

Forest City Public Library  
Board of Trustees Meeting  
November 19, 2025

The Forest City Library Board of Trustees met at City Hall on Wednesday, November 19, 2025. Members present included Shelley Current, Tracy Broesder, Jon Klauke, Valerie Faugstad (virtually), Seth Thorson, Steph Buffington, Krista Hopp, Jason Barnes, and Steve Pickar and Christa Cosgriff, Library Director. No members absent. Tracy called the meeting to order at 5:04 pm. Motion to approve the minutes from October 15, 2025 was made by Shelley seconded by Steve. Motion to approve invoices for a total of \$2772.13 was made by Jason and seconded by Steph.

**Old Business:**

1. Helen Brown Scrapbook Collection - has been marked and a contract between the library and historical society has been drafted.
2. The presentation on Monday went well Kim and Christa enjoyed listening.
3. FYI Boardroom for Trustees November 20th will be watched at a later date. Cannot share log in information.
4. County Trustees meeting Tuesday, November 25 at 6:30 pm board members will be attending virtually at City Hall.
5. ECNCI Early childhood literacy grant has been applied for, grant money if received will be used to purchase Tonie machines grant approval notification will be available after the 24th.
6. CCPC community partnership for protecting children grant applied for, money will go to a medical safety fair. The library fair could be combined with boy scouts.
7. Amazon business prime set up, Christa will be requesting a limit increase from the finance committee in order to order books.
8. Children's chairs - board members discussed maybe getting some chairs to cover for now and then look into grants for new tables and chairs.
9. Hancock county funding report - An email has been sent to the Garner library director.

**New Business:**

1. Glo Wellik family requested that memorials be donated directly to the library.
2. Michelle Murray, author of *Amazing Iowa* will do a spring program at the library.
3. Copier lease options provide. Motion to change printer lease to 60 months made by Steve, seconded by Jason, motion approved.
4. Waldorf 28E Agreement - Meeting of the advisory committee were put on hold in October 2023. Upon reinstatement of public library accreditation in order for new discussions between the City of Forest City, the Forest City Public Library and Waldorf to move forward a 28E agreement outlining a plan for negotiations needed to be created. The City Council reviewed the agreement at the November 3rd meeting and tabled a motion to approve it until the December meeting. Library board members heard from several library patrons during the

meeting and will be taking recommendations into consideration as negotiations move forward.

5. Board members reviewed the following policies with no changes:
  1. Confidentiality Policy
  2. Donated Items Policy
  3. Dress Code Policy

**Board Member Comments:**

Thank you to visitors for coming to the meeting. Visitors are welcome at any meeting. Meetings are held in the city council chambers on the 3rd Wednesday of the month and begin at 5 pm. The community is invited to attend the library open house on December 6th 11am-1pm.

**Director Report:**

Library Directors requested an increase in funds from the county board of supervisors. It is expected that the library will receive the same amount as last year.

**Training:**

County trustee meeting on 11/25 - 1 hour of training.

**Visitors:**

Brad Buffington, Alice Lewellen, Todd Farland, Stephanie Coates, Deb Coates, Gail McCarthy, Linda Jordahl and Cathy Stensland.

**Visitor Comments:**

Kenny Lindstrom Foundation provides funding

Jay Peterson would provide an assessment of the library layout in the current building to possibly enhance spacing.

The current library building needs repairs.

**Policies for Review next Month:**

Shelley made a motion to adjourn. Jon seconded the motion. The motion was approved at 6:43 pm.

Respectfully submitted, Shelley Current, secretary