices;
- D. Reports;
- E. Photographs;
- F. Permits and registrations;
- G. Administrative Citations;
- H. Orders to Correct;
- I. Relevant correspondence;
- J. Documents submitted by the appellant;
- K. Evidence presented at the hearing; and
- L. The Select Board's written decision.

The administrative record shall be maintained in accordance with applicable records-retention requirements and Maine's Freedom of Access Act.

Section 10.13 Select Board Decision

After considering the evidence and the administrative record, the Select Board may:

- A. Affirm the Administrative Decision;
- B. Reverse the Administrative Decision;
- C. Modify the Administrative Decision;
- D. Remand the matter to the Town Manager or other authorized official for further action;

- E. Reduce or modify a suspension when authorized by this Ordinance;
- F. Establish reasonable conditions for continued Facility access; or
- G. Take any other action authorized by this Ordinance or applicable law.

The Select Board shall issue a written decision stating the disposition of the appeal and the reasons for the decision.

Section 10.14 Decision Deadline

The Select Board shall issue its written decision within a reasonable period after the conclusion of the hearing.

The Select Board may continue the matter when additional information, investigation, or legal review is reasonably necessary.

Section 10.15 Final Administrative Action

Unless otherwise provided by applicable law, the written decision of the Select Board shall constitute the Town's final administrative action concerning the matter.

Section 10.16 Judicial Review

Nothing in this Ordinance shall be construed to limit any right of judicial review available under Maine law.

A Person seeking judicial review of a final administrative action shall comply with all applicable statutory requirements, filing deadlines, and procedural rules.

Section 10.17 Exhaustion of Administrative Remedies

Except where otherwise provided by law, a Person aggrieved by an Administrative Decision shall exhaust the administrative appeal process established by this Article before seeking judicial review.

Nothing in this section shall prevent a Person from seeking emergency relief or other judicial remedy when authorized by law.

Section 10.18 Costs of Appeal

Unless otherwise ordered by the Select Board or required by law, each party shall bear its own costs associated with an appeal.

The Town shall not charge an appeal filing fee unless such fee is authorized by the Select Board and applicable law.

Section 10.19 No Waiver of Enforcement Authority

The filing of an appeal does not prevent the Town from enforcing other provisions of this Ordinance that are unrelated to the Administrative Decision under appeal.

Section 10.20 Emergency Authority

Nothing in this Article limits the authority of the Town, Town Manager, Facility Personnel, or other authorized officials to take immediate action necessary to protect public health, public safety, the environment, employees, volunteers, or Facility operations.

Emergency actions may be taken notwithstanding the pendency of an appeal.

Section 10.21 Severability

If any section, subsection, paragraph, sentence, clause, phrase, word, or provision of this Ordinance, or its application to any Person, property, circumstance, or situation, is determined by a court or other tribunal of competent jurisdiction to be invalid, illegal, unenforceable, or unconstitutional, such determination shall not affect the validity, legality, enforceability, or constitutionality of the remaining provisions of this Ordinance.

It is the intent of the Town that the provisions of this Ordinance are severable and that this Ordinance would have been adopted even if any invalid provision had not been included. The remaining provisions shall remain in full force and effect to the maximum extent permitted by law.

Section 10.22. Effective Date

This Ordinance shall become effective upon adoption by the Town voters.

2025 -2026 Carry Forward & Reserve

<u>Account</u>	<u>Description</u>	Estimated			
		<u>Balance 6/30/26</u>	<u>Carry forward</u>	<u>Reserve Funds</u>	
41-03	Travel/trng/mileage	\$5,832.13		\$ 3,500.00	Municipal clerk training reserve
41-05	Election worker	\$2,163.28	\$2,000.00		Additional training needed for election workers
41-10	Assistant to Assessing agent	\$26,126.67	\$20,000.00		Need someone to process deeds and other limited misc AA assistant work
41-24	Employee bonuses	\$1,004.19		\$1,000.00	Reserve fund - team enrichment and talent investment program
41-34	Equip/bld rprs/maintenance	\$9,005.84	\$9,000.00		The portable needs interior repairs plus the ramp needs to be repalced.
41-44	Pav/seal/stripe plot	\$11,525.00		\$ 11,525.00	\$3,000 CY and \$8525 CF - parking lot needs to be repaved
41-45	InformationTechnology	\$6,499.32		\$ 6,400.00	New Reserve - Server replacement reserve
41-49	Historical record preservation	\$5,650.00	\$5,650.00		We haven't had someone with time to continue this project.
41-61	Legal reserve	\$ 20,000.00		\$ 18,826.84	There is a June bill for AM \$1515.48 less balance in legal 342.32 = 1173.16
41-65	Contracted assessing	\$ 19,625.00	\$19,625.00		More work to be completed by AA without (FT) AAA.
41-68	Revaluation	\$ 20,000.00		\$ 20,000.00	Revaluation reserve
			\$56,275.00	\$ 61,251.84	\$117,526.84
43-03	CFAL	\$ 1,451.41	\$1,451.41		
43-06	Planning Board	\$ 4,106.38		\$ 4,000.00	6/30/25 balance \$12,467.48
43-12	Recreation Committee	\$ 8,713.25		\$ 8,713.25	Up to XX - Recreation capital reserve max \$25,000
43-16	Comm Forest	\$ 5,019.84	\$4,839.84		\$180 for portable toiler - To continue upgrades to classroom
43-18	Thurston Park	\$ 1,080.00	\$1,080.00		Continuing unfinished projects
			\$7,371.25	\$ 12,713.25	\$20,084.50
49-07	Rescue	\$ 757.17		\$ 757.17	Rescue Reserve
49-33	FD Equip reserve	\$ 30,000.00		\$ 30,000.00	FD Equipment Reserve
49-36	KSO officer	\$ 26,775.00	\$25,160.00		\$26,775 Less June details of \$1,615 pd 7/30
			\$25,160.00	\$ 30,757.17	\$55,917.17
52-01	Capital	\$ 36,050.00		\$ 36,050.00	TS Capital Reserve
52-07	Facility Maintenance	\$ 15,381.56		\$ 15,000.00	Need paving and other maintenance
52-18	Bonuses	\$ 971.37		\$ 970.00	Reserve fund - team enrichment and talent investment program
52-19	Scale Reserve	\$ 5,000.00		\$ 5,000.00	New reserve to replace scale
				\$ 57,020.00	\$55,917.17

54-02	Contractor labor & equip	\$ 14,828.21	\$14,800.00		\$11,500 from prior year - need to mulch many areas of roadside. Pierce Works bill for \$24,500 for mulching to be paid.
54-06	Sand/salt reserve	\$ 26,826.32		\$ 12,500.00	To have reserve around \$50,000
54-07	Paving	\$ 152,118.55	\$50,000.00	\$ 50,000.00	\$50,000 was presented as CF for this year's budget during budget process. \$50,000 for a new paving contingency.
54-11	Tree removal	\$ 26,500.00	\$26,560.00		Continue tree removal to protect public safety
54-29	Bonuses	\$ 738.81		\$ 730.00	Reserve fund - team enrichment and talent investment program
54-39	Cemetery care	\$ 107,963.50	\$50,000.00	\$ 30,000.00	Cemeteries need stone cleaning and repairs; fences need repairs; trees and brush need trimming; \$30,000 to reserve for emergency repairs
54-40	Building expansion	\$ 35,000.00		\$ 35,000.00	PW Building Expansion Reserve
54-41	Road Grant match	\$ 25,000.00		\$ 25,000.00	Road Grant Match Reserve
			\$141,360.00	\$ 153,230.00	\$294,590.00
61-15	Golden agers	\$ 8,563.23	\$8,563.23		Carry forward for senior activities
64-10	Unfun acr comp balance reserve	\$ 27,571.43		\$ 27,571.43	To reserve account
			\$238,729.48	\$ 342,543.69	

\$ 581,273.17

 All funds carry forward & reserve

8/4/2026

If the audited figures are less than the carry forward or reserve amounts shown, we would only carryforward or add to the reserve the audited amount.

Approved: _____



Town of China, Maine

Municipal Emergency Medical Services Plan

Purpose

The Town of China provides emergency medical services through a combination of a contracted ambulance service and a volunteer EMS organization. This plan describes how EMS is delivered to residents and visitors and fulfills the requirements of 30-A M.R.S. §3172.

EMS Coverage

The Town of China provides emergency medical services through a combination of contracted ambulance services and volunteer emergency medical responders.

Delta Ambulance serves as the Town's contracted emergency ambulance service and is responsible for:

- Twenty-four (24) hour emergency ambulance response.
- Advanced Life Support (ALS) and Basic Life Support (BLS) care as appropriate.
- Emergency patient transportation to the most appropriate receiving hospital in accordance with Maine EMS protocols.
- Coordination with regional hospitals, dispatch, and mutual aid agencies.

China Rescue, a volunteer emergency medical service, provides emergency medical response within the Town when qualified volunteers are available. China Rescue personnel respond in coordination with Delta Ambulance and provide patient assessment, stabilization, and treatment within the scope of their Maine EMS licensure until transport is completed or additional resources arrive.

Emergency responses are dispatched through the regional Public Safety Answering Point (PSAP) utilizing the State of Maine Emergency Medical Dispatch (EMD) system.



Mutual Aid

The Town recognizes that emergency incidents may exceed the availability or capability of any single EMS agency.

When necessary, regional dispatch may request mutual aid from neighboring licensed ambulance services or EMS agencies to ensure uninterrupted emergency medical coverage. Delta Ambulance and China Rescue participate in regional mutual aid and coordinate with local fire departments, law enforcement, emergency management, and surrounding municipalities during major incidents or periods of increased call volume.

Medical Direction

- Providers maintain Maine EMS licensure, operate under Maine EMS protocols and designated medical direction.

Emergency Communications

- Residents request EMS by calling 911.
- Dispatch is coordinated through the regional PSAP using Emergency Medical Dispatch protocols.

Municipal Responsibilities

- Maintain awareness of EMS delivery.
- Review this plan periodically and after significant service changes.
- Post and submit the plan as required by law.



Adoption

Adopted by the China Select Board on: _____

Edwin S. Bailey

Blane C. Casey

Brent A. Chesley- Chair

Natasha A. Littlefield

Thomas A. Rumpf