



Regular Meeting Agenda

Minutes

Monday, August 7, 2023 at 6:00 pm

621 11th Street, Fortuna CA

Zoom Option: 1-669-900-9128 User ID: 837 4071 4438 Password: 999117

- We May Disagree, But We Will Be Respectful of One Another
- All Comments Will Be Directed to the Issue at Hand, and Addressed to the City Council
- Personal Attacks are Unacceptable
- The City Council May Take Action on any Item on this Agenda.

1. CALL TO ORDER / FLAG SALUTE / ROLL CALL

Minutes:

Mayor Trent called the public meeting to order at 6:00 p.m. and led the flag salute. ROLL CALL: Council Member Conley - Present, Council Member Losey - Present, Council Member Mobley - Absent, Mayor Pro Tem Johnson - Present, Mayor Trent - Present

2. PRESENTATIONS / PROCLAMATIONS/NEW EMPLOYEE INTRODUCTIONS

a. Introduction of the new Street Maintenance Worker II Isaiah Stringer

Minutes:

General Services Superintendent Bob Natt introduced the new Street Maintenance Worker II Isaiah Stringer.

b. Introduction of the new Conference Center Coordinator Michi Murphy

Minutes:

River Lodge Manager Jennifer Lourenzo introduced the new Conference Center Coordinator Michi Murphy.

c. Parks Make Life Better Month Proclamation (July)

Minutes:

Council Member Losey presented the Parks Make Life Better Proclamation to the Parks and Recreation Director Cameron Mull.

d. Fortuna Fire Department Quarterly Report

Minutes:

Fortuna Fire Chief Rus Brown presented the Quarterly Fortuna Fire Department report.

e. Fortuna Police Department Quarterly Report

Minutes:

Fortuna Police Chief Casey Day presented the Quarterly Fortuna Police Department report.

3. ORAL COMMENTS FROM THE PUBLIC

Minutes:

PUBLIC COMMENTS: Brendan Byrd, City of Fortuna Public Works Director - Provided an update on the new police facility, explaining that the exterior foot print of the structure was almost complete. He also provided an update on the water tank coating projects. He explained the Hillside Water Tank Coating Project was complete and the tank is up and operational, and that the Campton Water tank should be complete and back up in the next two to five weeks. Casey Day, City of Fortuna Police Chief - Expressed appreciation for the merchants on Main Street and Ferndale Jewelers for holding a K-9 fundraiser during the last Fortuna's First Fridays. Michelle Bushnell, County Supervisor - Thanked Fortuna Police Chief Casey Day for the department's actions in detaining a threatening citizen. There being no additional public comments, Mayor Trent closed the public comment section. There being no additional public comments, Mayor Trent closed the oral comment section.

4. CONSENT CALENDAR

Minutes:

Mayor Pro Tem Johnson pulled Consent Item "k" and questioned whether this Supplemental Budget Request was similar to the last one and included an increase to the program's revenue. Parks and Recreation Director, Cameron Mull, confirmed it was and City Manager Merritt Perry assured the Council the department would be projecting attendance to determine additional staff time needed as well as tracking employee's hours monthly and providing the information via the department's monthly report. Council Member Losey pulled item "L" to state he would recuse himself from that item. Mayor Trent pulled Consent Item "n" and expressed appreciation for the additional staffing for parks maintenance. Mayor Pro Tem Johnson moved, seconded by Council Member Losey to approve Consent Calendar items a-n (excluding "L"). AYES: Council Members Conley, Losey, Mayor Pro Tem Johnson, Mayor Trent NOES: None ABSTAIN: None ABSENT: Mobley MOTION CARRIED: 4/0

Council Member Conley moved, seconded by Council Member Johnson to approve Consent Calendar items "L". AYES: Council Member Conley, Mayor Pro Tem Johnson, Mayor Trent NOES: None ABSTAIN: None ABSENT: Mobley RECUSED: Losey MOTION CARRIED: 3/0

- a. City Council Minutes –June 20, 2023 (Regular Meeting)**
- b. Administrative Department Monthly Report**
- c. Community Development Department Monthly Report**
- d. Finance Department Monthly Report**
- e. Parks & Recreation Monthly Report**
- f. Police Department Monthly Report**

- g. Public Works Department Monthly Report**
- h. River Lodge Monthly Report**
- i. Report of Disbursements**
- j. Declaration of Surplus Personal Property and Authorization to Dispose of Surplus Personal Property; Resolution 2023-19**
- k. Supplemental Budget Request for Additional Part-Time Recreation Staff Hours for Fiscal Year 2022-2023**
- l. Approve the Annual Property Tax Assessment for the Following Districts**
- m. Ratify First Amendment to Employment Agreement for Finance Director**
- n. Approve Allocation of Two (2) New Part-time Parks Maintenance Worker I Positions, One (1) Permanent and One (1) Temporary**

5. CITY COUNCIL BUSINESS

- a. Public Hearing: Introduction and First Reading of Ordinance 2023-760 Adding Chapter 12.26 to Title 11 of the Fortuna Municipal Code to Provide Rules and Regulations for Bike and Skate Parks located at Newburg Park**

Minutes:

STAFF REPORT: Parks & Recreation Director Cameron Mull provided a staff report on rules and regulations for the Bike and Skate Park located at Newburg Park.

PUBLIC COMMENTS: There being no public comments, Mayor Trent closed the public comment section.

CITY COUNCIL ACTION: Council Member Losey moved, seconded by Council Member Conley to hold the first reading and continue the public hearing to Monday, August 21, 2023 of Ordinance 2023-760, An Ordinance of the City Council of the City of Fortuna adding chapter 12.26 to Title 11 of the Fortuna Municipal Code to provide rules and regulations pertaining to the Bike and Skate parks located at Newburg Park. Roll call vote. AYES: Council Members Conley, Losey, Mayor Pro Tem Johnson, Mayor Trent NOES: None ABSTAIN: None ABSENT: Mobley MOTION CARRIED: 4/0

- b. Approve an Addendum to the Initial Study/Mitigated Negative Declaration of Environmental Impact, for the Wastewater Treatment and Effluent Percolation System Upgrade Project; Resolution 2023-20**

Minutes:

STAFF REPORT: Public Works Director Brendan Byrd provided a staff report on the amendment of an Initial Study/Mitigated Negative Declaration of Environmental Impact for the Wastewater Treatment and Effluent Percolation System Upgrade Project .

PUBLIC COMMENTS: There being no public comments, Mayor Trent closed the public comment section.

CITY COUNCIL ACTION: Mayor Pro Tem Johnson moved, seconded by Council Member Conley to adopt Resolution 2023-20, A Resolution of the City Council of the City of Fortuna Approving a CEQA Addendum to the Mitigated Negative Declaration of Environmental Impact for the Wastewater NPDES Compliance Project. Roll call vote. AYES: Council Members Conley, Losey, Mayor Pro Tem Johnson, Mayor Trent NOES: None ABSTAIN: None ABSENT: Mobley MOTION CARRIED: 4/0

- c. Authorize the City Manager to Submit a Grant to the Wildlife Conservation Board for the**

Design and Permitting of Replacement Culverts along Mill Creek and to Designate the City Manager as the Authorized Representative; Resolution 2023-21

Minutes:

STAFF REPORT: Public Works Director Brendan Byrd provided a staff report on the submittal of a Grant to the Wildlife Conservation Board.

PUBLIC COMMENTS: There being no public comments, Mayor Trent closed the public comment section.

CITY COUNCIL ACTION: Council Member Losey moved, seconded by Council Member Conley to adopt Resolution 2023-21, A Resolution of the City Council of the City of Fortuna Approving the Application for Grant Funds from the Wildlife Conservation Board for the Mill Creek Habitat Connectivity Project and Designating the City Manager as the Authorized Representative. Roll call vote. AYES: Council Members Conley, Losey, Mayor Pro Tem Johnson, Mayor Trent NOES: None ABSTAIN: None ABSENT: Mobley MOTION CARRIED: 4/0

d. Public Hearing: Introduction and First Reading of Ordinance 2023-762 Amending Title 15—Buildings and Construction of the Fortuna Municipal Code by Adding Chapter 15.48—Construction and Demolition Debris Diversion (CD3)

Minutes:

STAFF REPORT: Public Works Project Manager Mat Nyberg provided a staff report on Construction and Demolition Debris Diversion.

PUBLIC COMMENTS: There being no public comments, Mayor Trent closed the public comment section.

CITY COUNCIL ACTION: Council Member Losey moved, seconded by Council Member Conley to hold the first reading and continue the public hearing to Monday, August 21, 2023 of Ordinance 2023-762, An Ordinance of the City Council of the City of Fortuna Adding Chapter 15.48 to Title 15 of the Fortuna Municipal Code—Construction and Demolition Debris Diversion Ordinance (CD3). Roll call vote. AYES: Council Members Conley, Losey, Mayor Pro Tem Johnson, Mayor Trent NOES: None ABSTAIN: None ABSENT: Mobley MOTION CARRIED: 4/0

e. Public Hearing: Introduction and First Reading of Ordinance No. 2023-763 Amending Title Eight (8), Chapter 8.26 – Abandoned Shopping Carts and Determining the Ordinance to be Exempt from CEQA

Minutes:

STAFF REPORT: Chief of Police Casey Day provided a staff report on Abandoned Shopping Carts.

PUBLIC COMMENTS: There being no public comments, Mayor Trent closed the public comment section.

CITY COUNCIL ACTION: Council Member Conley moved, seconded by Mayor Pro Tem Johnson to hold the first reading and continue the public hearing to Monday, August 21, 2023 of Ordinance 2023-763, An Ordinance Of The City Council Of The City Of Fortuna, California Amending Title 8 – Health And Safety Of The Fortuna Municipal Code By Chapter 8.26 – Abandoned Shopping Carts And Determining The Ordinance To Be Exempt

From CEQA. Roll call vote. AYES: Council Members Conley, Losey, Mayor Pro Tem Johnson, Mayor Trent NOES: None ABSTAIN: None ABSENT: Mobley MOTION CARRIED: 4/0

f. Accept the Annual Military Equipment Report Required by Assembly Bill 481; Resolution 2023-22

Minutes:

STAFF REPORT: Chief of Police Casey Day provided a staff report on the Annual Military Equipment Report.

PUBLIC COMMENTS: There being no public comments, Mayor Trent closed the public comment section.

CITY COUNCIL ACTION: Mayor Pro Tem Johnson moved, seconded by Council Member Losey to adopt Resolution 2023-22, A Resolution of the City Council of the City of Fortuna Accepting the Annual Military Equipment Report by the Police Chief and Making Findings Related Thereto. Roll call vote. AYES: Council Members Conley, Losey, Mayor Pro Tem Johnson, Mayor Trent NOES: None ABSTAIN: None ABSENT: Mobley MOTION CARRIED: 4/0

g. Public Hearing: For the Approval of a Major Subdivision of Two Parcels, 1.61 Acres in Size, Consisting of 9 Residential Parcels Ranging in Size From 6,014 Square Feet to 14,646 Square Feet; and a 1.77-Acre Remainder Parcel. Resolution 2023-23

Minutes:

STAFF REPORT: City Manager Merritt Perry provided a staff report on approval of a Major Subdivision on Kenmar Road.

PUBLIC COMMENTS: There being no public comments, Mayor Trent closed the public comment section.

CITY COUNCIL ACTION: Council Member Losey moved, seconded by Mayor Pro Tem Johnson to adopt Resolution 2023-23, A Resolution of the City Council of the City of Fortuna Approving a Subdivision of Two Parcels, 1.61 Acres in Size, Consisting of 9 Residential Parcels Ranging in Size From 6,014 to 12,383 Square Feet; and a 1.77-acre Remainder Parcel. Voice vote. AYES: Council Members Conley, Losey, Mayor Pro Tem Johnson, Mayor Trent NOES: None ABSTAIN: None ABSENT: Mobley MOTION CARRIED: 4/0

h. Appointment of CalPERS Retired Annuitant to Extra Help Bus Driver 1 Position

Minutes:

STAFF REPORT: Parks & Recreation Director Cameron Mull provided a staff report on the appointment of a CalPERS retired annuitant as an extra help Bus Driver I.

PUBLIC COMMENTS: There being no public comments, Mayor Trent closed the public comment section.

CITY COUNCIL ACTION: Council Member Conley moved, seconded by Council Member Losey to adopt Resolution 2023-24, A Resolution of the City Council of the City of Fortuna Appointing Retired Annuitant Orlando Payne as an extra help Part-Time Bus Driver 1. Roll call vote. AYES: Council Members Conley, Losey, Mayor Pro Tem Johnson, Mayor Trent

NOES: None ABSTAIN: None ABSENT: Mobley MOTION CARRIED: 4/0

i. Professional Services Agreement with California Consulting for Reconnecting Communities Grant for the Kenmar Interchange Improvements

Minutes:

STAFF REPORT: City Manager Merritt Perry provided a staff report on a professional services agreement with California Consulting for Reconnecting Communities Grant.

PUBLIC COMMENTS: There being no public comments, Mayor Trent closed the public comment section.

CITY COUNCIL ACTION: Council Member Conley moved, seconded by Council Member Losey to authorize the City Manager to negotiate and execute an agreement with California Consulting, Inc. to assist the city with two Reconnecting Communities Grants in an amount not to exceed \$18,000. Voice vote. AYES: Council Members Conley, Losey, Mayor Pro Tem Johnson, Mayor Trent NOES: None ABSTAIN: None ABSENT: Mobley MOTION CARRIED: 4/0

6. CITY MANAGER'S REPORT

Minutes:

City Manager Merritt Perry provided a verbal report.

7. FUTURE AGENDA ITEMS

Minutes:

None at this time.

8. CITY COUNCIL REPORTS AND COMMENTS

- a. Council Member Kyle Conley
- b. Council Member Mike Losey
- c. Council Member Kris Mobley
- d. Mayor Pro Tem Mike Johnson
- e. Mayor Tami Trent

9. ADJOURN

Minutes:

CITY COUNCIL ACTION: Council Member Conley moved, seconded by Mayor Pro Tem Johnson to adjourn the meeting at 8:26 pm. MOTION CARRIED 4/0