

STAFF REPORT

City Council Business Item

DATE: June 17, 2024

TO: Honorable Mayor and Council Members

FROM: Aaron Felmlee, Finance Director

THRU: Merritt Perry, City Manager

SUBJECT: **Public Hearing to Consider the Adoption of Rates and Fees for City Services; Resolution 2024-17**

STAFF RECOMMENDATION:

Review and adopt the proposed Rates and Fees for Fiscal Year (FY) 2024-25 for the Building, Community Development, and Water & Wastewater Divisions; *Resolution 2024-17*.

EXECUTIVE SUMMARY:

Staff presented the proposed fee schedule for discussion to the City Council at a special workshop on May 2. Several action items came from those discussions. Staff have incorporated those changes discussed with the Council at the Special Workshops into the attached Proposed Fee Schedule.

The purpose of this Public Hearing is to adopt the proposed fees for FY 24-25 and discuss the changes being proposed by staff.

For transparency and clarity, the adopted fees from FY 23-24, the proposed changes to the adopted FY 23-24 fees and the proposed FY 24-25 fees are all presented in the attached proposed fee schedule.

A summary of changes from the prior year are listed below:

Building Fee Schedule: Increase to all Building Department fees of 4.8% (pg. 6-24)

Community Development Fee Schedule: Increase Development Review – Land Use and Development Fees (pg. 26-27)

Water & Wastewater Lab Fee Schedule: No changes

The Water and Wastewater monthly usage rates and related fees are not included in this Public Hearing. Those increases will be brought forward for adoption as part of the Prop 218 process at the July 1 Council Meeting.

FISCAL IMPACT:

The various rates and fees for services have a direct financial impact on City revenues. The changes included in the adopted Fee Schedule will be incorporated into the FY 24-25 Budget.

RECOMMENDED COUNCIL ACTION:

1. Receive staff report and review questions with staff
2. Open Public Hearing
3. Close Public Hearing

4. Motion to Adopt *Resolution 2024-17*; and read by title only. Roll Call Vote

ATTACHMENTS:

- FY 24-25 Proposed Fee Schedule
- Draft *Resolution 2024-17; Resolution Of The City Of Fortuna Establishing A Schedule Of Fees And Charges For Building, Community Development, and Water & Wastewater, Within The City Of Fortuna For Fiscal Year 2024-2025*