



Regular Meeting Agenda

Minutes

Tuesday, January 18, 2022 at 6:00 pm

- We May Disagree, But We Will Be Respectful of One Another
- All Comments Will Be Directed to the Issue at Hand, and Addressed to the City Council
- Personal Attacks are Unacceptable
- The City Council May Take Action on any Item on this Agenda.

Brown Act

This meeting is being held in accordance with the Brown Act as currently in effect under the State Emergency Services Act, the Governor's Emergency Declaration related to COVID-19, and the Governor's Executive Order N-29-20 issued on March 17, 2020 that allows attendance by member of the City Council, City staff, and the public to participate by teleconference, videoconference, or both.

Public Comments

To submit public comments for this meeting prior to the meeting, please email comments to cityclerk@ci.fortuna.ca.us by noon on Tuesday, January 18, 2022. All public comments received by noon will be read into the record (limit to 3 minutes) during the meeting. If your public comments are received after noon on Monday, they may not be read into the record, but will be included in the official minutes.

Zoom Meeting Details

To provide public comment during the meeting, you can call 1-669-900-9128 and enter Meeting ID: 863 2437 9336 and Password: 337389 press star (*) 9 on your phone - this will raise your hand. You will continue to hear the meeting on the call. When it is time for public comment on the item you wish to speak on, the Clerk will unmute your phone. You will hear a prompt that will indicate your phone is unmuted. Please state your name and begin your comment. You will have 3 minutes to comment.

1. CALL TO ORDER / FLAG SALUTE / ROLL CALL

Minutes:

Mayor Long called the meeting to order at 6:00 pm and Council Member Losey led the flag salute.

2. PRESENTATIONS / PROCLAMATIONS

a. National Mentoring Month Proclamation

Minutes:

The National Mentoring Month Proclamation was read by Mayor Long and accepted by Michael Kein Secretary of Big Brother Big Sisters of the North Coast.

b. Introduction of the new Facility Custodian Lucretia Prabhu

Minutes:

Cameron Mull Director of Parks & Recreation introduced the City's new Facility Custodian Lucretia Prabhu.

c. Recognition of Erica Thompson's Service on Fortuna Business Improvement District's Board of Directors

Minutes:

Mayor Long presented a Certificate of Recognition to Erica Thompson for her service on the Fortuna Business Improvement District's Board of Directors.

d. Measure E Presentation, by Measure E Chair Walt Wilson

Minutes:

Measure E Committee Chair, Walt Wilson presented the Annual Measure E Committee report.

3. ORAL COMMENTS FROM THE PUBLIC

Minutes:

There being no public comments, Mayor Long closed the public comment section.

4. CONSENT CALENDAR

Minutes:

PULLED ITEM: Council Member Stanfield pulled item 4i and questioned why Cascade Drilling was expensed to City Hall Pest Service. Aaron Felmlee Finance Director explained this was an error and it has been corrected. He explained this item is an expense of the Well 5 Replacement project. PUBLIC COMMENTS: There being no public comments, Mayor Long closed the public comment section. CITY COUNCIL ACTION: Council Member Johnson moved, Seconded by Mayor Pro Tem Trent to approve Consent Calendar items a-j. Roll Call vote. AYES: Council Member Johnson, Losey, Stanfield, Mayor Pro Tem Trent, Mayor Long NOES: None ABSTAIN: None ABSENT: None MOTION CARRIED: 5/0

a. City Council Minutes - January 3, 2022 (Regular Meeting), January 5,

2022 (Special Meeting), January 11-12, 2022 (Special Meeting)

- b. Administrative Department Monthly Report**
- c. Community Development Department Monthly Report**
- d. Finance Department Monthly Report**
- e. Parks & Recreation Monthly Report**
- f. Police Department Monthly Report**
- g. Public Works Monthly Report**
- h. River Lodge Monthly Report**
- i. Report of Disbursements**
- j. Approval of Professional Services Contract Task Order for the NPDES Compliance Project Project (CIP 0171)**

5. CITY COUNCIL BUSINESS

- a. Authorize Supplemental Budget Request and the City Manager to Execute a Grant Agreement with First 5 Humboldt to Receive Funding for a Playgroup Program**

Minutes:

STAFF REPORT: Cameron Mull Director of Parks & Recreation provided a staff report on the First 5 Humboldt grant agreement. PUBLIC COMMENTS: There being no public comments, Mayor Long closed the public comment section. CITY COUNCIL ACTION: Council Member Losey moved, seconded by Council Member Stanfield to approve a supplemental budget request and authorized City staff to execute an agreement with First 5 Humboldt to offer a playgroup activity for one year. Roll Call vote. AYES: Council Members Johnson, Losey, Stanfield, Mayor Pro Tem Trent, Mayor Long NOES: None ABSTAIN: None ABSENT: None MOTION CARRIED 5/0

- b. Supplemental Budget Request to Use American Rescue Plan Act (ARPA) Funds for the Server Upgrades Necessary to Implement Tyler Technologies Software for the Community Development Department**

Minutes:

Mayor Long abstained from this agenda item and Mayor Pro Tem Trent took over running the meeting. STAFF REPORT: Liz Shorey Deputy Director of Community Development provided a staff report on upgrades to the Building/Planning software. PUBLIC COMMENTS: There being no public comments, Mayor Pro Tem Trent closed the public comment section. CITY COUNCIL ACTION: Council Member Losey moved, seconded by Council Member Johnson to approve a supplemental budget request to use American Rescue Plan Act (ARPA) Funds for Tyler Technologies and the server upgrades necessary to implement the Community Development permitting software in the amount of \$80,230. Roll Call vote. AYES: Council Members Johnson, Losey, Stanfield, Mayor Pro Tem Trent NOES: None ABSTAIN: Mayor Long ABSENT: None MOTION CARRIED 4/0 Mayor Long resumed running the meeting.

- c. Public Hearing to Consider Senate Bill 9, an Urgency Ordinance Implementing State-Mandated Procedures for Urban Lot Splits and Two-Unit Projects. Ordinance 2022-751**

Minutes:

STAFF REPORT: Liz Shorey Deputy Director of Community Development provided a staff report on an urgency ordinance implementing state-mandated procedures for Urban Lot Splits and Two-Unit projects. PUBLIC COMMENTS: There being no public comments, Mayor Long closed the public comment section. CITY COUNCIL ACTION: Mayor Pro Tem Trent moved, seconded by Council Member Losey to adopt Ordinance 2022-751, an Urgency Ordinance of the City Council of the City of Fortuna, California amending Title 17 – Zoning Regulations of the Fortuna municipal code by adding Chapter 17.09 – State Mandated Procedures and by amending Title 16 – Subdivisions by adding Section 16.04.070 – Urban Lot Splits and Determining the Ordinance to be Exempt from CEQA. Roll Call vote. AYES: Council Members Johnson, Losey, Stanfield, Mayor Pro Tem Trent, Mayor Long NOES: None ABSTAIN: None ABSENT: None MOTION CARRIED 5/0

d. Council Review and Discussion of Commission Applications and Mayor's Appointment of Seats

Minutes:

PUBLIC COMMENTS: There being no public comments, Mayor Long closed the public comment section. CITY COUNCIL ACTION: Mayor Pro Tem Trent moved, Seconded by Council Member Losey to approve the Mayor's appointments as follows: Historical Commission Seats: Ruth Dekat, Susan O'Hara, Pam Zana. Roll Call vote. AYES: Council Member Johnson, Losey, Stanfield, Mayor Pro Tem Trent, Mayor Long NOES: None ABSTAIN: None ABSENT: None MOTION CARRIED: 5/0

e. Approve Recruitment for a Public Works Director and Eliminate the Deputy Public Works Director Position

Minutes:

STAFF REPORT: Merritt Perry City Manager provided a staff report on recruiting a Public Works Director and eliminating the position of Deputy Director of Public Works. PUBLIC COMMENTS: There being no public comments, Mayor Long closed the public comment section. CITY COUNCIL ACTION: Council Member Losey moved, seconded by Council Member Johnson to approve City staff proceed with the recruitment of a Public Works Director and the elimination of the Deputy Public Works Director Position. Roll Call vote. AYES: Council Members Johnson, Losey, Stanfield, Mayor Pro Tem Trent, Mayor Long NOES: None ABSTAIN: None ABSENT: None MOTION CARRIED 5/0

6. CITY MANAGER'S REPORT

Minutes:

Merritt Perry City Manager provided a verbal report.

7. FUTURE AGENDA ITEMS

Minutes:

None

8. CITY COUNCIL REPORTS AND COMMENTS

- a. Council Member Mike Johnson
- b. Council Member Mike Losey
- c. Council Member Jeremy Stanfield
- d. Mayor Pro Tem Tami Trent
- e. Mayor Sue Long

9. ADJOURN TO CLOSED SESSION**Minutes:**

PUBLIC COMMENTS: Fortuna Police Officer, Justin Primofiore thanked the negotiating team for their support during this process. He spoke in favor of supporting police officers due to their vital role in the community. There being no additional public comments, Mayor Long closed the public comment section. CITY COUNCIL ACTION: Mayor Pro Tem Trent moved, seconded by Council Member Johnson to adjourn to closed session at 8:00 p.m. MOTION CARRIED 5/0

- a. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR pursuant to Section 54956.8 of the Government Code; Vacant Land along Eel River and 1320 Riverwalk Drive; Negotiating Parties: City Manager Merritt Perry for the City of Fortuna and Land/Emke as Negotiating Parties; Under Negotiation: Price and Terms of payment.**

Minutes:

CITY COUNCIL ACTION: Council gave direction to staff.

- b. **CONFERENCE WITH LABOR NEGOTIATORS, City Negotiator: City Manager Merritt Perry, Employee Organizations: Fortuna Police Employees Association, Fortuna Employees Association, and the Unrepresented/Management group in accordance with Section 54957.6 of the Government Code.**

Minutes:

CITY COUNCIL ACTION: Council gave direction to staff.

10. REPORT OUT AND ADJOURN**Minutes:**

CITY COUNCIL ACTION: Mayor Pro Tem Trent moved, seconded by Council Member Johnson to adjourn at 8:54 p.m. MOTION CARRIED 5/0