



Meeting Agenda

Minutes

Monday, October 20, 2025 at 6:00 pm

621 11th Street, Fortuna CA

Regular Meeting Agenda

Zoom Option: 1-669-900-9128 Meeting ID 826 3732 5820 Password 125775

- We May Disagree, But We Will Be Respectful of One Another
- All Comments Will Be Directed to the Issue at Hand, and Addressed to the City Council
- Personal Attacks are Unacceptable
- The City Council May Take Action on any Item on this Agenda.

1. CALL TO ORDER / FLAG SALUTE / ROLL CALL

Minutes:

Mayor Johnson called the meeting to order at 6:00 pm and led the flag salute. ROLL CALL: Council Member Conley - Present, Council Member Diaz - Present, Council Member Stevens - Present, Mayor Pro Tem Trent - Present, Mayor Johnson - Present

2. PRESENTATIONS / PROCLAMATIONS

Minutes:

None.

3. ORAL COMMENTS FROM THE PUBLIC

Minutes:

PUBLIC COMMENT: Charles Wilson, Justin Primofiore, Fortuna Police Employees President.
There being no additional public comments, Mayor Johnson closed public comments.

4. CONSENT CALENDAR

Minutes:

PUBLIC COMMENT: Charles Wilson There being no additional public comments, Mayor Johnson closed the section.

CITY COUNCIL ACTION: Mayor Pro Tem Trent pulled consent item f., and requested Chief Eberhardt comment.

Council Member Conley moved, seconded by Mayor Pro Tem Trent , to approve the consent calendar. AYES: Council Members Conley, Diaz, Stevens, Mayor Pro Tem Trent, Mayor Johnson. NOES: None ABSTAIN: None ABSENT: None MOTION CARRIED: 5/0

- a. **City Council Minutes – September 15, 2025 (Regular Meeting)**
- b. **Administrative Department Monthly Report**
- c. **Community Development Department Monthly Report**
- d. **Finance Department Monthly Report**
- e. **Parks & Recreation Monthly Report**
- f. **Police Department Monthly Report**
- g. **Public Works Monthly Report**
- h. **Report of Disbursements**
- i. **Authorize Staff to Send a Letter of Support for Humboldt County Association of Governments (HCAOG) Proposed Regional Housing Needs Allocation**
- j. **Authorize staff to Negotiate Professional Services Contract with BBW & Associates for Professional Forestry Services**

5. CITY COUNCIL BUSINESS

- a. **Second Reading and Adoption of Ordinance 2025-777, Amending Chapter 2.50 of the Fortuna Municipal Code to Provide for Revised Purchasing Systems**

Minutes:

STAFF REPORT: Finance Director, Aaron Felmlee, provided a staff report on Ordinance 2025-777, amending Chapter 2.50 of the Fortuna Municipal Code to provide for revised purchasing systems. PUBLIC COMMENT: There being no comments from the public, Mayor Johnson closed the public comment section. CITY COUNCIL ACTION: Mayor Pro Tem Trent moved, seconded by Council Member Conley to approve conduct a second reading and adopt Ordinance No. 2025-777, an Ordinance of City Council of the City of Fortuna California, Amending Title 2 – Administrative and Personnel of the City of Fortuna Municipal Code by Revising Chapter 2.50 – Purchase of Supplies, Equipment, and Contractual Services and Determining the Ordinance Exempt from CEQA. Roll Call vote. AYES: Council Members Conley, Diaz, Stevens, Mayor Pro Tem Trent, Mayor Johnson NOES: None ABSTAIN: None ABSENT: None MOTION CARRIED 5/0.

- b. **Public Hearing for Unmet Transit Needs**

Minutes:

STAFF REPORT: Kaylyn Stainbrook, Parks and Recreation Director, provided a staff report on Unmet Transit Needs. PUBLIC COMMENT: Charles Wilson. There being no additional comments from the public, Mayor Johnson closed the public comment section. CITY COUNCIL ACTION: Council Member Diaz moved, seconded by Council Member Conley to forward the Council Meeting recording link to HCAOG for public comment review. Voice Vote. AYES: Council

Members Conley, Diaz, Stevens, Mayor Pro Tem Trent, Mayor Johnson NOES: None ABSTAIN: None ABSENT: None MOTION CARRIED 5/0.

c. Approve Reallocating Three Part-time Parks Maintenance I Positions to One Full-time Parks Maintenance II Position

Minutes:

STAFF REPORT: Kaylyn Stainbrook, Parks and Recreation Director, provided a staff report on reallocating Park Maintenance Worker Personnel. PUBLIC COMMENT: There being no comments from the public, Mayor Johnson closed the public comment section. CITY COUNCIL ACTION: Council Member Diaz moved, seconded by Mayor Pro Tem Trent to approve the reallocation of three (3) part-time Park Maintenance Worker I Positions to one (1) full-time Parks Maintenance Worker II Position. Voice vote. AYES: Council Members Conley, Diaz, Stevens, Mayor Pro Tem Trent, Mayor Johnson NOES: None ABSTAIN: None ABSENT: None MOTION CARRIED 5/0.

d. Amend the City's Annual Fee Schedule for Fiscal Year 2025-26 to Provide for Amended Rental Rates for the Use of River Lodge, Resolution 2025-25

Minutes:

STAFF REPORT: Kaylyn Stainbrook, Parks and Recreation Director, provided a staff report on amending the River Lodge and Monday Club Fees . PUBLIC COMMENT: There being no comments from the public, Mayor Johnson closed the public comment section. CITY COUNCIL ACTION: Council Member Diaz moved, seconded by Council Member Conley to adopt Resolution 2025-25, A Resolution of the City of Fortuna Establishing a Schedule of Fees and Charges for Parks and Recreation and River Lodge within the City Of Fortuna For Fiscal Year 2025-26. Roll Call vote. AYES: Council Members Conley, Diaz, Stevens, Mayor Pro Tem Trent, Mayor Johnson NOES: None ABSTAIN: None ABSENT: None MOTION CARRIED 5/0.

e. Approve a Supplemental Budget Request for River Lodge Audio/Visual System for \$78,000 and \$2,400 for Regular Maintenance

Minutes:

STAFF REPORT: Kaylyn Stainbrook, Parks and Recreation Director, provided a staff report on River Lodge Audio and Visual Equipment. PUBLIC COMMENT: There being no comments from the public, Mayor Johnson closed the public comment section. CITY COUNCIL ACTION: Mayor Pro Tem Trent moved, seconded by Council Member Diaz to Approve a Supplemental Budget Request for \$80,400 for the purchase of A/V equipment at the River Lodge and ongoing maintenance. Voice vote. AYES: Council Members Conley, Diaz, Mayor Pro Tem Trent, Mayor Johnson NOES: Council Member Stevens ABSTAIN: None ABSENT: None MOTION CARRIED 4/0.

6. CITY MANAGER'S REPORT

Minutes:

City Manger, Amy Nilsen, provided a verbal report.

7. FUTURE AGENDA ITEMS

Minutes:

None.

8. CITY COUNCIL REPORTS AND COMMENTS

- a. Council Member Kyle Conley
- b. Council Member Carlos Diaz
- c. Council Member Abe Stevens
- d. Mayor Pro Tem Tami Trent
- e. Mayor Mike Johnson

9. ADJOURN

Minutes:

Council Member Conley moved, seconded by, Mayor Pro Tem Trent to adjourn the meeting at 6:42 pm. MOTION CARRIED: 5/0