



Board Meeting - Regular Session

Minutes

Tuesday, December 2, 2025 at 5:30 pm

Meeting Location

2223 N. Main St. - Town Hall Building and via Zoom

Virtual Meeting Details

VIRTUAL MEETING EXPECTATIONS: All participants will be expected to enter meeting muted and stay muted unless speaking; Any participant that wishes to speak or ask a question will be expected to ask for time in the chat or use the “raise hand” feature and be recognized before speaking.

Join Meeting

- **ZOOM: Meeting ID – 607 290 8885 & Passcode - Cr33d32276**
- [Click here to join meeting](#)

1. Call to Order

Minutes:

The Board of Trustees of the City of Creede – a Town, County of Mineral, State of Colorado, met in Regular Meeting session, December 2nd, 2025 at the hour of 5:30 PM.

2. Pledge of Allegiance

3. Roll Call

Minutes:

There being present at the call of the roll the following persons: OFFICIALS PRESENT (via either phone or video conferencing): Mayor Roden, Trustee Roden, Trustee Busche, Trustee Brink and, Trustee Castleberry were present. Major Roden presiding declared a quorum present. Those members of staff also present were as follows: Katie Sickles, Interim City Manager Scott Johnson, Public Works Director Josie Bielenberg, Clerk/Treasurer Kathryn Ash, Director of Parks & Recreation

4. Approval of Agenda

Minutes:

Trustee Brink motioned approval of the agenda. Trustee Castleberry seconded the motion. Motion carried unanimously.

5. Public Comment**6. Presentations****Minutes:**

Traci Stoffel, Larry Lucas, Matt Gordon presented and spoke on the program.

a. Colorado Main Street Program**7. Consent Agenda****Minutes:**

Trustee motion for approval of all consent agenda. Trustee second motion. Motion carried unanimously.

a. Approval of November 18, 2025 Special Meeting Minutes**Minutes:**

Trustee Brink motioned approval. Trustee Castleberry second the motion. Motion carried unanimously.

8. Board Information Items**a. Sheriff - Law Enforcement Report****Minutes:**

Sheriff is sick and not in attendance.

b. Staff Reports**9. 2026 Budget Resolutions****a. 2026 Budget - Compiled into one document.****b. Resolution 25-27 Budget 2026 Adoption****Minutes:**

Trustee Brink motion for approval. Trustee Busche second motion. Trustee Roden Nay.

Vote results:

Ayes: 3 / Nays: 1 / Abstains: 0

c. Resolution 25-28 Appropriations**Minutes:**

Trustee Castleberry motion for approval. Trustee Brink second motion. Trustee Roden Nayed.

Vote results:

Ayes: 3 / Nays: 1 / Abstains: 0

d. Resolution 25-29 Constrained Fund Balances**Minutes:**

Trustee Roden motion for approval. Trustee Castleberry second motion. Motion carried unanimously.

Vote results:

Ayes: 4 / Nays: 0 / Abstains: 0

e. Resolution 25-30 Mill Levy Certification

Minutes:

Trustee Brink motion for approval. Trustee Roden second motion. Motion carried unanimously.

Vote results:

Ayes: 4 / Nays: 0 / Abstains: 0

f. Resolution 25-31 Enterprise Fees

Minutes:

Trustee Castleberry motion for approval for the modified rate of \$147. Trustee Brink second motion. Trustee Roden Nay.

Vote results:

Ayes: 3 / Nays: 1 / Abstains: 0

g. Resolution 25-32 Utility Relief Fund

Minutes:

Trustee Roden motion for approval. Trustee Castleberry second motion. Motion carried unanimously.

Vote results:

Ayes: 4 / Nays: 0 / Abstains: 0

h. Resolution 25-33 Creede Cares Rebate

Minutes:

Trustee Brink motion for approval. Trustee Busche second motion. Motion carried unanimously.

Vote results:

Ayes: 4 / Nays: 0 / Abstains: 0

10. Old Business

a. Insight Technical \$27,177.92 SCADA

SCADA=Supervisory Control and Data Acquisition

Minutes:

Trustee Busche motion for approval. Trustee Roden second motion. Motion carried unanimously.

Vote results:

Ayes: 4 / Nays: 0 / Abstains: 0

11. New Business

a. Headwaters Music Festival Aug 27-31, 2026 Hargraves Park Application

Minutes:

Trustee Brink motion for approval. Trustee Castleberry second motion. Motion carried unanimously.

Katie asked about if this board wants to move forward with continuing to bring park rental permits to the board. Brink would like to dispense.

Vote results:

Ayes: 4 / Nays: 0 / Abstains: 0

b. Proposed Town Hall Winter Hours 12/5/25 to 4/3/26**Minutes:**

Trustee Brink motion for approval. Trustee Roden second motion. Motion carried unanimously.

Vote results:

Ayes: 4 / Nays: 0 / Abstains: 0

c. Resolution 25-34 Short Term Rental and Lodging Tax Committee (STR-LTC)**Minutes:**

Trustee Castleberry motion for approval. Trustee Brink second motion. Motion carried unanimously.

Vote results:

Ayes: 4 / Nays: 0 / Abstains: 0

d. Summit Drone Events Dec 2025**Minutes:**

Trustee Brink motion for approval. Trustee Busche second motion. Motion carried unanimously.

Josie is sharing events calendar. Trustee Busche would like all permits with a permit that will be closing the street will be continued to be on the agenda.

Vote results:

Ayes: 4 / Nays: 0 / Abstains: 0

12. Board Reports**13. Adjourn – Next Meeting: December 16, 2025 Special Meeting****Minutes:**

There being no further business to come before the Board, Trustee Brink motion to adjourn. Trustee Busche second. Motion carried unanimously. Mayor Roden declared adjourning at 6:59 PM the motion carried.

Vote results:

Ayes: 4 / Nays: 0 / Abstains: 0