
CITY OF FORTUNA



PROPOSED FEE SCHEDULE FISCAL YEAR 2024-2025

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CITY OF FORTUNA
ADMINISTRATIVE FEE SCHEDULE

Fee Description	FY 23-24 Fee	Proposed Changes	FY 24-25 Fee
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1. ASSESSMENT FEES

A. FBID

The City will levy a benefit assessment fee on all businesses, trades, and professions located within the boundaries and benefit zones, as applicable, within the Fortuna Business Improvement District and the fee is established by Ordinance.

B. Storm Drainage Maintenance Assessment Charges

The following monthly user charges shall be assessed each developed parcel, multi-family dwelling unit, or place of business based on the type of use and size of parcel:

Commercial < 15,000 sf	\$ 1.75		\$ 1.75
Commercial > 15,000 sf	\$ 2.81		\$ 2.81
Industrial < 15,000 sf	\$ 1.65		\$ 1.65
Industrial > 15,000 sf	\$ 2.65		\$ 2.65
Multi-family < 15,000 sf	\$ 0.45		\$ 0.45
Multi-family > 15,000 sf	\$ 0.45		\$ 0.45
Residential < 15,000 sf	\$ 0.55		\$ 0.55
Residential > 15,000 sf	\$ 0.88		\$ 0.88

2. BUSINESS LICENSE TAXES

A. License Fees - General, Inside City

Every business including professions, trades and occupations and every kind of calling whether carried on for profit or not who engages in business at a fixed place of business shall pay a license fee based upon the immediately preceding calendar year's (or FY for corporations) gross receipts at the following rates and in the following classifications unless specifically licensed by other subdivisions of this resolution.

A - \$0 to \$10,000	\$ 20.00		\$ 20.00
B - 10,001 to 20,000	\$ 30.00		\$ 30.00
C - 20,001 to 40,000	\$ 45.00		\$ 45.00
D - 40,001 to 80,000	\$ 65.00		\$ 65.00
E - 80,001 to 140,000	\$ 85.00		\$ 85.00
F - 140,001 to 250,000	\$ 110.00		\$ 110.00

**CITY OF FORTUNA
ADMINISTRATIVE FEE SCHEDULE**

Fee Description	FY 23-24 Fee	Proposed Changes	FY 24-25 Fee
G - 250,001 to 500,000	\$ 160.00		\$ 160.00
H - 500,001 to 900,000	\$ 210.00		\$ 210.00
I - 900,001 to 1,400,000	\$ 280.00		\$ 280.00
J - 1,400,001 - 2,000,000	\$ 350.00		\$ 350.00
K - > 2,000,000	\$ 465.00		\$ 465.00

*On September 19, 2012 Governor Brown signed into law SB 1186 which adds a state fee on any applicant for a local business license or renewal thereof. The purpose is to increase disability access and compliance with construction-related accessibility requirements and educational resources for businesses in order to facilitate compliance with federal and state disability laws as specified. Effective January 1, 2018 any applicant for a local business license or renewal thereof shall pay an additional fee of \$4.00.

B. License Fees - Rentals - Residences/Apartments

Every person carrying on the business of renting residences or apartments, and renting four or more units, must obtain a license from the city.

Base Charge (4 units)	\$ 16.00		\$ 16.00
Each additional Unit	\$ 4.00		\$ 4.00

C. License Fees - Rentals – Commercial

Every person receiving income from two or more units used commercially shall be required to obtain a license and shall be included in the same category as those persons described in Section 2, Subsection (A) of this resolution.

D. License Fees -Delivery Vehicles

Every person not having a fixed place of business with the City, who delivers goods, wares or merchandise of any kind by vehicle, or who provides any service by the use of vehicle in the City, shall pay a license fee in accordance with Section 2, Subsection (A) of this resolution measured by gross receipts from business done within the City.

**CITY OF FORTUNA
ADMINISTRATIVE FEE SCHEDULE**

Fee Description	FY 23-24 Fee	Proposed Changes	FY 24-25 Fee
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E. License Fees – Nonresident Contractors

Every person not having a fixed place of business within the City, who engages in the business of contracting within the City. In place of paying the per day charge any such person may elect to pay a license tax under Section 2, Subsection (A) measured by gross receipts from business done within the City.

Per day charge	\$ 5.00		\$ 5.00
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F. License Fees - Other Nonresidential Businesses

Every person not having a fixed place of business within the City, who engages in business within the City. In place of paying the per day charge any such person may elect to pay a license tax under Section 2, Subsection (A) measured by gross receipts from business done within the City.

Per day charge	\$ 5.00		\$ 5.00
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G. License Fees - Carnivals

Every person owning, maintaining, conducting, or presenting a carnival in the City, after having first obtained a permit so to do from the City Council, shall be charged a license fee at the following rates. All fees shall be collected in advance.

Carnival, per day charge	\$ 50.00		\$ 50.00
Each separate show, attraction or exhibition; per day charge	\$ 5.00		\$ 5.00

H. License Fees - Circuses and Kindred Performances

Every circus, menagerie, acrobatic performance, or exhibition of trained animals connected by or showing with other attractions shall be charged a license fee at the following rates. All fees shall be collected in advance.

One-ring circus, per day charge	\$ 50.00		\$ 50.00
Two or more ring circus, per day	\$ 100.00		\$ 100.00

**CITY OF FORTUNA
ADMINISTRATIVE FEE SCHEDULE**

Fee Description	FY 23-24 Fee	Proposed Changes	FY 24-25 Fee
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I. License Fees - Coin Operated Entertainment Devices

Any establishment maintaining or operating a vending device or any other mechanical device for the purpose of entertainment, the operation of which is permitted, conducted or allowed or made possible by the depositing of any coin, plate disc, slug or key into any slot, crevice, or other opening or by the payment of any fee, shall pay a license fee based upon the immediately preceding calendar years gross receipts from the total of such machines so operated at the rates set forth in Section 2, Subsection (A).

J. License Penalties

Business License Penalty.

Late Fee, not to exceed 100% of the total business license fee.	25% of license fee per month		25% of license fee per month
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3. MISCELLANEOUS ADMINISTRATIVE FEES

Copies (including but not limited to; public records requests, agenda packets & misc. copies of documents)			
1 sided black & white per page	\$ 0.15		\$ 0.15
2 sided black & white per page	\$ 0.20		\$ 0.20
1 sided color per page	\$ 0.25		\$ 0.25
Budget Document	Actual Cost		Actual Cost
Zoning Ordinance	Actual Cost		Actual Cost
Standard Improvement Plan	Actual Cost		Actual Cost
General Plan	Actual Cost		Actual Cost
Business License Reprint, each		New Fee	\$ 5.00
Business License Listing, each	\$ 25.00		\$ 25.00
Fireworks Permit, each	\$ 10.00		\$ 10.00
Zoning Map (color), each	\$ 10.00		\$ 10.00
Zoning Map (black & white), each	\$ 5.00		\$ 5.00
Aerial Photo 72x42, each	\$ 60.00		\$ 60.00
Aerial Photo 42x28, each	\$ 35.00		\$ 35.00

**CITY OF FORTUNA
ADMINISTRATIVE FEE SCHEDULE**

Fee Description	FY 23-24 Fee	Proposed Changes	FY 24-25 Fee
Plan copies (black & white), per sheet	\$ 4.00		\$ 4.00
DVD Copy of Council Meeting or Planning Commission Meeting, each	\$ 10.00		\$ 10.00

4. NOTARIAL SERVICES

This fee will not apply to Notarial Acts performed for the benefit of the City. This fee is not applicable to notaries employed by the City while outside of their scope of employment for the City of Fortuna.

Notary fee per notarial act	\$ 15.00		\$ 15.00
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5. ADMINISTRATIVE ADJUSTMENTS

The City Manager shall have the authority to adjust the aforementioned fees when special circumstances indicate that the fee being charged according to this Resolution is clearly inappropriate. In addition, the City Manager shall have the authority to determine the fee amount for a City service that is not addressed in this Resolution based upon the actual cost of providing the service and / or the actual cost for the City to issue a permit.

**CITY OF FORTUNA
PARKS FEE SCHEDULE**

Fee Description	FY 23-24 Fee	Proposed Changes	FY 24-25 Fee
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1. PARK USE FEES

A. Picnic Area and Event Field Rentals

User fee per number of persons			
0-50	\$ 200.00		\$ 200.00
51-100	\$ 250.00		\$ 250.00
101-300	\$ 350.00		\$ 350.00
301-500	\$ 500.00		\$ 500.00
500+	\$ 600.00 Plus any additional costs to the City		\$ 600.00 Plus any additional costs to the City
Cleaning / Damage Deposit (No Alcohol)	\$ 250.00		\$ 250.00
Cleaning / Damage Deposit (Alcohol)	\$ 500.00		\$ 500.00

B. Rodeo Grounds, Grand Stand Area, Bocce Courts & Deep Pit Barbecues

All functions using the Rodeo Grounds, Grand Stand Area, Bocce Courts and Deep Pit Barbecues except those sponsored by the Fortuna Rodeo Association, shall be charged a rental fee and be required to provide a refundable security and cleanup deposit and will be responsible for any additional costs incurred by the City associated with their event, including but not limited to; park maintenance staff, Police Department staff, garbage, additional cleanup fees, janitorial supplies, and damages to facilities and/or grounds.

Rodeo Ground Rental, first day (includes 900 c/f water)	\$ 400.00		\$ 400.00
each additional consecutive day	\$ 250.00		\$ 250.00
Cleaning / Damage Deposit (No Alcohol)	\$ 250.00		\$ 250.00
Cleaning / Damage Deposit (Alcohol)	\$ 500.00		\$ 500.00
Deep Pit Barbecues			
Small Pit, per pit	\$ 75.00		\$ 75.00
Large Pits, per pit	\$ 100.00		\$ 100.00
Deep Pit Cleaning /Security Deposit	\$ 250.00		\$ 250.00

**CITY OF FORTUNA
PARKS FEE SCHEDULE**

Fee Description	FY 23-24 Fee	Proposed Changes	FY 24-25 Fee
Reservation of Bocce Court area for event, party, etc.; per hour	\$ 10.00		\$ 10.00
Cleaning / Damage Deposit (No Alcohol)	\$ 100.00		\$ 100.00
Cleaning / Damage Deposit (Alcohol)	\$ 200.00		\$ 200.00
Corn Hole bean-bag set Security Deposit	\$ 50.00		\$ 50.00

C. Open Space Classes held in the Park

Resident, per hour	\$ 30.00		\$ 30.00
Nonresident, per hour	\$ 40.00		\$ 40.00
Damage deposit (No Alcohol)	\$ 250.00		\$ 250.00
Damage deposit (Alcohol)	\$ 500.00		\$ 500.00

D. Softball/Hardball/Soccer

Adult league field reservation fee, per hour	\$ 15.00		\$ 15.00
Adult Softball Game Use Fee			
Without lights, per hour	\$ 20.00		\$ 20.00
With lights, per hour	\$ 25.00		\$ 25.00
Deposit Required	\$ 250.00		\$ 250.00
Softball/Hardball Tournaments			
No prep, per field/day	\$ 125.00		\$ 125.00
Deposit Required	\$ 250.00		\$ 250.00
Youth League Field Reservation fee, per hour	\$ 15.00		\$ 15.00
Youth League Field Game fee, per day	\$ 100.00		\$ 100.00
Adult Soccer			
Without lights, per hour	\$ 20.00		\$ 20.00
With lights, per hour	\$ 25.00		\$ 25.00
Deposit Required	\$ 250.00		\$ 250.00
Newburg Concession Stand			
full day use	\$ 80.00		\$ 80.00
half day use (4 hours max)	\$ 50.00		\$ 50.00
Deposit Required	\$ 250.00		\$ 250.00

CITY OF FORTUNA PARKS FEE SCHEDULE

Fee Description	FY 23-24 Fee	Proposed Changes	FY 24-25 Fee
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E. Exemptions

The following community events and organizations are exempt from paying Park Use, Pavilion Use, and Rohner Recreation Hall Use Fees: Art and Wine in the Park, Fortuna Fireworks Festival, Fortuna Rodeo, Fortuna Redwood Auto XPo, Apple Harvest Festival, Hops in Humboldt, Fortuna Volunteer Fire Department Picnic, Fortuna Annual Garden Club Picnic, Girl Scouts, Boy Scouts, Fortuna Lions Club, Fortuna Union High School, Eel River Valley Little League, Humboldt Fast Pitch Girls Softball, Eel River Valley Youth Soccer, Eel River Valley Youth Football, Fortuna Pistol Club, Redwood Genealogy Society, Reichling Parlor #97 NDGW, Fortuna Chamber of Commerce Picnic, Jr. Livestock BBQ, Humboldt County 4-H Lamb BBQ Picnic, AARP Tax-Aid Program, Fortuna High School Agriculture Department, Fortuna Kiwanis, Soroptimist International of Eel River Valley, Fortuna Dutch Oven Society and any City Parks & Recreation Department sponsored event. Exempt use is limited to regular weekly meetings of no more than four times a month, and the above aforementioned annual events. Organizations will be required to provide the corresponding security deposit and liability insurance for all rentals. Exemptions will be memorialized within individual user group Memorandum of Understandings (MOUs). Any exempt use that is not contained within a user group MOU will need to be brought before Council for approval.

2. RECREATION HALL FEES

User groups will be responsible for any additional costs incurred by the City associated with their event, including but not limited to; Park Maintenance staff, Police Department staff, garbage and additional cleanup fees, janitorial supplies, damages to facilities and/or grounds.

User Fee, per hour			
Resident	\$ 30.00		\$ 30.00
Non-resident	\$ 40.00		\$ 40.00
User Fee, per day (5 hours or more)			
Resident	\$ 150.00		\$ 150.00
Non-resident	\$ 200.00		\$ 200.00
Cleaning/Damage Deposit Fee			
No Alcohol	\$ 250.00		\$ 250.00
Alcohol	\$ 500.00		\$ 500.00

**CITY OF FORTUNA
PARKS FEE SCHEDULE**

Fee Description	FY 23-24 Fee	Proposed Changes	FY 24-25 Fee
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3. PAVILION USE FEES

User groups will be responsible for any additional costs incurred by the City associated with their event, including but not limited to; Park Maintenance staff, Police Department staff, garbage and additional cleanup fees, janitorial supplies, damages to facilities and/or grounds.

Resident Use, per hour (Mon. - Thurs. only)	\$ 35.00		\$ 35.00
Nonresident Use, per hour (Mon. - Thurs. only)	\$ 45.00		\$ 45.00
Entire day Rental, per day (Sun. - Thurs.)	\$ 350.00		\$ 350.00
8:00AM - Midnight, per day (Fri. & Sat.)	\$ 550.00		\$ 550.00
All of the above require a cleaning / damage deposit			
No Alcohol	\$ 250.00		\$ 250.00
Alcohol	\$ 500.00		\$ 500.00
Skating:			
Non-skater minor	\$ 2.00		\$ 2.00
Ages 5 & under	\$ 3.50		\$ 3.50
Ages 5 & under Punch card (5 sessions)	\$ 12.00		\$ 12.00
Ages 6 & over	\$ 5.50		\$ 5.50
Ages 6 & over Punch card (5 sessions)	\$ 22.00		\$ 22.00
Discount for bringing own skates	\$ (0.50)		\$ (0.50)
Discount for participating in theme	\$ (1.50)		\$ (1.50)
Song request	\$ 1.00		\$ 1.00
Concessions	\$ 2.00		\$ 2.00
Socks	\$ 3.00		\$ 3.00
Private Skating Parties (up to 30 people)	\$ 100.00		\$ 100.00
Each additional 15 people	\$ 25.00		\$ 25.00
Semi-Private Party during Public Skate; includes 2 tables and 2 admission tickets	\$ 40.00		\$ 40.00
Bulk Party Pass (up to 20 guests)	\$ 75.00		\$ 75.00
Additional table during public skate	\$ 15.00		\$ 15.00
Semi-Private and Private Party additional cleaning fee	\$ 25.00		\$ 25.00
Drop-in Sports	\$ 3.00		\$ 3.00

**CITY OF FORTUNA
PARKS FEE SCHEDULE**

Fee Description	FY 23-24 Fee	Proposed Changes	FY 24-25 Fee
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4. ADMINISTRATIVE ADJUSTMENTS

The City Manager shall have the authority to adjust the aforementioned fees when special circumstances indicate that the fee being charged according to this Resolution is clearly inappropriate. In addition, the City Manager shall have the authority to determine the fee amount for a City service that is not addressed in this Resolution based upon the actual cost of providing the service and / or the actual cost for the City to issue a permit.

**CITY OF FORTUNA
RECREATION FEE SCHEDULE**

Fee Description	FY 23-24 Fee	Proposed Changes	FY 24-25 Fee
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1. RECREATION CLASS CONTRACTOR FEES

A. All Activity Class Contractors

Charge will be based upon gross revenues (excluding materials fee)	30% of gross revenues		30% of gross revenues
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2. RECREATION PROGRAM FEES

A. Basketball

Team League fees equal the cost to the City divided by the number of teams entered into each of the leagues plus individual player fees, as follows:

Adults, per individual			
Resident (Fortuna Zip Code)	\$ 5.00		\$ 5.00
Non-resident	\$ 10.00		\$ 10.00
Youth Hot Shots			
Per individual	\$ 60.00		\$ 60.00
Per additional sibling	\$ 55.00		\$ 55.00
Non-resident		NEW FEE	\$ 10.00
Basketball Camp			
Per individual	\$ 60.00	REMOVE	
Per additional sibling	\$ 55.00	REMOVE	

B. Softball/Hardball/Soccer

Team League fees equal the cost to the City divided by the number of teams entered into each of the leagues plus individual player fees, as follows:

Adult Leagues, per individual			
Resident (Fortuna Zip Code)	\$ 5.00		\$ 5.00
Non-resident	\$ 10.00		\$ 10.00

**CITY OF FORTUNA
RECREATION FEE SCHEDULE**

Fee Description	FY 23-24 Fee	Proposed Changes	FY 24-25 Fee
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C. Other Programs

Fees for new recreational programs are based on actual costs incurred by the City divided by the number of participants.

Full-Day Summer Camp			
Weekly rate, per child	\$ 130.00		\$ 130.00
Full rate paid in advance, per child	\$ 1,170.00		\$ 1,170.00
Non-resident rate, per child	\$ 10.00		\$ 10.00
Half-Day Summer Camp			
Weekly rate, per child	\$ 80.00		\$ 80.00
Non-resident rate, per child	\$ 10.00		\$ 10.00
Leader-in-training, weekly rate	\$ 5.00		\$ 5.00
Recreation Break Camp Program, per day	\$ 35.00		\$ 35.00
Per Additional Sibling, per day	\$ 30.00		\$ 30.00

3. ADMINISTRATIVE ADJUSTMENTS

The City Manager shall have the authority to adjust the aforementioned fees when special circumstances indicate that the fee being charged according to this Resolution is clearly inappropriate. In addition, the City Manager shall have the authority to determine the fee amount for a City service that is not addressed in this Resolution based upon the actual cost of providing the service and / or the actual cost for the City to issue a permit.

**CITY OF FORTUNA
POLICE FEE SCHEDULE**

Fee Description	FY 23-24 Fee	Proposed Changes	FY 24-25 Fee
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1. ANIMAL CONTROL

A. Dog License

The owner of every dog within the incorporated area of the city shall pay a license fee as follows:

Spayed or Neutered			
One year	\$ 20.00		\$ 20.00
One year (Senior Citizen 65 or over)	\$ 5.00		\$ 5.00
Two Year	\$ 36.00		\$ 36.00
Two Year (Senior Citizen 65 or over)	\$ 10.00		\$ 10.00
Three Year	\$ 54.00		\$ 54.00
Three Year (Senior Citizen 65 or over)	\$ 15.00		\$ 15.00
Unneutered			
One Year	\$ 50.00		\$ 50.00
Two Year	\$ 75.00		\$ 75.00
Three Year	\$ 100.00		\$ 100.00
Late Payment Penalty (after 30 days delinquent)	\$ 10.00		\$ 10.00

**CITY OF FORTUNA
POLICE FEE SCHEDULE**

Fee Description	FY 23-24 Fee	Proposed Changes	FY 24-25 Fee
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B. Impound Violations

Impound, license and maintenance fees shall be collected prior to the release of the impounded animal.

Base Fee			
First violation in a 12-month period	\$ 50.00		\$ 50.00
Second violation in a 12-month period	\$ 100.00		\$ 100.00
Third and subsequent violations in a 12-month period	\$ 150.00		\$ 150.00
Additional fee if non-spayed or unneutered (1st Offense)	\$ 35.00		\$ 35.00
2nd Offense	\$ 50.00		\$ 50.00
3rd and subsequent Offense	\$ 100.00		\$ 100.00
Additional fee if not vaccinated for rabies	\$ 25.00		\$ 25.00
Maintenance fee, per day (beginning day number 2)	\$ 20.00		\$ 20.00
Nuisance Dog Impound fee	Actual Cost (minimum of \$155.00)		Actual Cost (minimum of \$155.00)

C. Shelter Drop-off Fees

Base Drop-off fee, per dog or cat	\$ 50.00		\$ 50.00
Rabies vaccination, spaying or neutering fees, if needed	Actual Cost		Actual Cost

2. POLICE FEES

A. Miscellaneous

Copies (including but not limited to; public records requests & misc. copies of documents)			
1 sided black & white per page	\$ 0.15		\$ 0.15
2 sided black & white per page	\$ 0.20		\$ 0.20
1 sided color per page	\$ 0.25		\$ 0.25
Photo copy of reports, per report	\$ 10.00		\$ 10.00
Fingerprinting Fee (1 card included)	\$ 35.00		\$ 35.00
Additional card, per card	\$ 5.00		\$ 5.00

**CITY OF FORTUNA
POLICE FEE SCHEDULE**

Fee Description	FY 23-24 Fee	Proposed Changes	FY 24-25 Fee
Bicycle License Fee	\$ 2.00		\$ 2.00
Ticket sign off (other than Fortuna citation)	\$ 20.00		\$ 20.00
Police Response Fees			
2nd False Alarm during calendar year	\$ 50.00		\$ 50.00
3rd False Alarm during calendar year	\$ 100.00		\$ 100.00
4th False Alarm during calendar year	\$ 150.00		\$ 150.00
5th and subsequent false alarms during calendar year	\$ 250.00		\$ 250.00
2nd and subsequent responses to disorderly party	Actual Cost		Actual Cost
D.U.I. Administrative charge	Actual Cost (not to exceed \$1,000.00)		Actual Cost (not to exceed \$1,000.00)
Digital Photographs, per case	\$ 20.00		\$ 20.00
Solicitors Permits			
New Permit, per year	\$ 170.00		\$ 170.00
Renewal Permit, per year (Must be within 30 days of expiration date)		NEW FEE	\$ 100.00
Naturalization Letter (No Criminal Conduct), per letter	\$ 25.00		\$ 25.00
Repossession Fee	\$ 25.00		\$ 25.00
Civil Court Appearance	Actual Cost		Actual Cost
Deposit Required	\$ 170.00		\$ 170.00
Digital Audio & Video Copies (Fee per CD/USB)	\$ 20.00		\$ 20.00
Vehicle removal impound and release fee, per vehicle. To be paid by Money Order or Cash Only	\$ 200.00		\$ 200.00

**CITY OF FORTUNA
POLICE FEE SCHEDULE**

Fee Description	FY 24-25 Fee
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3. PARKING PENALTY ASSESSMENTS

<u>Violation</u>	<u>Penalty</u>	<u>City Portion</u>	<u>County / State Portion</u>	<u>Late Penalty</u>
Time Zones	\$ 35.00	\$ 24.00	\$ 11.00	\$ 74.00
Colored Curbs	\$ 38.00	\$ 27.00	\$ 11.00	\$ 80.00
Posted No Parking	\$ 40.00	\$ 29.00	\$ 11.00	\$ 84.00
Abandoned Vehicle	\$ 43.00	\$ 32.00	\$ 11.00	\$ 90.00
22500 (a/b/e/f) CVC	\$ 40.00	\$ 29.00	\$ 11.00	\$ 84.00
22502 (a) CVC	\$ 40.00	\$ 29.00	\$ 11.00	\$ 84.00
22500 (d/g/h/k) CVC	\$ 43.00	\$ 32.00	\$ 11.00	\$ 90.00
22500.1 CVC	\$ 43.00	\$ 32.00	\$ 11.00	\$ 90.00
22514 CVC	\$ 48.00	\$ 37.00	\$ 11.00	\$ 100.00
22515 CVC	\$ 43.00	\$ 32.00	\$ 11.00	\$ 90.00
22517 CVC	\$ 43.00	\$ 32.00	\$ 11.00	\$ 90.00
22521 CVC	\$ 43.00	\$ 32.00	\$ 11.00	\$ 90.00
22507.8a CVC	\$ 340.00	\$ 279.00	\$ 61.00	\$ 684.00
22522 CVC	\$ 340.00	\$ 279.00	\$ 61.00	\$ 684.00
M/C Violations	\$ 43.00	\$ 32.00	\$ 11.00	\$ 90.00
Government Code 76100 & 76101 Penalty:	Includes \$2.50 assessment to Humboldt County Criminal Justice Facility Temporary Construction Fund A (1410) and \$2.50 assessment to Humboldt County Courthouse Temporary Construction Fund B (1420).			
Delinquent penalty:	Original penalty plus a late fee equal to the original penalty plus \$4.00 administrative charge for the DMV hold.			
Distribution funds for 22507.8a and 22522	\$250.00 penalty set by section 42001.5 CVC plus, the assessments identified in i and ii above, plus a \$25.00 assessment (1465.6 PC) deposited into general fund of the governing body wherein the violation occurred, plus a \$50.00 assessment (1465.6 PC) deposited into County Trust Fund 3856, Linkages Assessment Fund 3856.			

**CITY OF FORTUNA
POLICE FEE SCHEDULE**

Fee Description	FY 23-24 Fee	Proposed Changes	FY 24-25 Fee
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4. ADMINISTRATIVE ADJUSTMENTS

The City Manager shall have the authority to adjust the aforementioned fees when special circumstances indicate that the fee being charged according to this Resolution is clearly inappropriate. In addition, the City Manager shall have the authority to determine the fee amount for a City service that is not addressed in this Resolution based upon the actual cost of providing the service and / or the actual cost for the City to issue a permit.

CITY OF FORTUNA
RIVER LODGE AND MONDAY CLUB FEE SCHEDULE

Fee Description	FY 23-24 Fee	Proposed Changes	FY 24-25 Fee
1. RIVER LODGE			
A. Rental Fees			
Application approval is required.			
River Lodge - Daily Rates (Max 12 hours, hourly charge after 12 hours will apply)			
Bar Room (260 sq. ft.)	\$ 150.00		\$ 150.00
Fireside Room (510 sq. ft.)	\$ 270.00		\$ 270.00
Coho Room (1,000 sq. ft.)	\$ 450.00		\$ 450.00
Steelhead Room (2,000 sq. ft.)	\$ 650.00		\$ 650.00
Chinook Room (3,000 sq. ft.)	\$ 1,000.00		\$ 1,000.00
Facility (6,000 sq. ft.)	\$ 1,500.00		\$ 1,500.00
Outside Use Only (Gazebo, Heather Garden, Fire Pit areas)	\$ 250.00	REMOVE	
River Lodge - Half Day Rates (Max 4 hours)			
Bar Room (260 sq. ft.)	\$ 75.00		\$ 75.00
Fireside Room (510 sq. ft.)	\$ 135.00		\$ 135.00
Coho Room (1,000 sq. ft.)	\$ 225.00		\$ 225.00
Steelhead Room (2,000 sq. ft.)	\$ 325.00		\$ 325.00
Chinook Room (3,000 sq. ft.)	\$ 500.00		\$ 500.00
Outside Use Only (Gazebo, Heather Garden, Fire Pit areas)	\$ 125.00	REMOVE	
Kitchen			
Charge if added onto Rental (under 150 Guests)	\$ 200.00		\$ 200.00
Charge if added onto Rental (150 Guests and over)	\$ 400.00		\$ 400.00
Charge for Caterer during normal business hours	\$ 300.00	\$ (100.00)	\$ 200.00

B. Wedding Package

River Lodge Wedding Package is a set fee for the day (Sun – Thur.) or (Fri/Sat). A deposit is required to secure a date and is due at the time the Rental Agreement is submitted. The Wedding Package includes the day prior to the event from 4-7pm. If the day prior is not rented to another party, the wedding party may come in to decorate during regular business hours as long as they have proper insurance for that day.

CITY OF FORTUNA
RIVER LODGE AND MONDAY CLUB FEE SCHEDULE

Fee Description	FY 23-24 Fee	Proposed Changes	FY 24-25 Fee
Sunday – Thursday	\$ 5,000.00		\$ 5,000.00
Friday & Saturday	\$ 5,000.00		\$ 5,000.00
Reception Only Discount	\$ 250.00		\$ 250.00
Receipt Showing Bride and/or Groom Stayed at Fortuna Hotel Discount	\$ 150.00		\$ 150.00

C. Staff Expense

Staff may be made available to provide assistance during events, if pre-arranged, for tasks such as waiting on tables, serving food, and doing dishes.

Events exceeding the 12-hour period, per hour for each staff member	\$ 35.00	REMOVE	
Extra staff services, per hour for each staff member	\$ 35.00	REMOVE	
Move dishes from River Lodge to Monday Club, per hour	\$ 35.00	REMOVE	

D. Nonprofit Pricing for Ceremonial and Performances ONLY

River Lodge - Daily Rates (Max 12 hours, hourly charge after 12 hours will apply)			
Bar Room (260 sq. ft.)	\$ 100.00		\$ 100.00
Fireside Room (510 sq. ft.)	\$ 200.00		\$ 200.00
Coho Room (1,000 sq. ft.)	\$ 300.00		\$ 300.00
Steelhead Room (2,000 sq. ft.)	\$ 450.00		\$ 450.00
Chinook Room (3,000 sq. ft.)	\$ 750.00		\$ 750.00
Facility (6,000 sq. ft.)	\$ 1,000.00		\$ 1,000.00
Outside Use Only (Gazebo, Heather Garden, Fire Pit areas)	\$ 200.00	REMOVE	
River Lodge - Half Day Rates (Max 4 hours)			
Bar Room (260 sq. ft.)	\$ 50.00		\$ 50.00
Fireside Room (510 sq. ft.)	\$ 100.00		\$ 100.00
Coho Room (1,000 sq. ft.)	\$ 150.00		\$ 150.00
Steelhead Room (2,000 sq. ft.)	\$ 225.00		\$ 225.00
Chinook Room (3,000 sq. ft.)	\$ 375.00		\$ 375.00
Outside Use Only (Gazebo, Heather Garden, Fire Pit areas)	\$ 100.00	REMOVE	

**CITY OF FORTUNA
RIVER LODGE AND MONDAY CLUB FEE SCHEDULE**

Fee Description	FY 23-24 Fee	Proposed Changes	FY 24-25 Fee
Monday Club Rates			
Daily Rates (8am - 8pm Sun - Thurs; 8am - 10pm Fri - Sat)	\$ 350.00		\$ 350.00
Half Day Rates (4 hours Max)	\$ 175.00		\$ 175.00
Deposit Required	\$ 250.00		\$ 250.00

Nonprofit organization definition:

Nonprofit organizations are (1) organizations which have an IRS Code 501 (c) 3,4,5,6,7,10,19 determination letter and (2) local and non local governmental agencies.

IRS Code:

501(c)3 Organized and operated exclusively for charitable, religious, educational, scientific, literary, public safety, or cruelty prevention.

501(c)4 Organized and operated exclusively for promotions of social welfare organizations.

501(c)5 Organized and operated as labor, agricultural or horticultural organizations.

501(c)6 Organized and operated as a business league, chamber of commerce, board of trade, or real estate board.

501(c)7 Organized and operated as social and recreational clubs.

501(c)10 Organized as domestic fraternal societies and operated under the lodge system.

501(c)19 Veteran organization, post, auxiliary, society, trust, or foundation.

E. Yearly Fees

Local nonprofit organizations can negotiate a yearly fee for a number of events. Such yearly fees shall be approved by the City Council by Memorandum of Understandings.

F. Exemptions

The following community events and organizations are exempt from paying River Lodge Fees: Annual Garden Club Daffodil Show per MOU. Exempt use is limited to regular monthly meetings of no more than one time a month, and the above aforementioned annual events. Organizations will be required to provide the corresponding security deposit and liability insurance for all rentals. Exemptions will be memorialized within individual user group Memorandum of Understandings (MOUs). Any exempt use that is not contained within a user group MOU will need to be brought before Council for approval.

CITY OF FORTUNA
RIVER LODGE AND MONDAY CLUB FEE SCHEDULE

Fee Description	FY 23-24 Fee	Proposed Changes	FY 24-25 Fee
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G. Linens

Tablecloth, 8 Foot Rectangle, each	\$ 8.00	\$ 2.00	\$ 10.00
Tablecloth, 5 Foot Round, each	\$ 8.00	\$ 2.00	\$ 10.00
Table Skirt, 14 Feet Long, each	\$ 15.00	REMOVE	
Napkins, 18 Inch Square, each	\$ 0.65	\$ 0.35	\$ 1.00

H. Food and Drink Service

Food and Drink service may be provided as authorized by the Facility Manager. Minimum 15 people charge.

Continental Breakfast (per person)	\$ 8.00		COST
Lunch (per person)	\$ 15.00		COST
Coffee OR Soda OR Afternoon Snack (per person)	\$ 4.00		COST

I. Deposits

The reservation deposit is used to secure a date and is due at the time the Rental Agreement is signed and submitted. Deposit is kept through event date in case of cleaning and/or damage incurred by Facility due to event.

Security deposit, per day reserved	\$ 250.00		\$ 250.00
Events with 150 + attendees, and/or where alcohol is being served, per day reserved	\$ 1,000.00		\$ 1,000.00
Wedding package	\$ 1,000.00		\$ 1,000.00

J. Cancellation Fee

If event is canceled by LESSEE there will be a cancellation fee. This fee will be retained from the reservation deposit. The balance of the reservation deposit will be refunded if the CITY is able to re-rent the facility for the same date(s). If no deposit is on file, LESSEE will be invoiced.

Daily Rental	\$ 250.00		\$ 250.00
Wedding package	\$ 500.00		\$ 500.00

CITY OF FORTUNA
RIVER LODGE AND MONDAY CLUB FEE SCHEDULE

Fee Description	FY 23-24 Fee	Proposed Changes	FY 24-25 Fee
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2. MONDAY CLUB

A. Rental Fees

Daily Rates			
Daily Rate (8am - 8pm Sun - Thurs; 8am - 10pm Fri - Sat)	\$ 400.00		\$ 400.00
Deposit Required	\$ 250.00		\$ 250.00
Half Day Rates* (4 hours Max)			
Half Day Rate (4 hours Max)	\$ 200.00		\$ 200.00
Deposit Required	\$ 250.00		\$ 250.00
Playgroup use of Storage and Facility, Monthly	\$ 400.00		\$ 400.00

* Only by authorization of Facility Manager.

B. Exemptions

The following community events and organizations are exempt from paying Monday Club Fees: Garden Club monthly meetings, Garden Club Annual Home Tour, Fortuna Downtown Merchants Association, Friends of the Library, and the Fortuna Concert Series. Exempt use is limited to regular monthly meetings of no more than one time a month, and the above aforementioned annual events. Organizations will be required to provide the corresponding security deposit and liability insurance for all rentals. Exemptions will be memorialized within individual user group Memorandum of Understandings (MOUs). Any exempt use that is not contained within a user group MOU will need to be brought before Council for approval.

**CITY OF FORTUNA
TRANSIT FEE SCHEDULE**

Fee Description	FY 23-24 Fee	Proposed Changes	FY 24-25 Fee
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1. Transit Fees

A. Senior Bus Fares

15 ride prepaid punch card	\$ 22.50	\$ 7.50	\$ 30.00
Without prepaid punch card, per ride	\$ 2.50	\$ 0.50	\$ 3.00

B. Event Bus Fares (outside normal working hours/special events)

Bus rental with driver, per hour	\$ 50.00	\$ 10.00	\$ 60.00
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Note: Only when approved by the Parks and Recreation Director and with available staff.