

Liberty County, FL

Liberty County Board of County Commissioners - Regular Monthly Meeting

Minutes

Thursday, July 10, 2025 at 6:00 pm

**AGENDAS ARE POSTED ON THE BOARD'S WEBSITE AT
WWW.LIBERTYCOUNTYFL.ORG; ATTACHMENTS ARE PROVIDED TO THE
BOARD MEMBERS ONLY AND ARE AVAILABLE TO THE PUBLIC UPON
REQUEST.**

<https://us02web.zoom.us/j/81104508429?pwd=Py6YKNhILKhNkVHmt08PtS1aY5fIFH.1>

1. Call to Order

Minutes:

- Chairman Dewayne Branch called the regular meeting to order in person and via zoom at 6:00 P.M. Present at the meeting were Commissioners Hannah Causseaux, Jim Johnson, Doyle Brown, Derrick Arnold, County Attorney Ken Hosford, Clerk Jace Ford, Deputy Clerk Kaly Barfield and Board Finance Shaula Jerkins.

2. Invocation

Minutes:

- Invocation was led by Commissioner Hannah Causseaux.

3. Pledge of Allegiance

Minutes:

Pledge of Allegiance was led by Sheriff Dusty Arnold.

4. Awards and Recognitions

Minutes:

- There were no awards and recognitions.

5. Audience Concerns

Minutes:

- There were no audience concerns.

COUNTY DEPARTMENT REPORTS

Monthly Department Briefing

- Brian Eddins – Fire Control Coordinator
 - Not in attendance.
- Marie Arick – Extension Director

- Mrs. Arick will be at 4H university the last week of the month.
- Tommy Duggar Jr – Recreation Director
 - Mr. Duggar checked on the access for Chuck Roberts.
- Melissa Peddie – Ambulance Director
 - No business.
- Cole Maloy – Solid Waste Director
 - No business.
- Boo Bryant – Road and Bridge Superintendent
 - No business.
- Monica Welles – Transit Director * FBTA Conference is September 2nd. She will not be at the next commissioners meeting due to conference.
- Katie Kellett – Housing Director * Not in attendance.
- Ben Guthrie – Emergency Management Director * No Business.
- Allison Maloy – Grants and Special Projects Coordinator * CPTA opened up funds July 2nd - Due August 1st.
- County Engineer - Dewberry * On the agenda.

6. Motion to Amend Agenda

Minutes:

- Motion to amend the agenda to add the CO for the Jail project made by Commissioner Arnold, seconded by Commissioner Johnson. Motion carried.

7. Adoption of the Agenda

Minutes:

- Motion to adopt the agenda made by Commissioner Brown, seconded by Commissioner Causseaux. Motion carried.

CONSENT ITEMS

8. Motion to approve consent items

Minutes:

- Motion to approve consent items made by Commissioner Johnson, seconded by Commissioner Arnold. Motion carried.

9. Approve previous month's board minutes

10. Approve Clerk to pay the bills

11. Letters of Support

12. Human Resource Management

13. Next month meeting schedule

14. State Operating Grant - Ben Guthrie

15. Mosquito Control - Ben Guthrie

16. The Management Experts - Ben Guthrie

17. TME Task Order - Ben Guthrie

18. 911 Rural Grant - Ben Guthrie
19. July 3rd Ratification - Ranza Taylor
20. CR 67 SCOP Phase I & II CO
21. Change Request - Certus Builders

INDIVIDUAL ACTION ITEMS

22. Open Public Hearing

Minutes:

- Motion to suspend the regular meeting to enter into a public hearing for the Meggit subdivision made by Commissioner Causseaux, seconded by Commissioner Johnson. Motion carried.

23. Meggit Subdivision - Apalachee Regional Planning Council

Minutes:

- Mr. Justin Steele of the Appalachia Regional Planning Council presented a request for preliminary plat approval on behalf of the applicant, Mr. Meggit. The request involves the subdivision of one existing parcel into four new parcels:
 - Two parcels lie within the City of Bristol limits.
 - Two parcels lie within unincorporated Liberty County.
 - All parcels are under 10 acres in size.
 - A 30-foot-wide easement has been identified by Top One Electric.
- Mr. Meggit, the applicant, addressed the board. He stated:
 - He purchased the property in 2017.
 - He is dividing the land to provide a portion to his sister.
 - A second trailer was added to the property.
 - He is seeking to create separate lots to reflect these changes.
- Mr. Meggit must obtain approval from the City of Bristol for the applicable parcels, show the 30-foot-wide easement on the final recorded plat, comply with Senate Bill 784 regarding plat signing requirements.
- Motion to approve the subdivision request as presented made by Commissioner Brown, seconded by Commissioner Arnold. Motion Carried.

24. Close public hearing

Minutes:

- Motion the close public hearing and resume regular meeting made by Commissioner Johnson, seconded by Commissioner Causseaux. Motion Carried.

25. FH 13 FLAP - Dewberry

Minutes:

- Noah Byler explains the length of this process, stating that original was signed with a previous clerk and the names are needing to be updated. The \$110,000.00 will go to the redesign, re permitting if needed, resurveying. Another agreement

will be presented to the board later this year once the design is approved. Motion to enter into the agreement made by Commissioner Johnson, seconded by Commissioner Arnold.

- Commissioner Brown asked Noah Byler for an overview of FH 13, asking if this grant will cover both sides of the bridge. Noah Byler explains this agreement is with Wakulla as well. Liberty County is the agency that will receive the funds to pass out. Noah explains what will be done in the process of construction.
- Commissioner Brown also ask Noah Byler about the status of the bridges. Noah Byler explains that Justin and himself have looked at them and explained to the board that they are getting a plan to complete bridge repair work.

26. FH 13 Redesign Task order - Dewberry

Minutes:

- Noah Byler explains that the goal is to have it done by the end of September, therefore it gets on the schedule to release construction funds earlier, rather than missing the deadline.
- Commissioner Johnson ask if the road will be shut down until completion, Noah explains the road will stay open.
- Commissioner Brown ask for an estimate on when the road will be opened back up. Noah explains that it is an important road based off location of it. Once they start maybe a few days.
- Motion for Task Order for \$110,000.00 made Commissioner Johnson, seconded by Commissioner Causseaux. Motion Carried.
- Change order #7 for the Jail project, Brock Gholston explains that the change order is complete phase 2 scope for the GMP which includes a generator, a few services equipment and construction management fee. Phase 2 scopes were pending on the Sheriff's department getting additional funding from FDLE.
- Motion to approve change order # 7 made by Commissioner Brown, seconded by Commissioner Johnson. * Commissioner Brown explains that he went with the Clerk to the new jail and mentions the sewage pumps. He expresses his concern to make sure the sewage pump concern does not fall through and wants to make sure this is done the correct way and paid for through the funds.
- Motion Carried.

DISCUSSION ITEMS

27. Dewayne Branch, Chairman - District 1

Minutes:

- Commissioner Branch asked Boo Bryant to look at Pinetree at Gators. Boo has already looked at it, he was directed to get Survey.
- Commissioner Branch also really encourages the board to visit the Clerk to go over the finances to get a better understanding of the money situation for the county.
- Joe Joe Durden broke the record for a spotted bass here in Liberty County at the

local bass tournament.

- Woodman of the World donated a flag at the river landing. Thanked Woodman of the World and the guys who helped put it together.

28. Hannah Causseaux, Commissioner - District 2

Minutes:

- No business

29. Jim Johnson, Commissioner - District 3

Minutes:

- No business

30. Doyle Brown, Vice Chairman - District 4

Minutes:

- No business

31. Derrick Arnold, Commissioner - District 5

Minutes:

- No business

32. Ken Hosford, County Attorney

Minutes:

- No business

33. Dusty Arnold, Liberty County Sheriff

Minutes:

- Sheriff Dusty Arnold explains that they have all of their wish list. With the money that is unassigned, they are wanting to add a paved road to the EM, EMS and Health department building.
- The Sheriff had a meeting on Tuesday with all the deputy's, they had a meeting with the producers of A&E. They want to do a show here in Liberty County.

34. Jace Ford, Liberty County Clerk of Court and Clerk to the Board

Minutes:

- Clerk Jace Ford explained there is an individual next to the EM and Health department and with the clearing of the land, the bright lights are bothering neighbors. The Clerk is requesting some direction from the board on how to handle the situation.
- The Clerk will be out of office July 16th -25th 2025. Email him if needed.

35. Motion to Adjourn

Minutes:

- Motion to adjourn the regular meeting made by Commissioner Johnson, seconded by Commissioner Causseaux. Motion Carried.

36. Signature

Florida Statute 125.001 requires that due public notice be given of all regular meetings of the Board of County Commissioners of a County in the State of Florida. Florida Statute 286.0105 requires that notices of any meeting or hearing, if a meeting or hearing is required, must include the following language, "if a person decides to appeal any decision made by the board, agency or commission with respect to any matter considered at such meeting or hearing he will need a record of the proceedings, and that, for such purpose, he may need to insure that a verbatim record of the proceedings is made, which record includes testimony and evidence upon which the appeal is to be based."

Contact: Jace Ford (jford@libertyclerk.com (850) 643-2215) | Minutes published on 01/15/2026, adopted on 08/07/2025