



Meeting Agenda

Minutes

Monday, October 6, 2025 at 6:00 pm

Zoom Option: 1-669-900-9128 Meeting ID: 870 5677 8715 Password: 699229

- We May Disagree, But We Will Be Respectful of One Another
- All Comments Will Be Directed to the Issue at Hand, and Addressed to the City Council
- Personal Attacks are Unacceptable
- The City Council May Take Action on any Item on this Agenda.

1. CALL TO ORDER / FLAG SALUTE / ROLL CALL

Minutes:

Mayor Johnson called the public meeting to order at 6:00 p.m. and led the flag salute.
ROLL CALL: Council Member Conley - Absent, Council Member Diaz - Present,
Council Member Stevens - Absent, Mayor Pro Tem Trent - Present, Mayor Johnson - Present

2. PROCLAMATIONS

a. Domestic Violence Awareness Month

Minutes:

Mayor Johnson read and presented the Domestic Violence Awareness Month proclamation to Katy Garrison, Board Member of Humboldt Domestic Violence Services.

3. CONSENT CALENDAR

Minutes:

PUBLIC COMMENT: There being no public comment, Mayor Johnson closed public comment.
COUNCIL ACTION: Mayor Pro Tem Trent moved, seconded by Council Member Diaz, to approve the consent calendar. AYES: Council Member Diaz, Mayor Pro Tem Trent, Mayor Johnson NOES: None ABSTAIN: None ABSENT: Council Members Conley, Stevens RECUSED: None MOTION CARRIED: 3/0

a. Draft City Council Minutes September 24, 2025 (Special Meeting Closed Session)

b. Draft City Council Minutes September 29, 2025 (Special Meeting)

4. CITY COUNCIL BUSINESS

Minutes:

Business Item b was moved before Business Item a.

a. Approve the Revisions to the Purchasing Procedures Section of the City of Fortuna's Administrative Policies and Procedures Manual; Resolution 2025-21

Minutes:

STAFF REPORT: Finance Director Aaron Felmlee provided a staff report regarding revisions to the purchasing procedures section of the City of Fortuna's Administrative policies and procedures manual.

PUBLIC COMMENT: There being no comments from the public, Mayor Johnson closed the public comment section.

CITY COUNCIL ACTION: Mayor Pro Tem Trent moved, seconded by Council Member Diaz to adopt Resolution 2025-21, A Resolution of the City Council of the City of Fortuna Approving the Purchasing Procedures for Inclusion in the City of Fortuna's Administrative Policies & Procedures Manual.

Roll Call vote. AYES: Council Member Diaz, Mayor Pro Tem Trent, Mayor Johnson NOES: None ABSTAIN: None ABSENT: Council Members Conley, Stevens MOTION CARRIED 3/0.

b. Introduction and First Reading of Ordinance 2025-777, Amending Chapter 2.50 of the Fortuna Municipal Code to Provide for Revised Purchasing Systems

Minutes:

STAFF REPORT: Finance Director Aaron Felmlee provided a staff report on Ordinance 2025-777 amending chapter 2.5 of the Fortuna Municipal Code to provide for revised purchasing systems.

PUBLIC COMMENT: There being no comments from the public, Mayor Johnson closed the public comment section.

CITY COUNCIL ACTION: Council Member Diaz moved, seconded by Mayor Pro Tem Trent to introduce and conduct the first reading of Ordinance 2025-777, An Ordinance of the City Council of the City of Fortuna California, Amending Title 2 - Administrative and Personnel of the City of Fortuna Municipal Code by Revising Chapter 2.50 - Purchase of supplies, Equipment, and Contractual Services and Determining the Ordinance Exempt from CEQA and continue the public hearing to the next regular meeting for the second reading and adoption. Roll call vote.

AYES: Council Member Diaz, Mayor Pro Tem Trent, Mayor Johnson NOES: None ABSTAIN: None ABSENT: Council Members Conley, Stevens MOTION CARRIED 3/0.

5. STUDY SESSION

a. Study Session #2: Nitrous Oxide and Tobacco Retail License

Minutes:

STAFF REPORT: City Manager Amy Nilsen provided a staff report regarding

Nitrous Oxide and Tobacco retail license. She also introduced from Humboldt County DHHS Briana Sherlock, Senior Program Manager Healthy Communities & WIC Division, Katie Jo Slaughter, Prevention Coordinator, and Jay Macedo from Partnership for Health Equity & Inclusion who presented a PowerPoint regarding nitrous oxide and tobacco retail.

PUBLIC COMMENT: Matt Eberhardt, Fortuna Police Chief and Supervisor Michelle Bushnell. There being no additional comments from the public, Mayor Johnson closed the public comment section.

CITY COUNCIL ACTION: Mayor Pro Tem Trent moved, seconded by Council Member Diaz directing the City Manager to return to the City Council with an ordinance banning nitrous oxide and a Tobacco Retail License ordinance.

AYES: Council Member Diaz, Mayor Pro Tem Trent, Mayor Johnson **NOES:** None **ABSTAIN:** None **ABSENT:** Council Members Conley, Stevens **MOTION CARRIED:** 3/0

6. CITY MANAGER'S REPORT

Minutes:

City Manager, Amy Nilsen, provided a verbal report.

7. FUTURE AGENDA ITEMS

Minutes:

None

8. ORAL COMMENTS FROM THE PUBLIC

Minutes:

This item was moved before Item 3 Consent Calendar.

PUBLIC COMMENT: Clif Clendenen, Justin Primofiore, Fortuna Police Employees President, Supervisor Michelle Bushnell, Matt Eberhardt, Fortuna Police Chief. There being no additional comments from the public, Mayor Johnson closed the public comment section.

9. CITY COUNCIL REPORTS AND COMMENTS

- a. Council Member Kyle Conley
- b. Council Member Carlos Diaz
- c. Council Member Abe Stevens
- d. Mayor Pro Tem Tami Trent
- e. Mayor Mike Johnson

10. ADJOURN

Minutes:

Mayor Pro Tem Trent moved, seconded by, Council Member Diaz to adjourn the meeting at 7:17 pm. **MOTION CARRIED:** 3/0