Board Meeting - Regular Session

Minutes

Tuesday, April 1, 2025 at 5:30 pm

Meeting Location

2223 N. Main St. - Town Hall Building and via Zoom

Virtual Meeting Details

VIRTUAL MEETING EXPECTATIONS: All participants will be expected to enter meeting muted and stay muted unless speaking; Any participant that wishes to speak or ask a question will be expected to ask for time in the chat or use the "raise hand" feature and be recognized before speaking.

Join Meeting

- **ZOOM: Meeting ID – 607 290 8885 & Passcode - Cr33d32276**
- Click here to join meeting

1. **Call to Order**

   Minutes:
   The Board of Trustees of the City of Creede – a Town, County of Mineral, State of Colorado, met in Regular Meeting session, April 1st, 2025 at the hour of 5:32 PM.

2. **Pledge of Allegiance**
3. **Roll Call**

   Minutes:
   There being present at the call of the roll the following persons: OFFICIALS PRESENT (via either phone or video conferencing):
   Mayor Larson,
   Trustee Dooley,
   Trustee Brink,
   Trustee Castleberry, were present.
   Major Larson presiding declared a quorum present.
   Those members of staff also present were as follows:
   Rick Samson, City Attorney

Louis Fineberg, City Manager

Scott Johnson, Public Works Director

Josie Bielenberg, Clerk/Treasurer

Treva Crenshaw, Deputy Clerk

4. **Approval of Agenda**

   Minutes:
   Trustee Castleberry motioned approval of the agenda as amended with additional items. Consent agenda item h. was moved to new business item h. - Approval of the resignation letter for Trustee Hendrik Shullts and also consent agenda item i. approval of Kip's Grill for a change of class on the liquor license to go from a Hotel & Restaurant to a Brew Pub.
   Trustee Dooley seconded the motion.
   Motion carried unanimously.

5. **Executive Session starts @ 5:00PM**

   Minutes:
   No Executive Session

6. **Public Comment**

   Minutes:
   No Public Comment

7. **Presentations**
   a. **Emily Van Fleet presentation about the upcoming theatre season with Creede Reparatory Theatre;**
8. **Consent Agenda**

   Minutes:
   Trustee Brink motion for approval of all consent agenda items a-g and i, with the stipulation of location staying within 1st street on the 4th & 5th of July for the Creede Farmers Market parade and park permit.
   Trustee Dooley second motion.
   Motion carried unanimously.

   a. **Approval of March 4th, 2025 Regular Meeting Minutes**
   b. **Approval of March 6th, 2025 Special Meeting Minutes**
   c. **Paige & Karson's Wedding at Sieme Park Rental on June 27th - 29th, 2025**
   d. **Approval of a Parade Application for the Taste of Creede on May 24th - 25th, 2025**
   e. **Approval of Parade and Park Rental Permit Applications for the Donkey Dash on June 7th, 2025**
   f. **Approval of Parade and Park Rental Permit Applications for the Creede Mountain Run and Salsa Fiesta on Aug 30th, 2025**
   g. **Approval of Parade and Park Rental Permit Applications for the 2025 Creede Farmer's Market**
   h. **Approval of the resignation letter for Trustee Hendrik Shullts.**

      Minutes:
      This item was moved to new business item h.

i. **Approval of Kip's Grill for a change of class on the liquor license to go from a Hotel & Restaurant to a Brew Pub;**

9. **Board Information Items**
   a. **Staff Reports**
   b. **Check Detail Reports for March 2025**
   c. **Sales Tax Revenue Comparison Report**
   d. **Budget to Actual Reports through March 2025**
10. **New Business**
    a. **Consideration and possible approval of public bid pricing for City items;**

1984 GMC Sierra Pickup Truck - $1,200.00, Utility/construction Trailer (untitled) - $100.00, On a backup generator - $90.00, Stone veneer (approx. 130 sq ft) - $150.00, 2004 Jeep Grande Cherokee Lardeo - $1,350.00

Minutes:

Trustee Dooley motioned approval of public bid starting pricing for City items.

Trustee Castleberry second the motion.

Motion carried unanimously.

b. **Consideration and possible authorization to proceed with the replacement of the three existing doors in Town Hall**

Minutes:

Trustee Dooley motioned authorization to proceed with Ussery for the replacement of doors in Town Hall.

Trustee Castleberry second the motion.

Motion carried unanimously.

c. **Consideration and possible authorization for annual service on the City's three backup generators**

Minutes:

Trustee Dooley motioned authorization for Cummens annual service on the generators.

Trustee Brink second the motion.

Motion carried unanimously.

d. **Discussion regarding the purchase of a vac / jetter truck**

Minutes:

Scott described and explained the importance and use of this machine.

The board asked multiple questions of clarification. Where would the funds come from?- Capital improvement.

Scott asked the board, what cost range would they be comfortable with?

They asked him to provide a few different options/examples. 100-200 grand

e. **Consideration and possible authorization to issue an RFP for an architect to remodel space in the Virginia Christensen Recreation Center to accommodate the senior lunch program, renovate the locker rooms and possibly add some classrooms, office and conference space**

Minutes:

The board gave admirative direction to issue an RFP to remodel space in VC Rec Center.

f. **Consideration and possible approval of a balcony permit for the Creede Hotel**

Minutes:

Trustee Brink motioned approval of the balcony permit for the Creede Hotel that meets parameters allowing 6 feet of walking clearance and meets requirements for building permits.

Trustee Dooley second the motion.

Motion carried unanimously.

g. **Consideration and possible approval to put out a request for planning and zoning members**

Minutes:

The board gave administrative direction to put out a request for planning and zoning members. (2 more members are needed)

h. **Approval of the resignation letter for Trustee Hendrik Shullts.**

Minutes:

Trustee Brink motioned a rejection of the resignation letter till further investigation of City boundaries is completed.

No second.

Trustee Dooley motion to approve the resignation letter for Shullts.

Trustee Castleberry second.

Motion carried with one against (Brink)

11. **Old Business**
12. **Board Reports**
13. **Adjourn – Next Meeting: April 15th, 2025**

Minutes:

There being no further business to come before the Board,

Trustee Dooley motion to adjourn . Trustee Castleberry second.

Motion carried unanimously.

Mayor Larson declared adjourning at 7:18 PM the motion carried.