

Liberty County, FL

Liberty County Board of County Commissioners Budget Workshop

Minutes

Thursday, August 22, 2024 at 6:00 pm

AGENDAS ARE POSTED ON THE BOARD'S WEBSITE AT WWW.LIBERTYCOUNTYFL.ORG;
ATTACHMENTS ARE PROVIDED TO THE BOARD MEMBERS ONLY AND ARE AVAILABLE TO
THE PUBLIC UPON REQUEST.

Meeting Location

Liberty County Courthouse - 10818 NW SR 20; Bristol, Florida 32321

Zoom link and call in numbers

Join Zoom Meeting

<https://us02web.zoom.us/j/82191193165?pwd=YIP1RcRCjXzDoMmUXFgE0DcUI7h5rD.1>

Meeting ID: 821 9119 3165

Passcode: 742549

Dial by phone: (305) 224-1968

1. Call to Order

Minutes:

- Chairwoman Hannah Causseaux called the budget workshop to order in person and via zoom at 6:00 P.M. Present at the meeting were Commissioners Dewayne Branch, Jim Johnson, Doyle Brown, Scott Phillips, Clerk Daniel Stanley, Finance Director Maggie Holland, HR Director Shaula Jerkins and Deputy Clerk Jessica Conyers.

2. Invocation

Minutes:

- Invocation led by Libbey Stewart.

3. Pledge of Allegiance

Minutes:

- Pledge of Allegiance led by Sheriff Money.

4. Audience Concerns

Minutes:

- There were no audience concerns.

5. Motion to Amend the Agenda

Minutes:

- There was no motion to amend the agenda.

6. Motion to Adopt the Agenda**Minutes:**

- Motion to adopt the agenda made by Commissioner Johnson, seconded by Commissioner Branch, motion carried.

7. Budget discussions for Fiscal Year 2024-2025**Minutes:**

- Clerk Stanley addressed the Board to discuss the budget, no action will be taken at tonight's meeting. They are still needing the Fiscal Year 2022-2023 audit and Elected Officials rate of pay from Office of Economic and Demographic Research. Since the last workshop changes to health insurance have changed numbers in Landfill, Road & Bridge, County Administration, and Building Services. The Tentative budget meeting will be held September 12, 2024, and the final public hearing will be held September 27, 2024.
- There were no requests or presentations from any Constitutional Officers.
- There were no requests or presentations from the Health Department, Libraries, Court Administration, State's Attorney's Office and Public Defender's Office.
- Clerk Stanley discussed Fund 1 - General. The budget for Fund 1 is a little over 52 million dollars and there is a lot of State and Federal Grants. Clerk Stanley spoke on transfers and cash carry forward.
- Marie has a request to make Shellie full time with the Extensions Office. If Transit has an emergency, Extensions Office would send Shellie down to help them.
- There were no changes to Fund 102- Ambulance.
- Clerk Stanley discussed Fund 103- Landfill. There are two requests for Fund 103, Senior Management Status for Cole and an additional dollar an hour for Perry Hostetter after CDL's are obtained. The total difference for these requests is \$8,690.00.
- There were no changes or requests for Fund 104 - Transportation (Road and Bridge).
- Clerk Stanley discussed Fund 105 - Voted Gas Tax. There has been a decrease in Voted Gas Tax revenues.
- There were no changes or requests for Fund 106 - Transit.
- There were no changes or requests for Fund 109 - SHIP.
- There were no changes or requests Fund 110 - Emergency Management.
- There were no changes or requests for Fund 114 - 911.
- There will be most likely be a change in the Cash Carry Forward for Fund 119 - Fire Tax due to the pending property purchase.
- Clerk Stanley discussed Fund 120 - County Administration. There are three vacant positions, County Manager or Administrator, Budget Officer, and Human Resource Manager.
- There is a need for another vehicle, they would like to pass the Ford Flex to Sonya or to buy Ben's old vehicle,
- There are three requests for Fund 120, Senior Management Status for Joe Durden, an increase for Katie Matchkus by \$0.54 per hour, and an additional dollar per hour for Teresa

Stossel. The total increase will be around \$18,000.00.

- Clerk Stanley discussed Fund 121 - Building Services. There is a new fund that includes revenues and expenditures for building permitting, planning, and zoning. There is a request for an additional \$0.50 per hour for Allison Maloy.
- Fund 122 - Recreation Services. There is a new fund showing revenues and expenditures related to recreation. There is a request for an additional dollar per hour for Deanna Parrish.
- Clerk Stanley discussed Fund 204 - Capital Project Fund. The Capital Project Fund is tied to a CD and the interest income is directly correlated to how much would be gained throughout the Fiscal Year.
- Clerk Stanley discussed Fund 602 - Police Training and Fund 603 - Law Enforcement. Police Training and Law Enforcement are specific to the Sheriff's Office and have statutory specific uses.
- Clerk Stanley and Charles asked for direction from the Board on if they would like to have new laptops or tablets. They need to have the availability to scan all documents instead of printing them and live streaming or recording of meetings. Charles will get some prices and bring them back to the Board.
- Clerk Stanley discussed health insurance quotes. The Board will make a decision about insurance at the September 5th meeting.
- County Attorney Jennifer Shuler has turned in a letter of resignation with her last day being September 12, 2024. The Board will need to go out for proposals for legal services. The Board will discuss advertising and RFP at the September 5th meeting.
- The Board discussed increase in the budget due to insurance increases, new positions, promotions, and pay rate increases.

8. Adjourn Budget Workshop

Minutes:

- Motion to adjourn made by Commissioner Johnson, seconded by Commissioner Phillips, motion carried.

Florida Statute 125.001 requires that due public notice be given of all regular meetings of the Board of County Commissioners of a County in the State of Florida. Florida Statute 286.0105 requires that notices of any meeting or hearing, if a meeting or hearing is required, must include the following language, "if a person decides to appeal any decision made by the board, agency or commission with respect to any matter considered at such meeting or hearing he will need a record of the proceedings, and that, for such purpose, he may need to insure that a verbatim record of the proceedings is made, which record includes testimony and evidence upon which the appeal is to be based."