



Meeting Agenda

Minutes

Tuesday, February 18, 2025 at 6:00 pm

621 11th Street, Fortuna CA

Regular Meeting Agenda

Zoom Option: 1-669-900-9128 Meeting ID: 816 5188 4452 Password: 367732

- We May Disagree, But We Will Be Respectful of One Another
- All Comments Will Be Directed to the Issue at Hand, and Addressed to the City Council
- Personal Attacks are Unacceptable
- The City Council May Take Action on any Item on this Agenda.

1. CALL TO ORDER / FLAG SALUTE / ROLL CALL

Minutes:

Mayor Johnson called the public meeting to order at 6:00 p.m. and led the flag salute. ROLL CALL: Council Member Conley - Present, Council Member King - Present, Mayor Pro Tem Trent - Present, Mayor Johnson - Present

2. ORAL COMMENTS FROM THE PUBLIC

Minutes:

There being no public comment, Mayor Johnson closed the public comments.

3. PRESENTATION

a. Mid-Year Budget Presentation

Minutes:

STAFF REPORT: Finance Director, Aaron Felmlee, provided staff report and presentation on the Mid-Year Budget.

4. CONSENT CALENDAR

Minutes:

PUBLIC COMMENT: Lt. Matt Eberhardt and Sgt. Justin Priomfiore.

CITY COUNCIL ACTION: Mayor Pro Tem Trent pulled item g, congratulating the annual award winners. Mayor Pro Tem Trent moved, seconded by Council Member King to approve Consent Calendar Items a - I. AYES: Council Member Conley, King, Mayor Pro Tem Trent, Mayor Johnson
NOES: None ABSTAIN: None ABSENT: None MOTION CARRIED 4/0

- a. **City Council Minutes – February 3, 2025 (Special Meeting)**
 - b. **City Council Minutes – February 3, 2025 (Regular Meeting)**
 - c. **Administrative Department Monthly Report**
 - d. **Community Development Department Monthly Report**
 - e. **Finance Department Monthly Report**
 - f. **Parks & Recreation Monthly Report**
 - g. **Police Department Monthly Report**
 - h. **Public Works Monthly Report**
 - i. **River Lodge Monthly Report**
 - j. **Report of Disbursements**
 - k. **Approve Supplemental Budget Request to Purchase Microsoft 365 Licenses for City Employees**
 - l. **Police Department Supplemental Budget Request**
- 5. CITY COUNCIL BUSINESS**
- a. **Certify the Final Supplemental Environmental Impact Report, adopt General Plan Land Use Element amendments, the Mill District Specific Plan and Implementing Q-Qualified Zone and Design Guidelines**

Minutes:

STAFF REPORT: Community Development Director, Shari Meads, provided staff report on Resolution 2025-03 Certifying the final supplemental environmental impact report, Resolution 2025-04 Adopting general plan land use amendments, Mill District Specific Plan and Implementing design guidelines and introduction of Ordinance 2025-773 amending the Fortuna municipal code to adopt the Mill District Specific Plan.

PUBLIC COMMENT: Sue Long and Lt. Matt Eberhardt

CITY COUNCIL ACTION: Council Member Conley moved, seconded by Mayor Pro Tem Trent to adopt Resolution 2025-03, "A Resolution of the City Council of the City of Fortuna Certifying the Final Supplemental Environmental Impact Report Prepared for Fortuna General Plan Land Use Element Amendments, the Mill District Specific Plan and Implementing Q-Qualified Zone and Design Guidelines, Making the Findings of Fact and Adopting a Statement of Overriding Considerations and Adopting the Mitigation Monitoring and Reporting Program", Roll Call Vote. AYES: Council Member Conley, King, Mayor Pro Tem Trent, Mayor Johnson NOES: None ABSTAIN: None ABSENT: None MOTION CARRIED 4/0.

Mayor Pro Tem Trent moved, seconded by Council Conley to adopt Resolution 2025-04, "A Resolution of the City Council of the City of Fortuna Adopting Fortuna General Plan Land Use Element Amendments, the Mill District Specific Plan and Implementing Design Guidelines", Roll Call Vote. AYES: Council Member Conley, King, Mayor Pro Tem Trent, Mayor Johnson NOES: None ABSTAIN: None ABSENT: None MOTION CARRIED 4/0.
Council Member King moved, seconded by Mayor Pro Tem Trent to conduct the

introduction and first reading of Ordinance 2025-773, "An Ordinance of the City Council of the City of Fortuna Amending Section 17.02.030 of the Municipal Code (Zoning Map) to Adopt the Mill District Q-Qualifying Zone to Implement the Mill District Specific Plan" and continue the public hearing to March 3, 2025. Roll Call Vote. AYES: Council Member Conley, King, Mayor Pro Tem Trent, Mayor Johnson NOES: None ABSTAIN: None ABSENT: None MOTION CARRIED 4/0.

b. Approve Interim Parks and Recreation Director

Minutes:

STAFF REPORT: City Manager, Amy Nilsen, provided staff report on approving Kaylyn Stainbrook as the Interim Parks and Recreation Director. PUBLIC COMMENT: None. CITY COUNCIL ACTION: Council Member Conley moved, seconded by Mayor Pro Tem Trent to approve Kaylyn Stainbrook as the Interim Parks and Recreation Director retroactive to February 10, 2025, and until such time the current Parks and Recreation Director returns from leave. Roll call vote. AYES: Council Member Conley, King, Mayor Pro Tem Trent, Mayor Johnson NOES: None ABSTAIN: None ABSENT: None MOTION CARRIED 4/0

c. Prioritize Ordinance Development and Long-Range Planning Activities for the Community Development Department

Minutes:

STAFF REPORT: Community Development Director, Shari Meads, provided a staff report on the prioritization of ordinance development and long-range planning activities for the Community Development Department. PUBLIC COMMENT: Sue Long and Lt. Matt Eberhardt CITY COUNCIL ACTION: Council Member Conley moved, seconded by Mayor Pro Tem Trent to prioritize ordinance development and long-range planning activities for the Community Development Department including establishing Cannabis as first, Design Review as second, and the Municipal Code as third priorities. Voice vote. AYES: Council Member Conley, King, Mayor Pro Tem Trent, Mayor Johnson NOES: None ABSTAIN: None ABSENT: None MOTION CARRIED 4/0

6. CITY MANAGER'S REPORT

Minutes:

STAFF REPORT: City Manager, Amy Nilsen, provided verbal report.

7. FUTURE AGENDA ITEMS

8. CITY COUNCIL REPORTS AND COMMENTS

- a. Council Member Kyle Conley**
- b. Council Member Jerry King**
- c. Mayor Pro Tem Tami Trent**
- d. Mayor Mike Johnson**

9. ADJOURN

Minutes:

CITY COUNCIL ACTION: Council Member Conley moved, seconded by Council Member King to adjourn the meeting at 6:57 p.m. MOTION CARRIED 4/0.

Contact: Siana L. Emmons, City Clerk (semmons@ci.fortuna.ca.us 707-725-1409)