



Meeting Agenda

Minutes

Monday, December 15, 2025 at 6:00 pm

621 11th Street, Fortuna CA

Regular Meeting Agenda

Zoom Option: 1-669-900-9128 Meeting ID 842 2231 9945 Password 897458

- We May Disagree, But We Will Be Respectful of One Another
- All Comments Will Be Directed to the Issue at Hand, and Addressed to the City Council
- Personal Attacks are Unacceptable
- The City Council May Take Action on any Item on this Agenda.

1. CALL TO ORDER / FLAG SALUTE / ROLL CALL

Minutes:

Mayor Johnson called the meeting to order at 6:00 pm and led the flag salute. ROLL CALL: Council Member Conley - Present, Council Member Diaz - Present, Council Member Stevens - Present, Mayor Pro Tem Trent - Present, Mayor Johnson - Present

2. ORAL COMMENTS FROM THE PUBLIC

Minutes:

PUBLIC COMMENT: Matt Eberhardt, Chief of Police There being no additional public comments, Mayor Johnson closed public comments.

3. CONSENT CALENDAR

Minutes:

PUBLIC COMMENT: There being no public comment, Mayor Johnson closed the public comment section.

Council Member Conley moved, seconded by Mayor Pro Tem Trent, to approve the consent calendar. AYES: Council Members Conley, Diaz, Stevens, Mayor Pro Tem Trent, Mayor Johnson NOES: None ABSTAIN: None ABSENT: None MOTION CARRIED: 5/0

a. City Council Minutes – December 1, 2025 & October 6, 2025 (Regular Meeting)

- b. **Administrative Department Monthly Report**
- c. **Community Development Department Monthly Report**
- d. **Finance Department Monthly Report**
- e. **Parks & Recreation Monthly Report**
- f. **Police Department Monthly Report**
- g. **Public Works Monthly Report**
- h. **Report of Disbursements**
- i. **Approve the Environmentally Preferable Procurement Policy**
- j. **Approval of Personnel Files and Comprehensive Personnel Records Retention Policy**
- k. **Authorization of Destruction of Selected Finance Department Files, Resolution 2025-28**
- l. **Approve the Amended Part Time Classification and Pay Rate Schedule for Fiscal Year 2025-26; Resolution 2025-29**

4. CITY COUNCIL BUSINESS

Minutes:

Business Item c was moved to be presented prior to Business Item b.

- a. **Second Reading and Adoption of Ordinance 2025-779 Amending the Fortuna Municipal Code Title 17, Zoning Regulations, Chapters 17.03, 17.06, and 17.08 to Implement the 6th Cycle Housing Element, AND Second Reading and Adoption of Ordinance 2025-780 to Amend Fortuna Municipal Code Title 17, Section 17.02.030, Zoning Map, to Adopt the Qualified Combining Zone to Implement the 6th Cycle Housing Element and Mill District Specific Plan**

Minutes:

STAFF REPORT: Senior Planner Michelle Nielsen from Planwest Partners Inc. provided a staff report on Ordinance 2025-779 amending chapters 17.03, 17.06, and 17.08 of the Municipal Code and Ordinance 2025-780 amending Section 17.02.030 of the Municipal Code (Zoning Map) and Section 17.04.090 (Qualified combining zone).

PUBLIC COMMENT: There being no comments from the public, Mayor Johnson closed the public comment section.

CITY COUNCIL ACTION: Council Member Conley moved, seconded by Mayor Pro Tem Trent to hold a second reading and adopt Ordinance 2025-779, an Ordinance of the City Council of the City of Fortuna to amend Fortuna Municipal Code Title 17, Zoning Regulations, Chapters 17.03, 17.06, and 17.08 to implement the 6th Cycle Housing Element and find the Amendments to be exempt from additional California environmental Quality Act (CEQA) Review Pursuant to Public Resources Code and CEQA Guidelines. Roll call vote. AYES: Council Members Conley, Diaz, Stevens, Mayor Pro Tem Trent, Mayor Johnson NOES: None ABSTAIN: None ABSENT: None MOTION CARRIED 5/0.

CITY COUNCIL ACTION: Council Member Conley moved, seconded by Mayor Pro Tem Trent to hold a second reading and adopt Ordinance 2025-780, an Ordinance of the City Council of the City of Fortuna to amend Fortuna Municipal Code Title 17, Section 17.02.030, Zoning Map, to adopt the Qualified Combining Zone to implement the 6th Cycle Housing Element and Mill District

Specific Plan, and Find the Amendments to be exempt from additional California Environmental Quality Act (CEQA) Review Pursuant to Public Resources Code and CEQA Guidelines. Roll call vote.

AYES: Council Members Conley, Diaz, Stevens, Mayor Pro Tem Trent, Mayor Johnson NOES: None ABSTAIN: None ABSENT: None MOTION CARRIED 5/0.

b. Discussion of Design Alternatives & Project Aesthetics for Roundabouts and Retaining Wall

Minutes:

STAFF REPORT: Public Works Director Brian Issa provided a staff report on design alternatives and project aesthetics for roundabouts and retaining walls.

PUBLIC COMMENT: There being no comments from the public, Mayor Johnson closed the public comment section.

CITY COUNCIL ACTION: Council Member Conley moved, seconded by Mayor Pro Tem Trent to direct staff to move forward with designs of the roundabout projects based on Council feedback and discussion. Voice vote.

AYES: Council Members Conley, Diaz, Stevens, Mayor Pro Tem Trent, Mayor Johnson NOES: None ABSTAIN: None ABSENT: None MOTION CARRIED 5/0.

c. Update on the City of Fortuna Listening Campaign to Inform the City of Fortuna's Strategic and General Plan Updates

Minutes:

STAFF REPORT: City Manager Amy Nilsen provided a staff report on the Fortuna Listening Campaign to inform the City of Fortuna's Strategic And General Plan updates.

PUBLIC COMMENT: Matt Eberhardt, Chief of Police There being no additional comments from the public, Mayor Johnson closed the public comment section.

CITY COUNCIL ACTION: Council Member Conley moved, seconded by Council Member Diaz to accept the update on the Fortuna Listening Campaign. Roll Call vote.

AYES: Council Members Conley, Diaz, Stevens, Mayor Pro Tem Trent, Mayor Johnson NOES: None ABSTAIN: None ABSENT: None MOTION CARRIED 5/0.

5. CITY MANAGER'S REPORT

Minutes:

City Manager, Amy Nilsen, provided a verbal report.

6. FUTURE AGENDA ITEMS

Minutes:

None.

7. CITY COUNCIL REPORTS AND COMMENTS

- a. Council Member Kyle Conley
- b. Council Member Carlos Diaz
- c. Council Member Abe Stevens
- d. Mayor Pro Tem Tami Trent
- e. Mayor Mike Johnson

8. ADJOURN

Minutes:

Council Member Conley moved, seconded by, Mayor Pro Tem Trent to adjourn the meeting at 7:15pm. MOTION CARRIED: 5/0

Contact: Siana L. Emmons, City Clerk (semmons@ci.fortuna.ca.us 707-725-1409)