

Maryville City Council
Regular Meeting
Maryville Public Safety Facility- Meeting Room
101 North Vine Street
Maryville, MO 64468

Monday, October 13, 2025
5:30 p.m.

ROLL CALL

On roll call, the following members were present:

Dannen Merrill, Mayor
John McBride, Councilmember
Erin Allen, Councilmember

Also present was:

Ryan Heiland, City Manager
Stacy Wood, City Clerk
Roxanne Reed, Human Resources Manager
Cheyenne Murphy, Asst. Finance Director
Mike Stolte, Police Chief
Jessica Rickabaugh, NRCC Director
Matt Smith, Public Works Director
Jordyn Greenhaw, Mozingo Lake Recreation Park Director
DeAnn Davison, Tourism Director

Absent was:

Bryan Williams, Councilmember
Ben Lipiec, Councilmember

PLEDGE TO THE FLAG

The pledge to the flag was led by Mayor Merrill.

INVOCATION

An optional invocation was given by Councilman McBride.

APPROVAL OF THE AGENDA

A motion was made by Councilman McBride, seconded by Councilwoman Allen and carried on roll call vote to approve the agenda as presented.

AYES: 3 – McBride, Allen, Merrill
NOES: 0
ABSENT: 2 – Lipiec, Williams

APPROVAL OF MINUTES

A motion was made by Councilwoman Allen, seconded by Councilman McBride and carried on roll call vote to approve the agenda as presented.

AYES: 3 – McBride, Allen, Merrill
NOES: 0
ABSENT: 2 – Lipiec, Williams

PETITIONS AND REQUESTS

CITIZENS TO BE HEARD

Mayor Merrill welcomed citizens and stated this is the time for persons to address the Council on items not on the agenda. Any persons wishing to speak were requested to stand and state their name and address for the record. No citizens were present to be heard.

REQUEST TO HOLD THE ANNUAL SPEEDY SPOOFHOUND 5K/FUN RUN

City Clerk Stacy Wood presented a request to hold the annual Speedy Spoofohound 5K Race/Fun Run on Saturday, April 25, 2026, beginning at 8:00 a.m. and concluding at approximately 10:00 a.m. The event will take place at Maryville Middle School, with the proposed race route shown on the map included in the packet.

The race will begin on the hospital trail, proceed through Crestview to South Munn Avenue, cross West South Avenue, and continue to Victory Lane, where runners will turn around and follow the same route back to the middle school. The request includes assistance from a Public Safety Officer, if available, for traffic control at the intersection of Munn Avenue and South Avenue. Additionally, organizers have requested use of the electronic sign east of South Avenue to alert motorists of the event.

The request also includes a one-mile fun run to be held entirely on school property.

A motion was made by Councilwoman Allen and seconded by Councilman McBride to approve the Speedy Spoofohound 5K Race/Fun Run, scheduled for Saturday, April 25, 2026, from 8:00 a.m. to 10:00 a.m., including assistance from Public Safety. On roll call vote, the motion carried as follows:

AYES: 3 – McBride, Allen, Merrill

NOES: 0

ABSENT: 2 – Lipiec, Williams

REQUEST TO HOLD THE FALL FESTIVAL BY LAURA STREET BAPTIST CHURCH

City Clerk, Stacy Wood, presented the special event request by Laura Street Baptist Church to hold a Fall Festival event on Saturday, October 18, 2025, from 10:00 a.m. to 1:00 p.m. The request includes closure of South Laura Street from between Thompson and First Street and Mattie Street between Thompson and First Street. The required hold harmless agreement has been received. A motion was made by Councilwoman Allen, seconded by Councilman McBride to approve the request by Laura Street Baptist Church to hold a Fall Festival event on Saturday, October 18, 2025 from 10:00 a.m. to 1:00 p.m. with associated street closures. On roll call vote, the motion carried as follows:

AYES: 3 – McBride, Allen, Merrill

NOES: 0

ABSENT: 2 – Lipiec, Williams

REQUEST TO HOLD THE DOWNTOWN TRICK OR TREAT EVENT

Kathy Rice, event organizer, presented the request to hold the annual downtown trick or treat event on Thursday, October 30th from 3:00 p.m. to 7:00 p.m. closing the entire downtown to vehicular traffic. City Clerk, Stacy Wood stated all required documents including the hold harmless agreement, downtown business signatures and the required liability insurance, have been received. A motion was made by Councilman McBride, seconded by Councilwoman Allen and carried on roll call vote to approve the request to hold the Downtown Trick or Treat event on Thursday, October 30, 2025 and closing streets from 3:00 p.m. to 7:00 p.m. On roll call vote, the motion carried as follows:

AYES: 3 – McBride, Allen, Merrill
NOES: 0
ABSENT: 2 – Lipiec, Williams

MEMBER APPOINTMENT TO THE PLANNING & ZONING COMMISSION

City Clerk Stacy Wood presented a request to reappoint Travis Pierson to the Planning and Zoning Commission for an additional four (4) year term expiring May 1, 2029, and to appoint Derek DeMott to the Commission for a four (4) year term expiring May 1, 2029.

A motion was made by Councilwoman Allen and seconded by Councilman McBride to approve the reappointment of Travis Pierson and the appointment of Derek DeMott to the Planning and Zoning Commission for four (4) year terms expiring May 1, 2029. On roll call vote, the motion carried as follows:

AYES: 3 – McBride, Allen, Merrill
NOES: 0
ABSENT: 2 – Lipiec, Williams

PRESENTATIONS AND PROCLAMATIONS

MIRMA SAFETY GRANT PRESENTATION

Jeff Arp with the Missouri Intergovernmental Risk Management Association (MIRMA) presented the Safety Grant in the amount of \$2,982.11 to Maryville Public Safety for dash cameras.

HDR PRESENTATION

Aaron Robinson and Jessica Adams-Weber of HDR Engineering presented an overview of the history and current status of the Water Treatment Plant (WTP) project. Their presentation included a review of key milestones to date and an update on recent developments impacting the project.

Eric Lowe and Joe Barnes of Crossland Heavy Contractors were also present to discuss the Construction Manager at Risk (CMAR) delivery method and their role in supporting the project through the construction phase.

HDR Engineering outlined the progression of the project, including the need to relocate the proposed plant site to the existing Water Treatment Plant location. The presentation also highlighted the opportunity to pursue additional grant funding to support the project and discussed the recommended path forward, including next steps in design, funding, and construction planning.

FINANCIAL AFFAIRS

TREASURER’S REPORT

Assistant Finance Director, Cheyenne Murphy provided the September 2025 monthly financial reports. She stated there were large receipts from the State of Missouri for the City/NW stormwater project and the Section 319 Watershed reimbursement and from EPA for the Brownfield grant request #6. Disbursements included Savannah Marine for the lake patrol boat, HDR Engineering for the WTP project and NWMSU for the Hughes Fieldhouse annual payment. A motion was made by Councilwoman Allen seconded by Councilman McBride, to approve the Treasurer’s Report as presented. On roll call vote, the motion carried as follows:

AYES: 3 – McBride, Allen, Merrill
NOES: 0
ABSENT: 2 – Lipiec, Williams

VENDOR PAYMENT SCHEDULE

Motion was made by Councilman McBride seconded by Councilwoman Allen, to approve the payment of bills, as presented. On roll call vote, the motion carried as follows:

AYES: 3 – McBride, Allen, Merrill
NOES: 0
ABSENT: 2 – Lipiec, Williams

NEW BUSINESS

BILL NO. 2025’116 AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF MARYVILLE TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT TO PROVIDE CONSULTING SERVICES WITH RETAIL STRATEGIES, LLC, AN ALABAMA LIMITED LIABILITY COMPANY, FOR RETAIL ECONOMIC DEVELOPMENT ASSISTANCE, MARYVILLE, MISSOURI

The title of the bill was read the first time by City Clerk, Stacy Wood. A motion was made by Councilman McBride seconded by Councilwoman Allen to approve the ordinance as presented and proceed to discussion. City Manager, Ryan Heiland presented the ordinance to execute a Professional Services Agreement to Provide Consulting Services with Retail Strategies, LLC, for retail economic development assistance. The completion of the South Main Corridor Improvement Project and elevated downtown revitalization efforts provide for an optimal time to continue investments in retail recruitment. The agreement outlines a total expense of \$120,000 which can be canceled with thirty (30) days’ notice prior to annual payments on October 1st. With no further discussion, the title of the bill was read the second time by City Clerk, Stacy Wood. On roll call vote, the motion carried as follows:

AYES: 3 – McBride, Allen, Merrill
NOES: 0
ABSENT: 2 – Lipiec, Williams

Bill No. 2025’116 was declared passed and sent to the Mayor for signature. Bill No. 2025’116 thus became Ordinance No. 8902 and the agreement is identified as Contract No. 2025-67.

BILL NO. 2025’117 AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF MARYVILLE TO EXECUTE AMENDMENT NO. 5 TO AN AGREEMENT WITH HDR ENGINEERING, INC. FOR PROFESSIONAL ENGINEERING SERVICES IN CONNECTION WITH THE MARYVILLE WATER TREATMENT PLANT PILOT STUDY TO INCLUDE ADDITIONAL DESIGN SERVICES AND FIELD WORK ITEMS FOR A NEW WATER TREATMENT PLANT, MARYVILLE, MISSOURI

The title of the bill was read the first time by City Clerk, Stacy Wood. A motion was made by Councilwoman Allen seconded by Councilman McBride to approve the ordinance as presented and proceed to discussion. City Manager, Ryan Heiland presented the ordinance to execute Amendment No. 5 to the agreement with HDR Engineering, Inc. for professional engineering services associated with the design of the new Water Treatment Plant project, in the additional not-to-exceed amount of \$75,942. Amendment No. 5 ensures continued regulatory compliance, protection of existing infrastructure, and sufficient technical data to maintain progress toward the

construction phase of the new water treatment plant. With no further discussion, the title of the bill was read the second time by City Clerk, Stacy Wood. On roll call vote, the motion carried as follows:

- AYES: 3 – McBride, Allen, Merrill
- NOES: 0
- ABSENT: 2 – Lipiec, Williams

Bill No. 2025’117 was declared passed and sent to the Mayor for signature. Bill No. 2025’117 thus became Ordinance No. 8903 and the agreement is identified as part of Contract No. 2022-38.

BILL NO. 2025’118 AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF MARYVILLE TO EXECUTE AMENDMENT NO. 6 TO AN AGREEMENT WITH HDR ENGINEERING, INC. FOR PROFESSIONAL ENGINEERING SERVICES ASSOCIATED WITH FINAL DESIGN AND CONSTRUCTION PHASE IN CONNECTION WITH THE MARYVILLE WATER TREATMENT PLANT PILOT STUDY FOR A NEW WATER TREATMENT PLANT, MARYVILLE, MISSOURI

The title of the bill was read the first time by City Clerk, Stacy Wood. A motion was made by Councilwoman Allen seconded by Councilman McBride to approve the ordinance as presented and proceed to discussion. City Manager, Ryan Heiland presented the ordinance to execute Amendment No. 6 with HDR Engineering, Inc., for professional engineering services associated with final design and construction-phase of the Water Treatment Plant, in an amount not-to-exceed \$3,290,680. Amendment No. 6 authorizes HDR Engineering, Inc. to complete the final design, provide full construction-phase engineering services, and ensure the successful delivery of the new Maryville Water Treatment Plant. With no further discussion, the title of the bill was read the second time by City Clerk, Stacy Wood. On roll call vote, the motion carried as follows:

- AYES: 3 – McBride, Allen, Merrill
- NOES: 0
- ABSENT: 2 – Lipiec, Williams

Bill No. 2025’118 was declared passed and sent to the Mayor for signature. Bill No. 2025’118 thus became Ordinance No. 8904 and the agreement is identified as part of Contract No. 2022-38.

BILL NO. 2025’119 AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF MARYVILLE, MISSOURI, TO EXECUTE AN AGREEMENT FOR ECONOMIC DEVELOPMENT SERVICES WITH NODAWAY COUNTY ECONOMIC DEVELOPMENT FOR FISCAL YEAR 2026.

The title of the bill was read the first time by City Clerk, Stacy Wood. A motion was made by Councilman McBride seconded by Councilwoman Allen to approve the ordinance to execute an Agreement for Economic Development Services with Nodaway County Economic Development. The FY’26 Budget includes a total of \$60,000 spread among several funds for economic development services through NCED. With no further discussion, the title of the bill was read the second time by City Clerk, Stacy Wood. On roll call vote, the motion carried as follows:

- AYES: 3 – McBride, Allen, Merrill
- NOES: 0
- ABSENT: 2 – Lipiec, Williams

Bill No. 2025’119 was declared passed and sent to the Mayor for signature. Bill No. 2025’119 thus became Ordinance No. 8905 and the agreement is identified as Contract No. 2025-68.

BILL NO. 2025’120 AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF MARYVILLE TO EXECUTE A MEMORANDUM OF UNDERSTANDING WITH NODAWAY COUNTY ECONOMIC DEVELOPMENT FOR PROJECT MANAGEMENT SERVICES, MARYVILLE, MISSOURI

The title of the bill was read the first time by City Clerk, Stacy Wood. A motion was made by Councilwoman Allen seconded by Councilman McBride to approve the ordinance as presented and proceed to discussion. City Manager, Ryan Heiland presented the ordinance to execute an Agreement for Economic Development Services with Nodaway County Economic Development for FY’26. Under the proposed Memorandum of Understanding (MOU) for Project Management Services, the City agrees to compensate Nodaway County Economic Development (NCED) an amount not to exceed twenty thousand dollars (\$20,000). Services will be billed at a rate of \$40.00 per hour, invoiced monthly. Funding for these services is included in the Fiscal Year 2026 (FY’26) Budget, with a total allocation of \$20,000 split evenly between the General Fund and the Capital Improvement Fund. With no further discussion, the title of the bill was read the second time by City Clerk, Stacy Wood. On roll call vote, the motion carried as follows:

- AYES: 3 – McBride, Allen, Merrill
- NOES: 0
- ABSENT: 2 – Lipiec, Williams

Bill No. 2025’120 was declared passed and sent to the Mayor for signature. Bill No. 2025’120 thus became Ordinance No. 8906 and the agreement is identified as Contract No. 2025-69.

BILL NO. 2025’121 AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF MARYVILLE, MISSOURI, TO EXECUTE A CONTRACT WITH NEWGEN STRATEGIES & SOLUTIONS, LLC, TO PERFORM A WATER AND SEWER RATE MODEL UPDATE, MARYVILLE, MISSOURI

The title of the bill was read the first time by City Clerk, Stacy Wood. A motion was made by Councilman McBride seconded by Councilwoman Allen to approve the ordinance as presented and proceed to discussion. City Manager, Ryan Heiland presented the ordinance to execute a contract with NewGen Strategies & Solutions, LLC for a Water and Sewer Model Update, in an amount not-to-exceed \$25,000.00. The accuracy and reliability of rate impacts will be critical to establishing appropriate financing mechanism for construction of the new water treatment plant and included in the acceptance of the Missouri Department of Natural Resources State Revolving Fund (SRF) loan. With no further discussion, the title of the bill was read the second time by City Clerk, Stacy Wood. On roll call vote, the motion carried as follows:

- AYES: 3 – McBride, Allen, Merrill
- NOES: 0
- ABSENT: 2 – Lipiec, Williams

Bill No. 2025’121 was declared passed and sent to the Mayor for signature. Bill No. 2025’121 thus became Ordinance No. 8907 and the agreement is identified as Contract No. 2025-70.

BILL NO. 2025’122 AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF MARYVILLE, MISSOURI, TO EXECUTE A CONTRACT WITH NUTRIEN SOLUTIONS FOR THE PURCHASE OF ALGAECIDE AT MOZINGO LAKE, MARYVILLE, MISSOURI

The title of the bill was read the first time by City Clerk, Stacy Wood. A motion was made by Councilman McBride seconded by Councilwoman Allen to approve the ordinance as presented and proceed to discussion. Public Works Director, Matt Smith presented the ordinance to execute a contract with Nutrien Solutions to purchase 8,800 gallons of algaecide for Mozingo Lake, for an amount not-to-exceed \$112,200.00. The algaecide applications have proven effective at reducing algal counts, and staff recommends preapproval of additional applications as necessary. With no further discussion, the title of the bill was read the second time by City Clerk, Stacy Wood. On roll call vote, the motion carried as follows:

AYES: 3 – McBride, Allen, Merrill
NOES: 0
ABSENT: 2 – Lipiec, Williams

Bill No. 2025’122 was declared passed and sent to the Mayor for signature. Bill No. 2025’122 thus became Ordinance No. 8908 and the agreement is identified as Contract No. 2025-71.

BILL NO. 2025’123 AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF MARYVILLE TO EXECUTE A CONTRACT WITH VEOLIA NORTH AMERICA, LLC TO PURCHASE TWO HUNDRED THIRTY FOUR (234) ZEEWEED 1000 MEMBRANE FILTER MODULES FOR THE MARYVILLE WATER TREATMENT PLANT, MARYVILLE, MISSOURI

The title of the bill was read the first time by City Clerk, Stacy Wood. A motion was made by Councilwoman Allen seconded by Councilman McBride to approve the ordinance as presented and proceeded to discussion. Public Works Director, Matt Smith presented the ordinance with Veolia North America, LLC to purchase Two Hundred Thirty Four (234) ZeeWeed 1000 Modules for the Maryville Water Treatment Plant in an amount not exceeding \$685,680.00. This replacement will restore critical production capacity and improve system reliability. With no further discussion, the title of the bill was read the second time by City Clerk, Stacy Wood. On roll call vote, the motion carried as follows:

AYES: 3 – McBride, Allen, Merrill
NOES: 0
ABSENT: 2 – Lipiec, Williams

Bill No. 2025’123 was declared passed and sent to the Mayor for signature. Bill No. 2025’123 thus became Ordinance No. 8909 and the agreement is identified as Contract No. 2025-72.

BILL NO. 2025’124 A RESOLUTION AUTHORIZING A MINOR SUBDIVISION FOR PROPERTY LOCATED IN THE NW ¼ OF THE SE ¼ OF SECTION 20, TOWNSHIP 64 NORTH, RANGE 35 WEST, NODAWAY COUNTY, OWNED BY RANDY HOLTMAN, MARYVILLE, MISSOURI.

The title of the bill was read by City Clerk, Stacy Wood. A motion was made by Councilman McBride seconded by Councilwoman Allen to approve the resolution as presented and proceeded to discussion. Public Works Director, Matt Smith presented the resolution to approve a minor subdivision of a property located in the NW ¼ of the SW ¼, Section 20, Township 64 North, Range 35 West, Nodaway County, Maryville, Missouri. The minor

subdivision meets the requirements of the Maryville Municipal Code. Owner of the property, Randy Holtman is proposing dividing the lot into three tracts. The two newly created lots, Lot A and Lot B, will be developed into urban residential properties. Lot A will total 0.68 acres, and Lot B will total 0.73 acres with street frontage along South Hester Street. All three lots have access to existing public right-of-way and utility infrastructure. Sanitary sewer is located within the East South Avenue Right-of-Way. Water is located within the South Hester Street Right-of-Way. With no further discussion, on roll call vote, the motion carried as follows:

AYES: 3 – McBride, Allen, Merrill
NOES: 0
ABSENT: 2 – Lipiec, Williams

Bill No. 2025’124 was declared passed and sent to the Mayor for signature. Bill No. 2025’124 thus became Resolution 776.

BILL NO. 2025’125 AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF MARYVILLE, MISSOURI, TO EXECUTE A CONTRACT WITH LENSLOCK INC. FOR THE PURCHASE OF CAMERAS AND SOFTWARE FOR THE MARYVILLE POLICE DEPARTMENT, MARYVILLE, MISSOURI

The title of the bill was read the first time by City Clerk, Stacy Wood. A motion was made by Councilman McBride seconded by Councilwoman Allen to approve the ordinance as presented and proceeded to discussion. Police Chief, Mike Stolte presented the ordinance to execute a five (5) year contract with LensLock, Inc. for the purchase of body worn cameras, in-car cameras and software for the Maryville Police Department for a total contract amount of \$162,335.00. The first annual payment is \$32,467.00 and is included in the FY’26 budget. With no further discussion, the title of the bill was read the second time by City Clerk, Stacy Wood. On roll call vote, the motion carried as follows:

AYES: 3 – McBride, Allen, Merrill
NOES: 0
ABSENT: 2 – Lipiec, Williams

Bill No. 2025’125 was declared passed and sent to the Mayor for signature. Bill No. 2025’125 thus became Ordinance No. 8910 and the agreement is identified as Contract No. 2025-73.

BILL NO. 2025’126 AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF MARYVILLE TO EXECUTE A CONTRACT WITH CAPITAL AGGREGATES, FOR THE PURCHASE OF PEA GRAVEL FOR THE SECHREST 18 BUNKER RENOVATION AT MOZINGO LAKE RECREATION PARK, MARYVILLE, MISSOURI

The title of the bill was read the first time by City Clerk, Stacy Wood. A motion was made by Councilman McBride seconded by Councilwoman Allen to approve the ordinance as presented and proceeded to discussion. Mozingo Lake Recreation Park Director, Jordyn Greenhaw presented the ordinance to execute a contract with Capital Aggregates for purchase of pea gravel for the Sechrest 18 Bunker Renovation Project at Mozingo Lake Recreation Park, in an amount not-to-exceed \$31,875.00 Mozingo staff contacted multiple suppliers; however due to the specific type of gravel required, only one company was able to provide both the correct material and quantity needed. In consultation with Viridity, it was determined that 375 tons of clean Osage pea gravel would be required

to complete the project. Capital Aggregates, based in Jefferson City, Missouri, has confirmed they can supply the material. Purchasing from a Missouri-based company also allows the City to apply its tax-exempt status. With no further discussion, the title of the bill was read the second time by City Clerk, Stacy Wood. On roll call vote, the motion carried as follows:

- AYES: 3 – McBride, Allen, Merrill
- NOES: 0
- ABSENT: 2 – Lipiec, Williams

Bill No. 2025’126 was declared passed and sent to the Mayor for signature. Bill No. 2025’126 thus became Ordinance No. 8911 and the agreement is identified as Contract No. 2025-74.

REPORTS

CITY MANAGER

City Manager Ryan Heiland provided updates from the Maryville Fire Department including Agriland FS partnership to give back and a donation received from Pi Kappa Alpha fraternity. He updated on the City/NW Stormwater project, Downtown Pedestrian Alleyway project and the South Main, Phase II project.

CITY COUNCIL

Councilman McBride said that as a Navy Veteran he wanted to point out today is the 250th Birthday of the United States Navy.

EXECUTIVE SESSION

A motion was made by Councilman McBride seconded by Councilwoman Allen, to enter closed executive session to discuss matters of personnel under “RSMo. 610.021 (3) Hiring, Firing, Disciplining or Promoting of a Particular Employee by a Public Governmental Body When Personal Information about the Employee is Discussed or Recorded, as Authorized by Section 610.021(3) RSMo., Closed Meeting, Closed Record, Closed Vote.” On roll call vote the motion carried as follows:

- AYES: 3 – McBride, Allen, Merrill
- NOES: 0
- ABSENT: 2 – Lipiec, Williams

A motion was made by Councilwoman Allen seconded by Councilman McBride to return to open session. On roll call vote the motion carried as follows:

- AYES: 3 – McBride, Allen, Merrill
- NOES: 0
- ABSENT: 2 – Lipiec, Williams

ADJOURNMENT

A motion was made by Councilwoman Allen seconded by Councilman McBride to adjourn the meeting. On roll call vote the motion carried as follows:

AYES: 3 – McBride, Allen, Merrill

NOES: 0

ABSENT: 2 – Lipiec, Williams

ATTEST:

Stacy Wood, City Clerk