



City Council

Thursday, September 11, 2025 at 4:00 pm

Attendees: Mayor Heide Lambert, Council President Greg Dunn, Councilor Susan Woodruff, Councilor Jayme Morris, Councilor Rick Booth, Councilor Michelle Severson, Councilor Jerry Townsend

MEETING NOTICE AND AGENDA

The Waldport City Council will meet at 4:00 p.m. on Thursday, Sept 11th, 2025 at the Waldport Community Center, 265 NW Alsea Hwy to take up the following agenda:

1. Call to Order w/ Roll Call

2. Consent Agenda

Minutes, departmental and committee reports, external entity reports, etc

- a. **City Council Meeting Minutes of July 10th, 2025**
- b. **County Notice of Hauling Trash and Towing**
- c. **Old Tire Collection Day Sept 13th, 2025 Flyer**
- d. **Regional Solid Waste Advisory Committee Meeting Minutes for August 2025**

3. Public Comments

(limit 3 minutes please)

4. Discussion/Action Items

- a. **Resolution Modifying Public Works Standards Adoption**
- b. **Resolution adopting the style of meeting minutes**
- c. **Motion regarding Sidewalk Change order extending sidewalk project**
- d. **Ordinance Review Changing WMC title 5 regarding Non-Profits**
- e. **Ordinance Review Changing WMC Title 12.32 Special Events**
- f. **Motion creating Trails committee and calling for interest**
- g. **Motion declaring Planning Commission Vacant and announcing interest**
- h. **Park Budget, Expenditures and To Do List discussion**
- i. **Ordinance Annexing Moore Property on Corona**

5. City Manager's Report

6. Council Comments and Concerns

7. Good of the Order/Adjournment

The Community Center Meeting Room is accessible to all individuals. The public is also encouraged, if they see fit, to mail written testimony to the City. Comments may be mailed to PO Box 1120, Waldport, OR 97394, and must be received no later than 1:30 p.m. on the day of the meeting in order to be considered.

Notice given this 8th day of August, 2025
Dann Cutter, City Manager

Contact: Megan Torres (recorder@waldport.org 541-563-3561) | Agenda published on 08/08/2025 at 12:23 PM

1 **WALDPORT CITY COUNCIL**

2 **JULY 10TH, 2025**

3 **MEETING MINUTES**

4 **1. CALL TO ORDER AND ROLL CALL:** Mayor Heide Lambert called the meeting to order at 4:00 pm.
5 Mayor Heide Lambert, Council President Greg Dunn, and Councilors Rick Booth, Susan Woodruff,
6 and Jerry Townsend answered the roll. Councilors Jayme Morris and Michelle Severson were
7 excused. A quorum was present.

8 **2. CONSENT AGENDA:** The Council considered the following meeting minutes and event report:

- 9 a. **City Council Meeting Minutes of June 12th, 2025.**
10 b. **SWAC Minutes of June 2025.**
11 c. **Hazardous Waste Collection Event, July 26th, Lincoln City.**

12 **Council President Dunn moved to approve the Consent agenda. Councilor Townsend**
13 **seconded the motion. The motion passed unanimously.**

14 **3. PUBLIC COMMENTS:**

- 15 • **Todd Swift** inquired about a date for the workshop with Township 13, and stated there is a
16 second or third sinkhole appearing on Bird St.
17 • **Theresa Carter** inquired about the after-hours utility emergency number, water lines
18 being marked, and the audit. Requesting that these items be added to the agenda.
19 • **Kärun Olson** requested the involvement of an outside mediator to facilitate
20 communication between the and the community.

21 **4. DISCUSSION/ACTION ITEMS:**

22 a. **City Minutes Styles and Formatting:** After discussion, **Councilor Woodruff moved to**
23 **recommend summary-style minutes. Councilor Booth seconded the motion. The motion**
24 **passed unanimously.**

25 b. **Public Works Construction Standards Update:** **City Manager Dann Cutter** noted the standards
26 are primarily used by developers and engineers and are based on Oregon and federal laws. **Mayor**
27 **Lambert** questioned why the Council would not be more directly involved in the review process.
28 **City Manager Cutter** responded that the document is extensive—approximately 500 pages—and

1 it would be more efficient for City staff and professionals such as the City Engineer, City Planner,
 2 and Public Works team to manage the technical aspects. **Councilor Townsend** inquired about the
 3 balance between local and state/federal regulations in the manual. **City Planner Jaime White**
 4 clarified that while federal and state mandates guide the manual, the City retains control over the
 5 document. Noting that local discretion primarily applies to adjustments to meet coastal
 6 environmental needs. **City Manager Cutter** stated he would provide the Council with a link to the
 7 document, stating that the manual functions similarly to adopting Oregon State Law—it serves as
 8 a standard document to ensure consistency and legal compliance. **Councilor Woodruff moved**
 9 **to bring the resolution back for consideration at the August City Council Meeting. Council**
 10 **President Dunn seconded the motion. The Motion passed as follows: Council President Dunn**
 11 **Aye, Councilor Booth Aye, Councilor Woodruff Aye, Councilor Townsend Aye, Mayor Lambert**
 12 **Nay.**

13 **c. Making Amendments to Title 5 and Title 12 Regarding Special Events and Licensing and**

14 **Creating New Event Forms and Processes: City Manager Dann Cutter** reported that the
 15 Beachcombers' legal counsel identified deficiencies in the City's event permit forms, including the
 16 lack of necessary information to identify nonprofit applicants and unclear requirements, and that
 17 the City Attorney recommended addressing the deficiencies. **Mayor Lambert** expressed concern
 18 over the lack of community involvement in the event application process. She proposed forming a
 19 committee to review the event form and application process. **Councilor Townsend** noted that the
 20 current forms and event process has functioned for many years without significant issues. **Mayor**
 21 **Lambert** cited a 2021 incident where the Moose Lodge applied for an event on the same date and
 22 location as the Beachcombers. **City Manager Cutter** responded that it was the same event and
 23 the same individual who was currently experiencing issues with the process. **Councilor Woodruff**
 24 responded that no other organizations had expressed concerns with the forms, aside from the
 25 repeated issues raised by a single individual. **Mayor Lambert** stated that she had spoken with the
 26 board of a local organization and received multiple complaints. **Councilor Woodruff** suggested it
 27 might be helpful for concerned individuals to speak directly with the City Manager. **Council**
 28 **President Dunn** clarified that such conversations could help resolve issues before formal
 29 complaints are filed. **Mayor Lambert** requested access to all related records. She then stated that

1 if one individual is the source of ongoing concerns, identifying that person might encourage them
2 to resign, allowing the City to continue working with the organization. **Councilor Woodruff**
3 questioned the need for such a committee if only one person was experiencing issues. **City**
4 **Manager Cutter** stated that under the City Charter, the Mayor has the authority to create a
5 committee without Council approval. The Council may then choose to accept or reject those
6 recommendations. **Mayor Lambert** concluded by stating she would exercise her Charter authority
7 to direct City staff to form a committee composed of two city residents, two event organizers from
8 within the county, two city councilors, and one youth representative.

9 d. **J & J Residential Contract Issue:** **Councilor Woodruff** inquired about the remaining amount of
10 concrete needed to complete the City Park project. **City Manager Dann Cutter** estimated that
11 approximately \$60,000 in material costs remain. **Mayor Lambert** asked whether any labor had
12 been paid for the project. **City Manager Cutter** explained that, per the contract, labor was to be
13 donated by J & J Residential, with the City responsible only for materials. **Councilor Woodruff**
14 noted the contract specified that J & J Residential had no employees and that the labor was to be
15 provided by the owner and his son. **Mayor Lambert** requested clarification on where the contract
16 states that only the owner and his son would provide labor. **Jay Larson**, representing J & J
17 Residential, referred to page five of the contract, noting it states that all labor would be provided
18 by the contractor and confirming that, at times, his employees had worked on the site. He stated
19 that the scope of work turned out to be excessive for the initial bid, and he ended up paying
20 employees out of pocket when the project proved too large for himself and his son, stating the
21 labor was intended to be donated. **Councilor Woodruff** cited page eight of the contract, which
22 states that the contractor had no employees. **Mr. Larson** stated his \$143,000 bid covered
23 concrete, forms, rebar, and pouring, but that grading—representing roughly 75% of the effort—
24 was not included. He expected donated rock and community volunteers to assist with the job and
25 had to instruct his workers to stop when the project became financially unsustainable. He
26 acknowledged that some poured concrete failed and would need to be removed and redone,
27 estimating the cost of failure at around \$20,000 in materials. **Mayor Lambert** asked if the City
28 Manager had been informed about the funding issue and whether any discussion had occurred
29 regarding amending the contract. **Mr. Larson** confirmed he had notified the City Manager but

1 stated that no formal discussion to revise the contract took place. **Mayor Lambert** summarized
 2 staff options: pursue legal action against J & J Residential, solicit donations for materials, hire
 3 another contractor, or pursue a combination of these approaches. **Mr. Larson** admitted the
 4 project was larger than expected and attributed some of the confusion to insufficient planning and
 5 drafting by the City Engineer. **Mayor Lambert** asked Mr. Larson to reassess the project based on
 6 his experience onsite and submit a revised proposal including labor costs. **Mr. Larson** claimed he
 7 was initially asked to keep labor below \$50,000 to avoid prevailing wage requirements and to
 8 inflate material costs to make up for unpaid labor. **City Manager Cutter** stated that Mr. Larson
 9 had agreed to donate the labor and signed a contract governing that agreement. **Mayor Lambert**
 10 stated these were serious allegations and she believed there was coercion involved before the
 11 contract was signed, recommending an executive session be scheduled to seek legal counsel on
 12 how to proceed with the contract and allegations of misrepresentation. **Councilor Woodruff**
 13 asked whether a formal allegation was being made, noting that discussion alone does not
 14 constitute an official allegation. **Mayor Lambert** then asked Mr. Larson to submit a written
 15 allegation addressed to the Mayor and mailed to City Hall.

- 16 **e. Easement Agreement and MOU with Lincoln County School District for IP Sewer Project: City**
 17 **Manager Dann Cutter** explained that the city is currently awaiting a completed version from the
 18 school board. The item before the Council is a request to grant the City manager the authority to
 19 execute and sign both the easement and the Intergovernmental Agreement (IGA) once they are
 20 received. He emphasized the urgency of the matter, noting that there is a very short window to
 21 finalize the agreements. The school board is scheduled to hold a special meeting on July 22nd.
 22 **Councilor Townsend moved to authorize and direct the City Manager to sign on behalf of the**
 23 **city, the easement agreements related to the industrial park sewer line and the**
 24 **intergovernmental agreement with the Lincoln County School District regarding the**
 25 **assumption of the wastewater lift station. Councilor Woodruff seconded the motion. The**
 26 **Motion passed as follows: Council President Dunn Aye, Councilor Booth Aye, Councilor**
 27 **Woodruff Aye, Councilor Townsend Aye, Mayor Lambert Nay.**

- 28 **f. Awarding the Bid for Industrial Park Sewer Project Phase 1: City Manager Dann Cutter**
 29 explained that this item pertains to Phase 1 of the Industrial Park Sewer Project and represents

the protest period for unsuccessful bidders. **Councilor Woodruff** inquired about the source of funding for the project. **City Manager Cutter** responded that the \$2.2 million in funding came from state lottery proceeds. **Councilor Woodruff then moved to direct the City Manager to award the contract for the Industrial Park Sewer Addition Phase 1 Project to DSL Builders LLC, when appropriate, in accordance with the procurement rules and laws of the City of Waldport and the State of Oregon. DSL Builders LLC was identified as the lowest responsive and responsible bidder based on the bids received. Councilor Townsend seconded the motion. The motion passed unanimously.**

g. Consideration of Holidays: Mayor Lambert moved to adopt the two federal holidays of Juneteenth and Indigenous Peoples' Day. After discussion a new motion was made. Mayor Lambert moved to add Juneteenth as a paid holiday. Councilor Booth seconded. The motion passed unanimously.

5. CITY MANAGERS REPORT: City Manager Dann Cutter provided an update on ongoing and upcoming projects, including the following:

- **Sidewalks on Crestline.** There is the potential to expand down the East side of Range, and we should have an answer within two weeks.
- **Sewer to Industrial Park and Animal Shelter.** Approved by Council.
- **Wastewater Project.** Moving forward and will have more to report later.
- **Southworth Park.** The playground is open, and the city will be putting up signage. **Councilor Woodruff** questioned the current stage of the process for ordering items for the park. City manager Cutter replied that we are still receiving multiple quotes for the covered gazebos, ranging around \$15,000 apiece. He noted that we are also receiving bids for the walking track paving. There will also be paving leading up to the playground itself with ADA parking spaces. He stated that hopefully, Job Corp will be able to construct the bathroom building, and Central Lincoln PUD will be putting up lighting poles, stating that there will be a budget presentation at the August Meeting.
- **Small Cities Allotment Grant for Road Projects.** It will be announced next week.
- **Dog Park.** Looking to install access to water, benches, shade, and restrooms.
- **Paving Tool.** Attempted to purchase but was priced over Oregon Procurement Law and requires a few extra hoops to jump through. Planning paving work to start in August.

- **Web Changes and Transparency.** A significant web change is on the horizon, discontinuing the current product and migrating to a new platform in late August. The new website will allow for email notifications, citizen feedback and polling, and newsletters.

6. ADDITIONAL PUBLIC COMMENTS:

- **April Swift** stated that the Woodland Trail is being vandalized. Noting that there are 13 large carvings of faces in the trees. Ranging in size from 2 feet to 12 feet, she stated her concern that the stumps being carved into are nursing stumps for new growth.
- **AJ Stromberg** questioned if the new group taking over Beachcomber Days in Waldport has a non-profit status. He then asked the Council for their response to the petitions of recall of 5 of the Council members.
- **Todd Swift** asked if Councilor Dunn and the City Planner received the documents he sent over.

7. COUNCIL COMMENTS AND CONCERNS: Council President Dunn stated that it's the community's right to submit a recall. He stated that it would not deter him from standing up for the city and the citizens. He noted that he had been upset with the Mayor making a "mock-lamation" at Beachcombers. Councilor Woodruff questioned the city's status with the audit. City Manager Cutter replied that he had spoken to a representative of Umpqua Valley Financial, who is doing the audit, as recently as today. He noted that they should be able to complete the year 2021-2022 by August, which would put them on track to meet the December timeline. Mayor Lambert requested that the accountant provide that information in a letter.

8. ADJOURNMENT: There being no further business to come before the Council, Mayor Lambert adjourned the City Council Meeting at 5:38 pm.

Respectfully submitted,
Megan Torres, Municipal Clerk

APPROVED by the Waldport City Council this _____ day of _____, 2025.

SIGNED by the Mayor this _____ day of _____, 2025.

X

Heide Lambert, Mayor

Notice about Towing and Hauling Practices

(Request for help to bring illegal dumping to an end)

The Lincoln County Forest Enforcement Program, Lincoln County Sheriff, Abandoned RV Abatement Program, and the US Forest Service have teamed up to clear, clean, and protect remote areas of Lincoln County. The 5-year program has already begun its first phase at multiple sites throughout the County.

As a result, some key illicit events have been identified:

- Vehicles hauling and dumping **yard waste** (such as lawn clippings, branches, and shrubs from landscaping).
- Vehicles hauling, sorting, and dumping/burning **household junk** (such as garage clean-outs, couches, and bulky items).
- Vehicles hauling and dumping **construction debris** (such as handyman debris, roofing, and small remodel jobs).
- Vehicles towing and **abandoning RVs, boats, and cars**.

Since local businesses are the active eyes and ears of our community, we are requesting our business community's assistance to help bring this illegal dumping activity to an end. While field law enforcement cameras, investigations, and patrol efforts are ongoing, it is often the tips we receive from the people that are out in our community that are most helpful.

Illegal dumping represents significant harm and impact to our community. Any load that is enroute to an illegal dump site is a noteworthy event. **Please notify Dispatch of events that would be considered a suspicious act or circumstance (541) 265-0777.**

Additionally, be alert of services being offered/advertised (such as junk removal, RV demolition, garbage hauling) by individuals/businesses who are not properly licensed to perform those services locally. Don't let your business (or clients) become a victim.

Please contact the Lincoln County Solid Waste if you have questions about these programs. (541) 574-1285 or email solidwaste@co.lincoln.or.us.



Background Information:

Solid Waste hauling is regulated by Federal, State, and local laws to protect:

1. Public health and welfare from harmful diseases, pollution, and vector
2. Local marine habitat, waterways, fisheries, and forest lands from harmful materials, pollutants, and fire risks.
3. Community livability from vehicle congestion and trucks/trailers blowing/leaking solid waste materials/onto our streets
4. Consistent service rates for all consumers.

Commercial hauling of Solid Waste (often advertised as junk removal, bulky waste pickup, curbside collection, debris hauling, and drop box) is regulated to ensure that the materials get safely collected, transported and disposed of, as well as to ensure consumers have the opportunity to recycle and compost. This means that in Lincoln County there are three businesses who are legally authorized transport solid waste:

Dahl Disposal Service (541) 336-2932

North Lincoln Sanitary Service (541) 994-5555

Thompson's Sanitary Service (541) 265-7249

Other businesses/people who offer solid waste services for hire to our area (such as hauling a couch to the landfill or transfer station) are not operating in the regulated framework and may be operating in violation of one or more local, State, or Federal laws.

As a side note: Trades (such as plumbers, electricians, etc.) and homeowners may legally transport solid waste they generate themselves to a local transfer station.

Illegal Dumping is Crime. (Garbage, construction debris, appliances, and even yard debris may fall into the category of offensive littering). Currently, there are multiple active law enforcement efforts in place to help catch and prosecute illegal dumping activity. Under ORS 164.805, offensive littering is the act of discarding rubbish, trash, or debris on another's property or in public spaces without permission. This offense is classified as a Class C misdemeanor, which can result in penalties including up to 30 days in jail, a \$1,250.00 fine, or both. On Federal lands – 36 CFR 261 violations are punishable by a maximum fine of \$5,000.00 and/or 6 months imprisonment.

OLD TIRE ROUNDUP 2025

September 13th 10:00 am - 2:00 pm
Only \$1 per Passenger Tire (on or off the rim)
Monster Tires \$25 (limit 1)

Lincoln County residents can properly dispose of old tires for \$1 per tire. And, this year, residents can also dispose of ONE, and only one, Monster Tire/Tractor Tire for only \$25.

This event is one day only

At all four local transfer stations

The Old Tire Roundup has few simple rules and parameters:

- » Tires accepted on or off the rim.
- » Loads cannot be accepted from any business.
- » Tires cannot be commercial tires.
- » Loads cannot come from outside of Lincoln County.
- » A load with a monster tire or tractor tire is limited to one monster tire/tractor tire - and only one.

A few reminders:

- | | |
|---|--------------------------------|
| ✓ Clean Tire of mud & debris before bringing them in. | ⊘ No Commercial Tires |
| ✓ Maximum 1 Monster Tire or 1 Tractor Tire | ⊘ No Commercial Loads of Tires |

The special event is sponsored by the Solid Waste District and local haulers. The tires that are collected at the event will be recycled.

Improperly stored and illegally dumped tires can hold water where mosquitoes can incubate and hatch. Moreover, if left in the environment, old tires can leak toxic metals into waterways that impact fish and the whole food chain. Residents and groups are encouraged to use this event to clear out old tires and properly dispose of them at only a fraction of the real cost.

Please note - large loads of passenger tires will be accepted at the Old Tire Roundup provided the aforementioned rules and parameters are followed. Transfer stations may monitor and document vehicles with large loads of tires.



Meeting Minutes: Tuesday August 5, 2025
Lincoln County Wasteshed
Regional Solid Waste Advisory Committee
(R- SWAC)

Attendees: Brian Lorimor, Cynthia Jacobi, Mikel Diwan, Aimee Thompson,
Dave Larmouth, Lexi Howell, Marci Baker, Walter Chuck, Fran Recht, Kim Wollenberg,
Bruce McGuire, and Paul Seitz. Guest speaker Estella Valdez

Guest Estrella Valdez - SOLVE

SOLVE is hosting its annual Beach and Riverside cleanup. The sign up can be found at SOLVE's website:

<https://www.solveoregon.org/beach-riverside>

Forest Patrol Program Update

Deputy McGuire was in attendance and gave an update on illegal dumpsite cleanups, non-recreational camps, and ongoing issues along the forest roads.

Not mentioned in the meeting – Paul is working with timber companies on their updated acreages for this fiscal year's funding. As soon as the last two company acreages are turned in, invoices will be sent out.

Coffin Butte Landfill –

There is an open invitation for cities to join in an open discussion related to the potential/eventual closure of Coffin Butte Landfill. If there is interest in attending, please drop Paul a quick email.

ARVAP –

Paul reminded that the District has budgeted for cities to enjoy another 1- Abandoned RV voucher as well as 1-Drop Box Voucher in FY 25/26. Vouchers are now available for cities to use.

RMA & OTR Program Updates

Haulers have begun sending out messaging on social media of the new items that may be added to curbside recycling. Billing notices with the changes will be coming out soon. Recycling changes at depots will follow (over a much longer period of time) as the State program funding catches up with all programs. Paul noted that the transition has not generated any public concerns and complimented the hauler on their efforts in not only managing the program but also being good stewards of the program.

Debris Management Plan –

Paul is about 1/3 way through the rewrite of the plan. If there is interest in attending a detailed review of the draft, please drop Paul a quick email. Otherwise, the completed draft of the Disaster Debris Plan will be shared with R-SWAC this fall for review.

Hauler Education Updates

- HHW Event was held on July 26th and came off without a hitch. 136 cars attended (which is a large number for Lincoln City). There was a brief discussion about the desire for additional events and the true costs associated with HHW events.
- Shared the link for the Yaquina Bay Cleanup – 8 minute Yaquina Bay Cleanup on YouTube: [Community Solutions for Aquaculture Marine Debris | Surfrider Foundation x Oregon Sea Grant \(8:24\)](#)
- Upcoming events
 - Old Tire Round – September 13th

Next R-SWAC Meeting September 2, 2025 10:00 am



CITY COUNCIL MEETING AGENDA COVER SHEET FOR DISCUSSION / ACTION

TITLE OF ISSUE: Resolution for Public Works Design Standards

FOR MEETING DATE: August 14th, 2025

SUMMARY OF ISSUE:

A copy of a resolution is provided which allows the City Manager to approve the changes each year with concurrence from the City Planner and City Public Works Superintendent.

In June of 2024, the city council adopted a newly updated construction design standards manual for public works projects within the city updating the previous very old standards guidebook (the previous was five pages).

These provide considerable details as to how public works projects and standards should be met. This document was created by Westech Engineering and reviewed by city staff. It can be found at:

<https://library.municode.com/OR/waldport/munidocs/munidocs?nodeId=6ed63beb33496>

An update has been provided to the city. The update is over 500 pages of minor language changes, and small section revisions. The city is working on a solution for hosting the single file. It can be view at:

<https://www.dropbox.com/scl/fi/edcjlpmxli998utjpimg6/2025-05-redline-of-updates-since-1-2024-Waldport.pdf?rlkey=ejz03fh21z0egj4ep7h3dwxsr&st=i0jbo5ck&dl=0>

These in many references are very technical changes.

STAFF RECOMMENDATION or ACTION REQUESTED:

The resolution is presented for your consideration. I motion to adopt the resolution is recommended.

RESOLUTION NO. 1324

A RESOLUTION ALLOWING THE ADMINSTRATIVE ADOPTION OF ANNUAL PUBLIC WORKS STANDARDS.

WHEREAS, after many decades with no updates, the city council adopted new revised public works design standards in 2024;

WHEREAS, in early 2025, the City Engineer of Record provided the City with a redlined updated copy of the design standards for review and adoption;

WHEREAS, due to changing legal rules and requirements this will likely be an annual update;

WHEREAS, the document is over 500 pages of technical material;

WHEREAS, the City of Waldport employes qualified reviewers in its planning and public works departments and the material is being presented by the engineering firm responsible for the oversight and administration of city contracts generally

WHEREAS, there is unlikely to be meaningful feedback on the public works design changes which could not be addressed by these staffers:

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Waldport:

That the review and approval of the Public Works Design Standards be considered an administrative function of the office of the City Manager, upon unanimous concurrence of the City Planner and City Public Works Superintendent.

The manager shall cause the review, when received, to be placed online for public notice, and then no sooner than 30 days later shall place a notice and notify the Council of their adoption, placing the newly adopted rules online.

During this time, a compilation of any and all public comment shall be kept and referred to the engineer if considered reasonable by the Planning and Public Works staff.

PASSED by the City Council of Waldport this 14th day of August, 2025.

SIGNED by the Mayor this 14th day of August, 2025.

Heide Lambert, Mayor

ATTEST:

Megan Torres, City Recorder



CITY COUNCIL MEETING AGENDA COVER SHEET FOR DISCUSSION / ACTION

TITLE OF ISSUE: Resolution setting the minutes style

FOR MEETING DATE: August 14th, 2025

SUMMARY OF ISSUE:

As was determined at the July 20205 council meeting, a resolution was requested setting the style of minutes as the official minuets of the city of Waldport. This resolution is provided.

STAFF RECOMMENDATION or ACTION REQUESTED:

A motion to approve the resolution is requested.

RESOLUTION NO. 1319

A RESOLUTION ADOPTING THE ‘SUMMARY STYLE’ OF PUBLIC MEETING MINUTES FORMAT A THE REQUIRED STYLE OF THE CITY OF WALDPOR.

WHEREAS, Oregon Revised Statute 192.650(1) requires the taking of written minutes for any meeting governing bodies of the City of Waldport;

WHEREAS, the ORS however leaves latitude in the method and specificity in the minutes, as long as they give a true reflection of the matters discussed;

WHEREAS, multiple different interpretive styles of minutes meet this criteria;

WHEREAS, the City of Waldport Council consider the predominate three major styles in the July 2025 meeting;

WHEREAS, the Council unanimously chose to request this resolution electing the ‘Summary Style’ minutes as the choice for the City:

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Waldport:

Hereby decrees that the SUMMARY STYLE Meeting Minutes be hereafter used for minutes of the City of Waldport governing bodies.

PASSED by the City Council of Waldport this 14th day of August, 2025.

SIGNED by the Mayor this 14th day of August, 2025.

Heide Lambert, Mayor

ATTEST:

Megan Torres, City Recorder



CITY COUNCIL MEETING AGENDA COVER SHEET FOR DISCUSSION / ACTION

TITLE OF ISSUE: Change order extending the sidewalk project in line with ODOT grant

FOR MEETING DATE: September 11th, 2025

SUMMARY OF ISSUE:

In 2021 the City was award a safe routes to school grant of \$1.692 million dollars to extend sidewalks from the Crestview schools to Salmon Street with options to Ball Blvd and Masters on Range.

Initial bids on this project came in at \$2.7 million. Through value engineering we have reduced the project currently to a \$950,000 project from the school to Range Drive. After engineering costs, we have roughly \$650,00 remaining to extend the sidewalk to Salmon St.

We have received a change order from the Rodrigue corporation for this work, as concrete sidewalk under the original engineering. I have enclosed both the primary proposal and a secondary proposal to continue to sidewalk to meet the ODOT requirements.

Schedule A: Sidewalk to Salmon St - \$682,560

Schedule B: Sidewalk from Salmon to Ball Blvd – \$188,966

We have received the cost sheets and our engineer has reviewed both bids and project proposals and found both to be in-line with expectations and reasonable costs. In his words “You are unlikely to see any savings by rebidding these projects separately, and certainly not in the time remaining under the grant.”

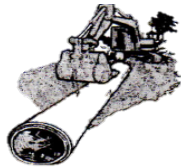
Our attorney has review the state law, and I have spoken to the state procurement office. Under the authority previously provided by council directive from Sept 12th, 2024, and under the contractual agreement to deliver the project as committed the Council previously in 2020 upon award, the changes orders have been authorized.

The sidewalks will extend from Range drive north to Ball Blvd. Funding for the projects would come from contingency this year, being paid back by the Urban Renewal Funds in the subsequent budget (so that we don’t have to do a secondary budget a filing). We have \$663,000 in UR#2 we can use for this purpose, needing approximately \$230,000. Leaving a budget of \$430,000 once completed. This is an intended project for UR#2, meeting state requirements.

STAFF RECOMMENDATION or ACTION REQUESTED:

As previous authority has been provided, a motion of concurrence is requested: “I move we concur with the approval of the change orders to fulfill the grant requirement approved by a previous council.”

Jesse Rodriguez
Construction
General Contractor
Land Development
Water • Sewer • Storm



Attn: Chris Brugato

Date: 7/23/2025

Change Order 1 Crestline Drive Improvements

Schedule A: Salmon Street to Range Drive

JRC proposes to furnish all labor, equipment, materials, bonding and insurance for Schedule A for change order 1 of Crestline Drive Improvement. Scope of work is as follows, traffic control, traffic flaggers, erosion control, survey for pipe alignment, structures, curb, ADA ramps, driveways and sidewalk installation. Install pipe approximately 1200 LF, structures and area drains. Saw cutting and t cutting pipe alignment also 1150 feet of road cut. Disposal, asphalt, trench spoils, clear and grub, sidewalk and curb alignment and disposal of 1 foot depth from face of curb to existing asphalt. Rock backfill in pipe trench, curb base rock, sidewalk and driveway fill and base, 12 inches of rock will be installed between existing road and face of new curb. 2 inch grind for inlay approximately 6600 SF, petrotac approximately 1260 feet, asphalt trench patch approximately 580 LF 4 inch depth, asphalt inlay 2 inch 6600 SF, grinding along existing asphalt 2300 SF plus petrotac 1150 LF, asphalt installation between face of curb and existing street also install asphalt behind new driveways connecting to existing asphalt 8 locations, install curb 1150 LF, install sidewalk, driveways, ADA ramps and truncated domes approximately 6158 SF also install 612 SF of driveway surfacing connecting existing driveway to new approach, sand and seal all joints. Trench density testing, asphalt density testing and mandrel testing for pipe runs. General surface restoration.

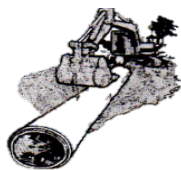
Lump Sum: \$682,559.76

Exclusions: Striping, signage, lighting, pipe tv inspection, air testing, vacuum testing, no landscaping detail is included, no plants or shrubs have been included.

Jesse Rodriguez

Construction

**General Contractor
Land Development
Water • Sewer • Storm**



Attn: Chris Brugato

Date: 7/23/2025

Change Order 1 Crestline Drive Improvements

Schedule B: SE Ball to SE Salmon

JRC proposes to furnish all labor, equipment, materials, bonding and insurance for Schedule B to change order 1 of Crestline Drive Improvement. Scope of work is as follows, traffic control, traffic flaggers, erosion control, survey for pipe alignment, structures, curb, ADA ramps, driveways and sidewalk installation. Install pipe, structures and area drains. Saw cutting road edge and pipe & CB installation 376 feet of road cut. Disposal, asphalt, trench spoils, clear and grub, sidewalk and curb alignment and disposal of 1 foot depth from face of curb to existing asphalt. Rock backfill in pipe trench, curb base rock, sidewalk and driveway fill and base, 12 inches of rock will be installed between existing road and face of new curb. Petrotac approximately 376 feet, asphalt trench patch approximately 50 LF 4 inch depth, grinding along existing asphalt 750 SF, asphalt installation between face of curb and existing street also install asphalt behind new driveways connecting to existing asphalt 2 locations, install curb 276 LF, install sidewalk, driveways, ADA ramps and truncated domes approximately 1430 SF and sand and seal all joints. Trench density testing, asphalt density testing and mandrel testing for pipe runs. General surface restoration.

Lump Sum: \$188,966.00

Exclusions: Striping, signage, lighting, pipe tv inspection, air testing, vacuum testing, no landscaping detail is included, no plants or shrubs have been included.



CITY COUNCIL MEETING AGENDA COVER SHEET FOR DISCUSSION / ACTION

TITLE OF ISSUE: Title 5 review

FOR MEETING DATE: August 14th, 2025

SUMMARY OF ISSUE:

In early June, the Beachcombers organization hired an attorney Andrew Stamp to provide some clarity on the Waldport code regarding a business license. While it was in argument for a specific occurrence, this clarity does bring some inconsistencies in our code to light. As such, we have several recommendations:

- 1) The business license is a 'fee'. However, the term 'tax' is used in 5.04.080. We recommend changing to '**fee**'; to be consistent.
- 2) The city's definition of business does not include non-profit activities. Correcting WMC 5.04.010(B) to include "**; or to conduct operations for charitable purposes if the organization is approved by the Internal Revenue Service for that purpose.**"
- 3) The city exempts sales in WMC 5.04.100, but the language could be cleaner adding "... for charitable purposes **associated with a registered entity within the city of Waldport.**"
- 4) Finally, to clear up any confusion around the market and licensed operations:

5.04.060

- A. The provisions of this chapter shall not be deemed to require a license for each separate business, trade, occupation, calling or profession when that business, trade, occupation, calling or profession is conducted incidental to and as a part of any different business, trade, occupation, calling or profession for which a license has been issued hereunder.
- B. **Itinerant merchants operating under an event permit approved by the city are NOT required to have business licenses for the period of the event.**
- C. **The Waldport Wednesday Market, and any operations of this event by the city or its contractors, all merchants shall be exempt from license requirements at and during the market periods.**
- D. **Independent events or sales on third party property not requiring a city event permit shall require licensing of all itinerant merchants operating at the event if they are exterior to the property structures.**

STAFF RECOMMENDATION or ACTION REQUESTED:

This is for review and consideration prior to an ordinance being formally brought at the next meeting. It is anticipated that additional error corrections/typos will be presented as well.



CITY COUNCIL MEETING AGENDA

COVER SHEET FOR DISCUSSION / ACTION

TITLE OF ISSUE: Title 12 section 32 review

FOR MEETING DATE: August 14th, 2025

SUMMARY OF ISSUE:

In early June, the Beachcombers organization hired an attorney Andrew Stamp to provide some clarity on the Waldport code regarding a business license. While it was in argument for a specific occurrence, this clarity does bring some inconsistencies in our code to light. As such, we have several recommendations:

- 1) Clarify the definition of 'Operator': WMC 12.32.010 "Operator means **Organizer** or the individual **or organization** listed..."
- 2) Rewrite 12.32.020(A): No person or organization shall sponsor **or** organize ~~or participate in~~ a special event as defined in WMC 12.32.010 without first obtaining a permit from the City Manager or designee and paying any fees required therefor. Special Event permit application forms are available on the city's website at www.waldport.org www.waldportoregon.gov and must be submitted at least 45 days prior to the start of the event, **or by special permission if sooner**. Special Event permit applications shall be reviewed and approved or denied administratively by the City Manager following the procedures and standards of this chapter.
- 3) Rewrite 12.32.020(B): Applications will be deemed incomplete ~~and will be denied and will be~~ **returned for clarification** if details about the Special Event are insufficient for staff to properly analyze and determine the impacts on City services, or **may be denied** if submitted with insufficient time to allow for City staff to evaluate the impacts and coordinate any City services required to allow the event to proceed. **City staff shall make themselves available to meet with the petitioner to review the requirements in detail.**
- 4) Rewrite 12.32.020(C): "Each application shall include the following information **in the format required by the Event, Parade Forms:**"
- 5) Rewrite 12.32.020(C)(5): "A ~~scale drawing overhead map~~ showing adequate parking facilities for the number and types of vehicles anticipated, ingress and egress to the event, and **a description of the method by which traffic control will be accomplished.**
- 6) Rewrite 12.32.020(C)(7): "**A detailed list of any additional required permits, and documentation of compliance** ~~Evidence of compliance with any required permits~~ from other governmental agencies (e.g. health department, liquor license, parade permit, etc.) as may be required for the event. And any event involving the outdoor service of alcohol must be submitted for approval to the Waldport City Council."

- 7) Rewrite 12.32.020(C)(9): "For special events which will require the use or closure of streets, sidewalks or other public rights-of-way, **or for any parade** a separate ~~right-of-way use~~ permit will be required **available with the event permit**. This completed and approved permit must accompany the special event application **at the time of submittal**. **Permits for street right-of-way closures must include the signed owner's approval of all addresses along the street, with both the signer's name and contact phone provided.**

Street closures and parades will require signatures from the local law enforcement and the local fire district."

- 8) Rewrite 12.32.020(D): "Upon receipt of a completed application, the City Manager will:
- 1. Place a registration for the event on the city website.**
 2. Distribute copies of the application to City departments and other entities (Sheriff's Department, Fire District, etc.) that may be affected by the proposed event.
 - 3. If upon review of the application, these entities may will describe any conditions or requirements that should be placed on the permit considering the anticipated demand on services and potential costs of meeting that demand. If any demands upon the event organizer are communicated, the requirements will need to be shown to be met before issuance of a permit.** Any objections to granting the permit, including concerns regarding additional impact from the special event on public streets or public health and safety shall also be stated.
 - 4. The city manager will provide a timeline for review on the website.**
- 9) Add to 12.32.040(A)(1): "**For organizers wishing to use third party properties by permission of the property owner, the property owner shall provide a letter to the city giving the permit organizer permission to use the property and an indemnity statement holding the city harmless from any and all activity related to the permit. The city will not grant a permit utilizing a third party's property without this clearance.**"
- 10) Add 12.32.040(C): "**No permit shall be issued to an organizer which in a previous event committed acts which violated Waldport Municipal Code, or which has committed offenses upon the City by which the City is seeking legal review, or which the City is in the process of reviewing and determining current complaints by which to inform additional requirements under WMC 12.32.020(11) at the future event. Denials shall be considered under (B) of this section.**"
- 11) Add 12.32.050(D): "**Commits any act, or engages in any behavior which violates Waldport Municipal Code, acts in contrary interest to the city, or jeopardizes any city resources or property.**"

STAFF RECOMMENDATION or ACTION REQUESTED:

This is for review and consideration prior to an ordinance being formally brought at the next meeting. It is anticipated that additional error corrections/typos will be presented as well.



CITY COUNCIL MEETING AGENDA COVER SHEET FOR DISCUSSION / ACTION

TITLE OF ISSUE: Trails Committee

FOR MEETING DATE: August 14th, 2025

SUMMARY OF ISSUE:

At the last meeting, it was stated that the Mayor had the ability to create a committee. This is incorrect. My apologies.

The mayor's responsibility is to appoint the members for a committee after formed by the council, and the member selected by a council approval. (i.e. they sign the appointment form)

More than two council members have indicated the desire to create a Trails committee. Ideally, it would consist of 5 members, of which two citizens would need to be Waldport residents, and a Council member.

For liability reasons, it is recommended by our insurance company that all members be over 18 years old. Any committee will require that the recorder be present to take minutes, and that it meet under Oregon Public Meeting Law. It will be advisory to the council on matters related to the trails and trail system in Waldport.

If approved, a call for interested would be placed on the website and social media of the city.

STAFF RECOMMENDATION or ACTION REQUESTED:

A motion to approve the formation of the committee, and direct staff to call for membership interest would be appropriate.



CITY COUNCIL MEETING AGENDA COVER SHEET FOR DISCUSSION / ACTION

TITLE OF ISSUE: The park and playground...

FOR MEETING DATE: August 14th, 2025

SUMMARY OF ISSUE:

There have been questions on the budget, expenditures and the park and playground timeline.

I have provided a document that shows our current true expenses for the park, and the remaining budget. I have also provided a rough timeline for the remaining work, though paving already looks to be being pushed to next spring.

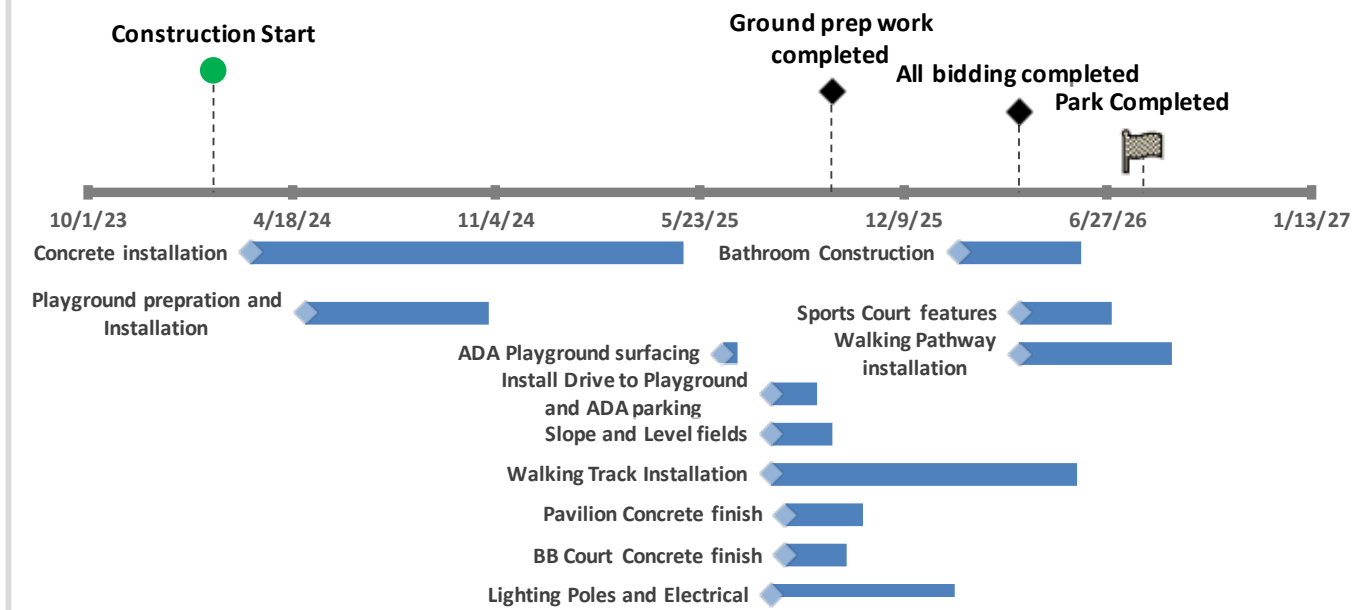
STAFF RECOMMENDATION or ACTION REQUESTED:

Informational

Southworth Park Budget

Income		Expenses		Remaining Budget	
Source	Amount	Item	Actual	Budget	\$500,617
Oregon State Parks Grant	\$ 750,000	FY24 ADA Playground	\$ 420,000	Projects (refined estimates)	
Travel Oregon	\$ 100,000	Rock	\$ 14,699		
Oregon Coast Visitor's Assoc	\$ 50,000	Concrete	\$ 15,065		
Noble Carlton Fund	\$ 130,000	Containers	\$ 9,900		
		Rebar	\$ 1,271	Gazebos (4	\$ 60,000
		Misc	\$ 935	Track	\$ 60,000
City	\$ 500,000	FY25		Pathways	\$ 60,000
		ADA Playground	\$ 49,998	Concrete	\$ 65,000
		Concrete	\$ 138,161		
		Rebar	\$ 35,143	Sports Cou	\$ 15,000
		Rock	\$ 41,312		
		Machine rental	\$ 8,796	Paving	\$ 38,000
		Fencing	\$ 17,642		
		Materials	\$ 17,973	Lighting	\$ 24,000
		Misc	\$ 5,314		
		FY26		Drainage	\$ 20,000
		ADA Surfacing	\$ 249,999	Signage	\$ 8,000
		Misc	\$ 3,175		
Totals	\$1,530,000	Totals	\$1,029,383	Totals	\$500,000

Southworth Park Timeline



Tasks

Start	End	Duration	Label	Vert. Position	Vert. Line
8/1/25	9/14/25	45	Install Drive to Playground and ADA parking	-50	
8/1/25	9/29/25	60	Slope and Level fields	-60	
8/1/25	5/27/26	300	Walking Track Installation	-70	
8/15/25	10/29/25	76	Pavilion Concrete finish	-80	
8/15/25	10/13/25	60	BB Court Concrete finish	-90	
8/1/25	1/27/26	180	Lighting Poles and Electrical	-100	
4/1/26	8/28/26	150	Walking Pathway installation	-40	
4/2/26	6/30/26	90	Sports Court features	-30	
5/1/24	10/27/24	180	Playground prepration and Installation	-30	
6/15/25	6/28/25	14	ADA Playground surfacing	-40	
3/8/24	5/6/25	425	Concrete installation	-15	
2/1/26	5/31/26	120	Bathroom Construction	-15	
Insert new rows above this one					

Milestones

Date	Label	Position
2/1/24	Construction Start	30
9/29/25	Ground prep work completed	25
4/1/26	All bidding completed	20
8/1/26	Park Completed	10
Insert new rows above this one		



CITY COUNCIL MEETING AGENDA COVER SHEET FOR DISCUSSION / ACTION

TITLE OF ISSUE: Annexation of Moore Property – Corona Court.

FOR MEETING DATE: September 11th, 2025

SUMMARY OF ISSUE:

The owners of Taxlot # 13-12-25-AB-05200 have requested annexation to the City of Waldport. The parcel is located at 1450 SW Corona Court.

The property is within the urban growth boundary and the zoning will remain Residential R-1. As such, no Goal 5 accommodation is necessary. Enclosed is their consent to annex form, as well as a formal request and property description.

As such, under Oregon Revised Statutes 222.125 they have met the required conditions for annexation by the city.

STAFF RECOMMENDATION or ACTION REQUESTED:

Acceptance of the annexation via ordinance would be appropriate.

After recording, please return to:
City of Waldport
PO Box 1120
Waldport, OR 97394

ORDINANCE NO. _813_

AN ORDINANCE PURSUANT TO ORS 222.125, DECLARING THE ANNEXATION OF LAND CONTIGUOUS TO THE PRESENT CITY LIMITS OF THE CITY OF WALDPOR, SAID LAND IDENTIFIED ON LINCOLN COUNTY ASSESSOR'S MAP 13-12-25-AB AS TAX LOT #05200.

The City Council of the City of Waldport finds as follows:

1. WHEREAS, Pursuant to ORS 222.125, the property owner consents to the annexation of said real property into the City of Waldport.
2. WHEREAS, The City Council has received a consent to annex by all electors owning the subject property and has elected to dispense with an election on the annexation within the City and within the subject real property, and not to hold a public hearing on the annexation, as allowed by ORS 222.125. A copy of the Consent to Annex, signed by the property owner or its designee, is hereby attached as Exhibit "A".
3. WHEREAS, The subject real property is contiguous to the present boundary of the City of Waldport and is a logical extension of the boundary.
4. WHEREAS, Annexation of the subject property is consistent with the applicable policies of the Waldport Comprehensive Plan ("Plan"). As the subject real property is within the City's Urban Growth Boundary, the zoning of the property will be Residential R-1.
5. WHEREAS, Annexation of the real property described in Exhibits "B" and "C" will enhance opportunities for compact urban growth, the development of efficient land use patterns, and an orderly, economic provision of public services and infrastructure to the subject real property. The property owner requesting annexation has been informed that extensions of and connections to public infrastructure will be made at the property owner's expense.

NOW, THEREFORE, the City of Waldport ordains as follows:

Section 1. The foregoing findings are approved and incorporated herein.

Section 2. The subject real property described on Exhibit "B" and shown on Exhibit "C" is hereby annexed to the City of Waldport as a part thereof.

Section 3. This annexation is made pursuant to ORS 222.125. The owner of the subject real property hereby consents to the annexation.

ADOPTED by the Common Council of the City of Waldport this 11th day of September 2025 by the following vote:

Mayor Lambert _____

Council President Dunn _____

Councilor Booth _____

Councilor Morris _____

Councilor Severson _____

Councilor Townsend _____

Councilor Woodruff _____

SIGNED by the Mayor this 11th day of September 2025.

Heide Lambert, Mayor

ATTEST:

Megan Torres, City Recorder

June 18, 2025

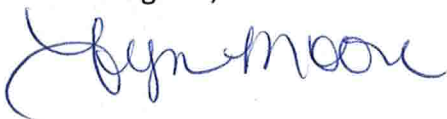
City of Waldport
P.O. Box 1120
Waldport, OR 97394

Re: Consent To Annexation

Dear City Planner,

I, Lynn Moore, am the sole owner of the property at 1450 SW Corona Court in Waldport Oregon, described as Taxlot 13-12-25-AB-05200-00. I hereby request immediate annexation into the City of Waldport by a vote of the Waldport City Council and hereby consent to annexation.

Best Regards,

A handwritten signature in blue ink that reads "Lynn Moore". The signature is written in a cursive, flowing style.

Lynn Moore

**STATEMENT OF CONSENT AND
IRREVOCABLE AGREEMENT TO
ANNEXATION OF CERTAIN PROPERTY
TO THE CITY OF WALDPOR**

After recording, please return to:
City of Waldport
PO Box 1120
Waldport, OR 97394

In consideration of the City of Waldport's agreement to extend and provide utility services, to wit _____ to the real property described in Exhibit "A" attached hereto, and by this reference incorporated herein, the undersigned Lynn Moore irrevocably agrees to annexation of said property into the City of Waldport at or after the time any part of said property is contiguous to any boundary of the corporate limits of the City of Waldport as said corporate limits exist as of the date hereof or are hereafter altered, changed or revised.

The undersigned further agrees that this document shall be recorded and that this agreement shall be irrevocably binding upon the undersigned's heirs, assigns and successors. The undersigned represents and warrants that the undersigned is the legal owner of record of the property described in Exhibit "A" or, where there is a recorded land contract which is in force, the purchaser thereunder.

Lynn Moore _____
Owner Owner

WAIVER OF ONE YEAR PERIOD

By signature above, the undersigned has consented to annexation of the property described in Exhibit "A" attached hereto and by this reference incorporated herein.

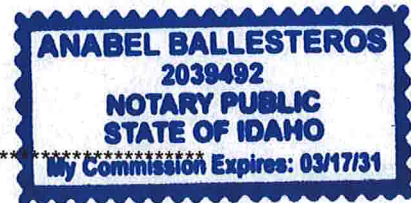
Pursuant to the provision of ORS 222.173 the undersigned hereby waives the one-year period provided for therein.

Lynn Moore _____
Owner Owner

STATE OF OREGON- Idaho SS:
COUNTY OF LINCOLN- Ada SS:

On line 24th, 20 25 personally appeared before me the above-named Lynn Moore and acknowledged the foregoing instrument to be _____ voluntary act and deed.

Anabel Ballesteros
Notary Public for Oregon Idaho
My commission expires: 3/17/31



City Manager Date

SIGNED by _____, who is known to me as the City Manager of the City of Waldport, Oregon this _____ day of _____, 20_____.

Notary Public for Oregon
My commission expires: _____

Exhibit B

Legal Description

The land referred to in this preliminary title report is situated in the State of Oregon, County of Lincoln and is described as follows:

Lot 9, and that portion of Lot 8, Sea View Homesites, in Lincoln County, Oregon, described as follows:

Beginning at the southeasterly corner of Lot 8; thence north 40°18' east, along the southeasterly line of Lot 8, 20 feet; thence north 49°42' west, parallel to the southwesterly line of Lot 8; 115 feet to the north-westerly line of Lot 8; thence south 40°18' west 20 feet, to the most westerly corner of Lot 8; thence south 49°42' east, along the line between Lots 8 and 9, to the point of beginning

ALSO

The following described property located in Section 25, T 13 S, R12 W, W.M. in Lincoln County, Oregon.

That tract of land, if any, lying between the westerly line of the plat of Sea View Homesites, Located in Government Lot 1, and the high water line of the Pacific Ocean, said tract to be bounded on the north by the westerly extension to high water of the north line of the plat of Sea View Homesites, and bounded on the south by the westerly extension to high water of the south line of the plat of Sea View Homesites.

Excepting therefrom any portion described in deed to Lincoln County, recorded October 23, 1956 in Book 181, page 412, Deed Records.

Also excepting any portion described in deed recorded May 26, 1972 in Volume 33, page 1219, Film Records, and any portion described in deed recorded October 8, 1976 in Volume 69, page 1, Film Records.

Also excepting that portion lying westerly of Lot 6, Sea View Homesites, bounded on the north by the westerly extension to high water of the north line of the plat of Sea View Homesites and bounded on the south by the northwesterly extension to high water off the south line of Lot 6, Sea View Homesites.

Tax Account No(s). R105410 and 13-12-25-AB-05200-00



Lincoln County Map 13-12-25-AB, Taxlot No. 05200
1450 SW Corona Court, Waldport

Printed on 8/25/2025 Tax Lot Data For Assessment Purposes Only

Lincoln County Government Use only. Use for any other purpose is entirely at the risk of the user. This product is for informational purposes and may not have been prepared for, or be suitable for legal, engineering, or surveying purposes. Users should review the primary information sources to ascertain their usability.

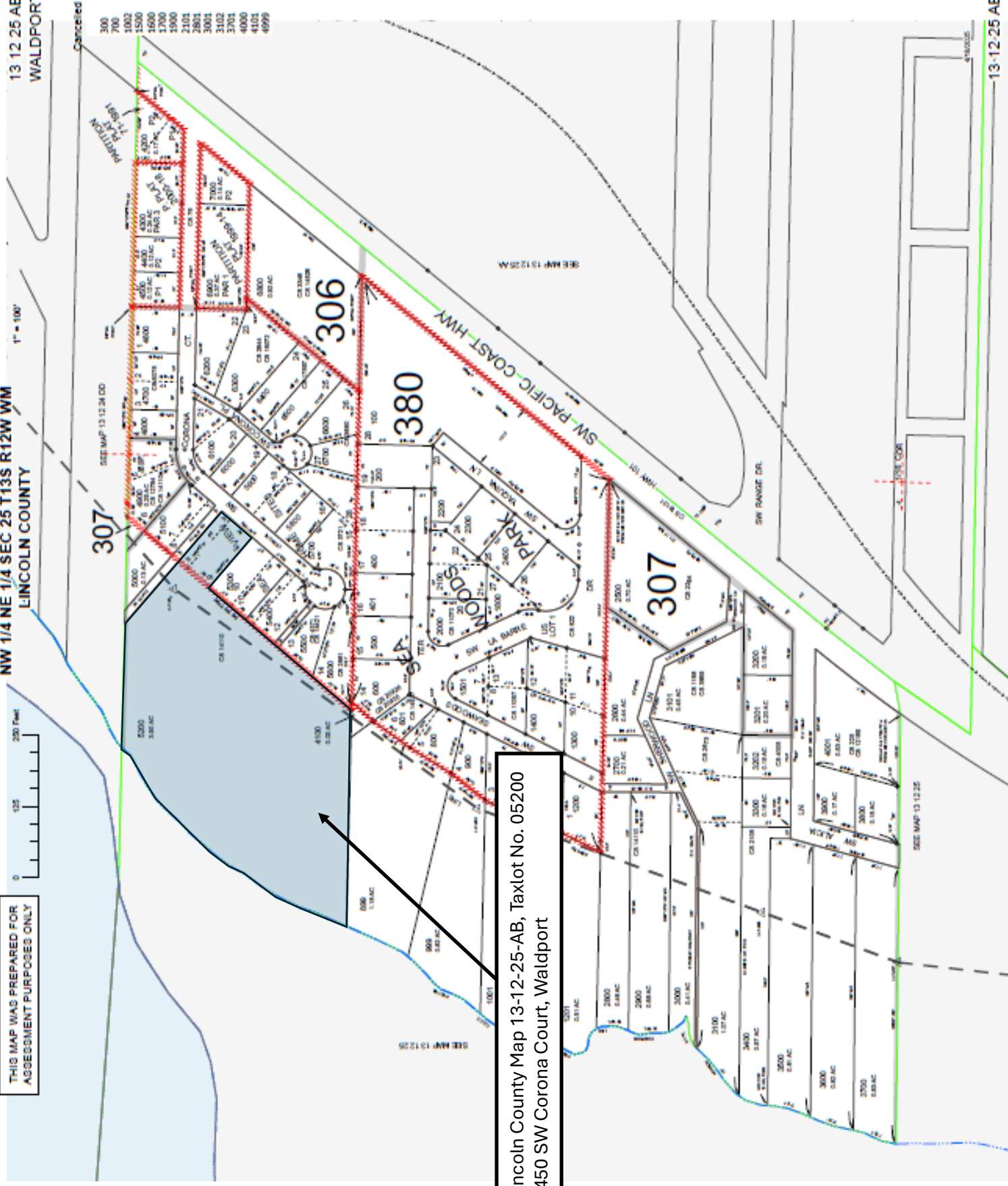


THIS MAP WAS PREPARED FOR
ASSESSMENT PURPOSES ONLY

NW 1/4 NE 1/4 SEC 25 T13S R12W WM
LINCOLN COUNTY

1" = 100'

13 12 25 AB
WALDPOR



City Manager's Report for September 2025

1. **Major Project – Sidewalks on Crestline**

The asphalt has been poured for the sidewalk on Crestline. We have rodered about 300 ft of chain-link fencing similar to the dog park for the ravines. We were going to put up railing, but it was cost prohibitive by comparison.



2. **Major Project – Sewer to Industrial Park and Animal Shelter**

The sewer line construction has begun and is on a tight timeline.



3. **Major Project – Wastewater project**

The Wastewater project is moving forward, I have asked the engineer for an update and will have something for the meeting.

4. **Major Project – Southworth Park**

See discussional item.

5. **Road Projects – Small Cities Allotment grant**

We did not get the small city allotments grant. We missed it by just a few points. We will

correct and get it set for next year.

6. Dog Park

Much like the playground, the dog park is open and used heavily. We have installed a second gate for a small dog area, and we have some shade and benches coming soon.

7. Paving tool

We are modifying to order on the paving heater tool to a smaller unit. This will hopefully allow us to be under some procurement issues and get a unit here sooner.

8. Web Changes and transparency

We have received the initial migration inquiry form the company on the website changes. They are dragging their feet a bit on getting this setup, but we are pushing for it as quickly as possible. Expect this to take place in sometime in September.

The example of a generic site is provided here: <https://cp-centralstandard3.civicplus.com>

9. Roof Coverage

We have signed an agreement for the roofing at the interpretive center. This will provide a 50 year coverage spray sealant on the existing lifetime roof. It should be the same color, and look very similar to the existing profile. This 'should' be taking place next week.

10. Cedar Street

We cut open the leak on cedar, and it was water running uphill. This means that there is a stream that seems to have been intersected by the communication pipe in the area and that is has redirected a natural underground stream down to an area that then it cannot pass, and that the street 'leaks; are below the streams pathway. We are engineering a solution to implement before winter.

11. Note on Audits

We have received several reports of a group of people going door to door saying demonstrably false things in the petition for recall. While we cannot control these false statements, what we can say about the audits is this – we have an auditor hired by the city council. They are working diligently on audits for the last 4 years. They intend to have 2021 completed within the next few months as they request additional data. The subsequent years will follow quickly thereafter. Enclosed is a letter detailing this effort.

More importantly, the Secretary of State's office has a document which include over 15 pages of Cities, Counties and Districts behind on their audits post covid. 70 of 241 cities are on this list. 9 of 36 counties. Or roughly, 1 in every 4 governments are on this list. Lincoln County is on this list. Depoe Bay is on this list. Albany, Corvallis and Florence are on this list. <https://sos.oregon.gov/audits/Documents/delinquent-filers.pdf>