



## Regular Meeting Agenda

### Minutes

Monday, September 18, 2023 at 6:00 pm

**Zoom Option: 1-669-900-9128 Meeting ID 896 9745 7272 Password 749123**

- We May Disagree, But We Will Be Respectful of One Another
- All Comments Will Be Directed to the Issue at Hand, and Addressed to the City Council
- Personal Attacks are Unacceptable
- The City Council May Take Action on any Item on this Agenda.

#### 1. CALL TO ORDER / FLAG SALUTE / ROLL CALL

##### Minutes:

Mayor Trent called the public meeting to order at 6:00 p.m. and led the flag salute. ROLL CALL: Council Member Conley - Present, Council Member Losey - Present, Council Member Mobley - Present, Mayor Pro Tem Johnson - Present, Mayor Trent - Present

#### 2. ORAL COMMENTS FROM THE PUBLIC

##### Minutes:

Marty Dowd - Fortuna Resident - spoke of experience walking over 12th Street overpass and realized there was no guardrail, causing him to believe the City of Fortuna needed more funding. Suggested the City of Fortuna gain funding support from the City of Santa Cruz. There being no additional public comments, Mayor Trent closed the oral comment section.

#### 3. CONSENT CALENDAR

##### Minutes:

Council Member Mobley pulled item "c" and commented on how the new online portal for building permits was very user friendly and praised the staff that was working on this change. Council Member Mobley also questioned any projects the CDD team had going near Walker Elementary School due to it being a difficult area to driver around. Council Member Losey pulled item "e" and inquired about the part-time staff going over their hours by approximately 240 hours. Council Member Losey suggested a daily tracking/reporting system to ensure part-time staff are not going over their allotted time, and if so they are sent home. Mayor Trent spoke in support of this

statement, claiming no reason for this and that Parks should work inside their budget. Mayor Trent also voiced concern of having to cut upcoming programs (Summer Fun) due to the Parks Department going over their hours. City Manager Merritt Perry stated a daily tracking would be too difficult but suggested weekly tracking. Parks and Recreation Director Cameron Mull agreed to scheduling meeting with Council to go over this topic and explained the hours in this meetings staff report are from August, which includes Summer Programs. Council Member Losey pulled item "i" and requested more information on two payments to PG&E. City Manager Merritt Perry and Finance Director Aaron Felmlee explained the charges, one being due to a well pump running more than normal and the other being a regular and budgeted Waste Water payment. PUBLIC COMMENTS: There being no public comments, Mayor Trent closed the public comment section. Mayor Pro Tem Johnson moved, seconded by Council Member Losey to approve Consent Calendar items a-k. AYES: Council Members Conley, Losey, Mobley, Mayor Pro Tem Johnson, Mayor Trent NOES: None ABSTAIN: None ABSENT: None MOTION CARRIED: 5/0

- a. City Council Minutes – September 5, 2023 (Regular Meeting)**
- b. Administrative Department Monthly Report**
- c. Community Development Department Monthly Report**
- d. Finance Department Monthly Report**
- e. Parks & Recreation Monthly Report**
- f. Police Department Monthly Report**
- g. Public Works Monthly Report**
- h. River Lodge Monthly Report**
- i. Report of Disbursements**
- j. Approve a new Memorandum of Understanding with Miranda's Rescue Mission for Animal Care Services**
- k. Approve the Application for Grant Funds from the Reconnecting Communities Grant Programs and authorize the City Manager to Complete Related Documentation; Resolution 2023-27**

#### **4. CITY COUNCIL BUSINESS**

- a. Public Hearing: First Reading and Adoption of Ordinance 2023-762 Amending Title 15-Buildings and Construction of the Fortuna Municipal Code by Adding Chapter 15.48-Construction and Demolition Debris Diversion (CD3)**

##### **Minutes:**

STAFF REPORT: Project Manager of Public Works Mat Nyberg provided a staff report on CD3. PUBLIC COMMENTS: There being no public comments, Mayor Trent closed the public comment section. CITY COUNCIL ACTION: Council Member Losey moved, seconded by Council Member Mobley. Motion to hold the first reading of Ordinance 2023-762, "An Ordinance of the City Council of the City of Fortuna Adding Chapter 15.48 to Title 15 of the Fortuna Municipal Code—Construction and Demolition Debris Diversion Ordinance (CD3)," read by title only and continue the Public Hearing to Monday, October 2, 2023 for the second reading. Roll call vote. AYES: Council Members Conley, Council Member Losey, Council member Mobley, Mayor Pro Tem Johnson, Mayor Trent NOES: None ABSTAIN: None ABSENT: None MOTION CARRIED: 5/0

- b. Authorize the Purchase of a Magnesium Hydroxide Tank and Feed System, Resolution 2023-28**

**Minutes:**

STAFF REPORT: Chief Treatment Plant Operator Christopher Christianson provided a staff report on the purchase of a Magnesium Hydroxide Tank and Feed System. PUBLIC COMMENTS: There being no public comments, Mayor Trent closed the public comment section. CITY COUNCIL ACTION: Council Member Conley moved, seconded by Mayor Pro Tem Johnson to approve Resolution 2023-28, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FORTUNA AUTHORIZING THE CITY MANAGER TO PURCHASE A MAGNESIUM HYDROXIDE TANK AND FEED SYSTEM WITHOUT FORMAL COMPETITIVE BIDDING. Voice vote. AYES: Council Members Conley, Losey, Mobley, Mayor Pro Tem Johnson, Mayor Trent NOES: None ABSTAIN: None ABSENT: None MOTION CARRIED: 5/0

**c. Supplemental Budget Request for the Purchase of a New Body Worn Camera Program**

**Minutes:**

STAFF REPORT: Police Chief Day provided a staff report on Supplemental Budget Report for the purchase of a new body worn camera program. PUBLIC COMMENTS: There being no public comments, Mayor Trent closed the public comment section. CITY COUNCIL ACTION: Council Member Mobley moved, seconded by Council Member Losey to approve Supplemental Budget Request for the purchase of a new body worn camera program. Voice Vote. AYES: Council Members Conley, Losey, Mobley, Mayor Pro Tem Johnson, Mayor Trent NOES: None ABSTAIN: None ABSENT: None MOTION CARRIED: 5/0

**d. Approve Changes to the Community Development Department Including Amendment to Organizational Chart**

**Minutes:**

STAFF REPORT: City Manager Merritt Perry provided a staff report on Changes to the Community Development Department. PUBLIC COMMENTS: There being no public comments, Mayor Trent closed the public comment section. CITY COUNCIL ACTION: Council Member Conley moved, seconded by Council Member Mobley to approve the proposed staff classification and Full-time Pay Rate Schedule changes for the Community Development Department. Roll Call vote. AYES: Council Members Losey, Mobley, Mayor Pro Tem Johnson, Mayor Trent NOES: Council Member Losey None ABSTAIN: None ABSENT: None MOTION CARRIED: 4/0

**5. CITY MANAGER'S REPORT**

**Minutes:**

City Manager Merritt Perry provided a verbal report.

**6. FUTURE AGENDA ITEMS**

**Minutes:**

None at this time.

**7. CITY COUNCIL REPORTS AND COMMENTS**

- a. Council Member Kyle Conley**
- b. Council Member Mike Losey**

- c. Council Member Kris Mobley
- d. Mayor Pro Tem Mike Johnson
- e. Mayor Tami Trent

#### 8. ADJOURN

**Minutes:**

CITY COUNCIL ACTION: Council Member Conley moved, seconded by Council Member Losey to adjourn the meeting at 6:53 pm. MOTION CARRIED 5/0

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Contact: Siana L. Emmons, City Clerk ([semmons@ci.fortuna.ca.us](mailto:semmons@ci.fortuna.ca.us) 707-725-1409)