



City Council

Thursday, March 12, 2026 at 4:15 pm

Attendees: Mayor Heide Lambert, Council President Greg Dunn, Councilor Susan Woodruff, Councilor Jayme Morris, Councilor Rick Booth, Councilor Michelle Severson, Councilor Jerry Townsend

MEETING NOTICE AND AGENDA

The Waldport City Council will meet at 4:15 p.m. on Thursday, March 12th, 2025 at the Waldport Community Center, 265 NW Alsea Hwy to take up the following agenda:

Council Workshop

- 1. Call to Order w/ Roll Call**
- 2. Open Council Workshop**
- 3. Council Goals Workshop***

A workshop is a less formal environment in which the Council can discuss items in a collaborative environment, back and forth without the more formal structure of a Council meeting rules and process.

No formal decisions will be made in this portion of the meeting; every item discussed will come for public comment later in the full council meeting, and at which the public will be afforded an opportunity to provide input. A written summary of the goal outcomes will be provided as well, for citizen and council review. *As such, no public comment or input will be taken during this workshop.

Council Meeting

- 4. Open full council meeting**
- 5. Consent Agenda**

Minutes, departmental and committee reports, external entity reports, etc

- a. **City Council Meeting Minutes of Feb 12th, 2026**
- b. **Regional Solid Waste Advisory Committee minutes for March 4th, 2026**
- c. **2026 Earth Day compost Flyer (April 18th, 2026)**
- d. **Household Solid Waste Collection Flyer (July 25th, 2026)**

- e. Library Monthly Report**
 - 6. Public Comments**
(limit 3 minutes per person please)
 - 7. Discussion/Action Items**
 - a. Goals workshop action items**
 - b. Resolution regarding Council meeting Agenda**
 - c. Sidewalk ordinance**
 - d. Hiring Budget Transparency**
 - e. Planning Commission appointment**
 - f. Resolution on Governor Patterson Memorial State Recreation Site**
(this item has been postponed to April)
 - 8. City Manager's Report**
 - 9. Council Comments and Concerns**
 - 10. Executive Session**
 - a. Pursuant to ORS 192.660(2)(h): To consult with your attorney regarding your legal rights and duties in regard to current litigation or litigation that is more likely than not to be filed and pursuant to ORS 192.660(2)(f): To consider information or records that are exempt from disclosure by law.**
 - 11. Actions from Executive Session (if any)**
 - 12. Good of the Order/Adjournment**
-

The Community Center Meeting Room is accessible to all individuals. Hearing devices or individuals requiring other assistance must make their request known 48 hours preceding the meeting by contacting the City Recorder's Office at 541-563-3561.

The public is also encouraged, to email or mail written testimony to the City. Comments may be mailed to PO Box 1120, Waldport, OR 97394, or to Recorder@waldport.org and must be received no later than 1:30 p.m. on the day of the meeting. Public comments submitted by mail or email will be entered into the official record, distributed to the governing body, and summarized; however, due to personal privacy issues, they are not generally published in the online agenda packet.

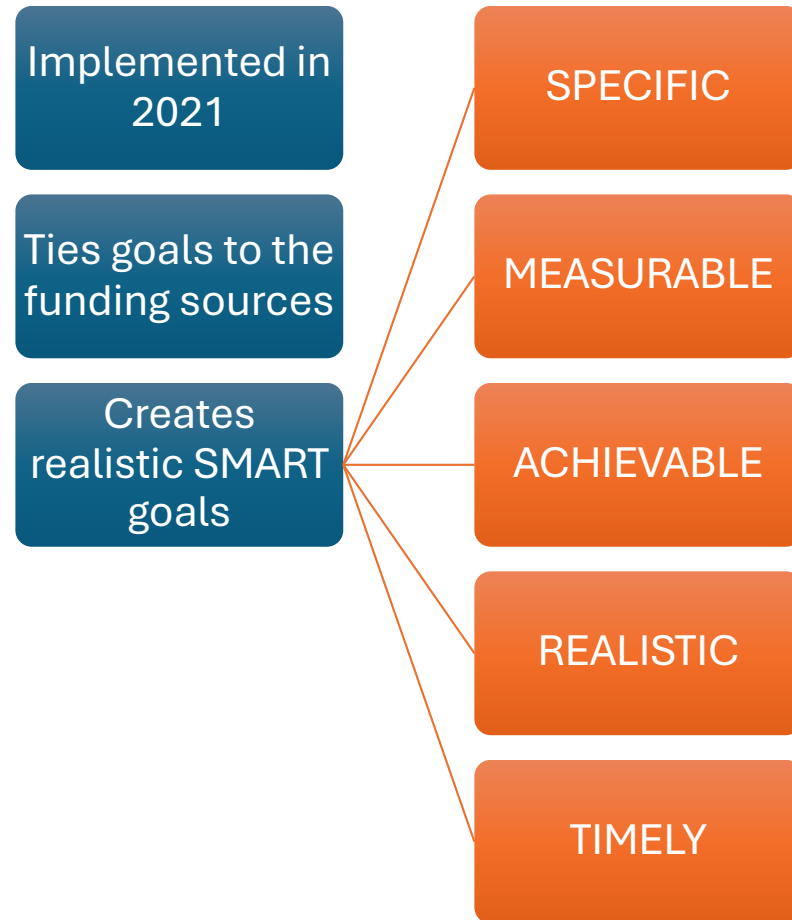
The City of Waldport reserves the right to add or delete items as needed, change the order of the agenda, and discuss any other business deemed necessary at the time of the meeting. Agenda materials for this meeting are available at <https://towncloud.io/go/waldport-or>.

Notice given this 6th day of March, 2026
Dann Cutter, City Manager

City of Waldport

Council Goal Workshop for FY27

Waldport's 'fund' based goal setting



Why we don't use Capital Improvement Planning Goals?

Millions of dollars in projects

All high priority – determined by Engineer

Most require capital funding (borrowing or grants)

Grants are a 'hit or miss' targets

Decades of little progress when goals were set

Tremendous progress in last 6 years in a using:

- Apply for everything
- Do what funding comes available

Strategy has netted nearly \$9 million in funding to the city

- Roughly \$3750 per Waldport citizen from outside sources
- Less than \$500,000 in the previous 20 years

Major Capital Projects since 2021

Water Tank Rehabilitation and Addition - \$2.4 Million

- Complete recoated/fixed failing two million gallon tank
- Added 350,000 tank for fire security

Safe Routes Sidewalk to Schools - \$1.7 Million

- Added sidewalks from Ball Blvd to Crestview Schools

Wastewater Treatment upgrade - \$1.5 Million

- Corrects deficiency requirement noted in 2015

Industrial Park Sewer - \$2.2 Million

- Allowed Animal Shelter to relocate to Waldport

Southworth Park - \$1.25 Million

- Largest playground on Oregon Coast

Minor Capital Projects and Planning

Corona Sewer Expansion

Old Gym Acquisition

Housing Needs Analysis plan with DLCD

Public Works Shop improvements

Lint Slough road paving

Moved and opened new City Hall

Dog Park addition to Southworth

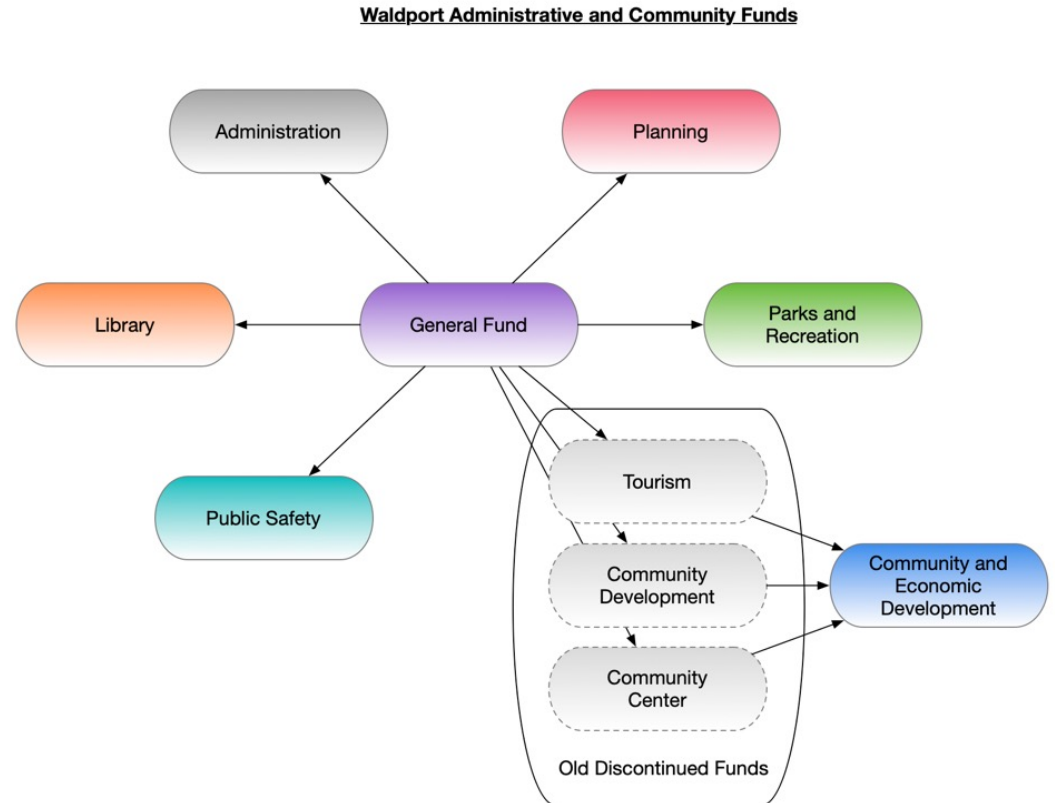
Fiber to home agreements with Pioneer and Astound

Drinking Water Source Protection Plan

- And soon to be source land acquisition/protection planning grant

So... onto Fund Based Goals

Our Funds



Administration



Staff Resources – four office staff, Lots of time conflicts



Administration budget absorbs management of most city functions



Goals must be thematic to be realistic, as not a lot more can be added without compromising other efforts



Measurable outcomes, achievable with few resources, not tied to individual performance or personnel goals



Think: What do you want from City Hall?

Planning

Staffing: 0.8 FTE (four days a week)

Committed to being more available than County

High Responsiveness but often takes on project management

Goals might need to be secondary to service of customers

Think: Projects should be geared towards Planning and Public

Library

Staff: New Library Director, large learning curve

Different: operational distinct from most city operations

Budget: tied to service of customers

Infrastructure: space constrained but with great history

Think: What might you want to see library become?

Public Safety

Staff: new code enforcer expected within a month

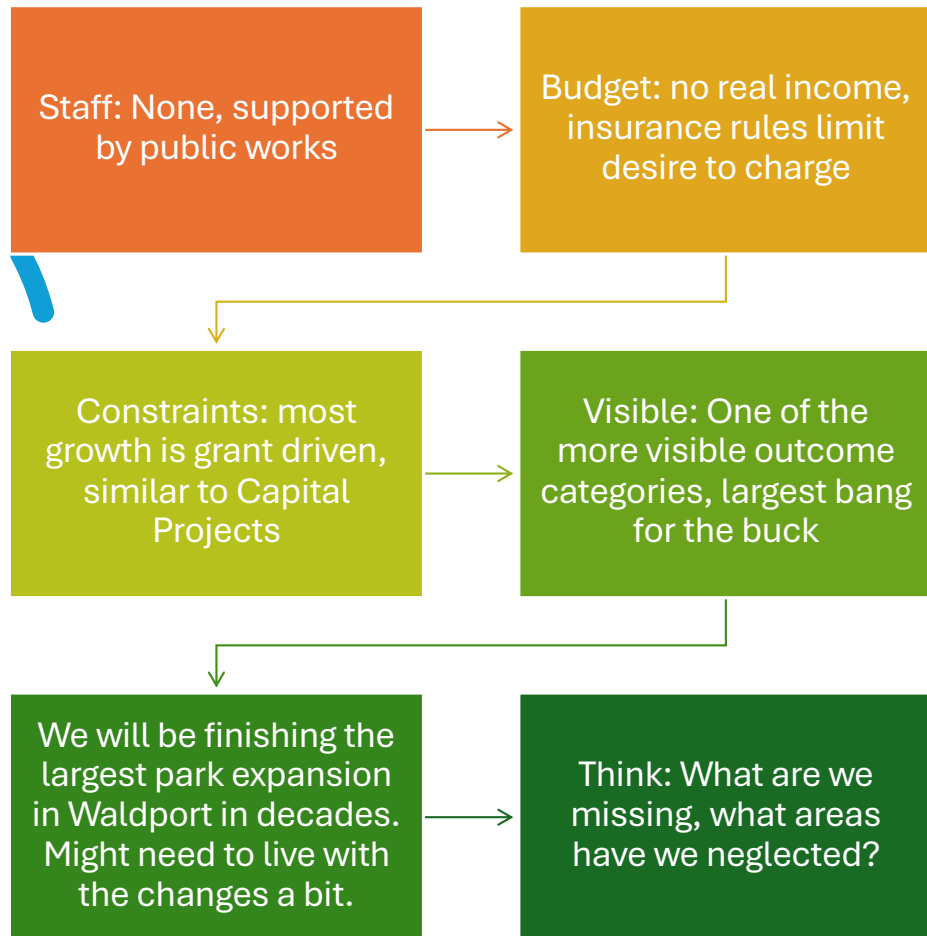
Budget: Constrained with LCSO contract and Code Enforcement

Legal: Increased code enforcement brings increased costs

Constraints: Limited Staff, Resources, and high complexity

Think: What do we want to see change?

Parks and Recreation



Community and Economic Development

Staff: Borrows from other departments or partnerships

Community buildings make up a significant asset of the programs

Budget: Financial commitments to partners and programs while constrained by transient rental income

Tons of opportunities, but all competing for limited funds

Think: What have you seen elsewhere you might like to do here? OR what could be new?

The Intangibles



Not tied to funding from budget but more overall look and feel



New website coming soon – with it new community transparency initiative (presented in April to Council/Public)



Less measurable, but more influential potentially



Can encumber not just staff but elected officials



Needs to be sensitive to regulations, employment laws, and also the limited time of volunteers



Example – new budget monthly update publishing



Think: What can the city do that would make life better?



So... now
you
decide...

Specific – What do you want to do actually?

Measurable – and outcome that is tangible

Achievable – ideas that are within the city's scope and ability

Realistic – something that we have the time and effort for

Timely – something that we can work towards within a reasonable time

1 **WALDPOR CITY COUNCIL**

2 **FEBRUARY 12TH, 2026**

3 **MEETING MINUTES**

4 **1. CALL TO ORDER AND ROLL CALL:** Mayor Lambert called the meeting to order at
5 4:16 PM. Mayor Lambert, Council president Greg Dunn, and Councilors Rick Booth,
6 Susan Woodruff, Jayme Morris, Michelle Severson, and Jerry Townsend answered
7 the roll. A quorum was present.

8 **2. CONSENT AGENDA: Councilor Woodruff moved to approve the following**
9 **Consent Agenda Items as presented:**

10 **A. City Council Meeting Minutes of January 15th, 2026.**

11 **B. Budget Schedule for 2026.**

12 **Councilor Townsend seconded the motion.**

13 **The motion passed as follows: Council President Dunn, Aye. Councilor**
14 **Woodruff, Aye. Councilor Morris, Aye. Councilor Severson, Aye. Councilor**
15 **Townsend, Aye. Mayor Lambert and Councilor Booth abstained, referencing**
16 **their absence from the City Council Meeting of January 15th, 2026.**

17 **3. PUBLIC COMMENTS:**

- 18 • **AJ Stromberg** provided public comment, stating that after discussion with
19 District Attorney Wallace, he has confirmation directly from her that Public
20 Records Requests can be made anonymously.
- 21 • **Theresa Carter** provided a written comment regarding DEQ determinations
22 clarifying findings of no violations, why citizens were reasonable in reporting,
23 property designations and land use questions, and the importance of moving
24 forward. This written correspondence was given to the Council for Review.

25 **4. DISCUSSION/ ACTION ITEMS:**

26 **A. Memorial Bench Follow-up: Councilor Woodruff** questioned if there were less
27 expensive options. **Council President Dunn** noted that several other coastal
28 communities no longer approve memorial benches. **Councilor Townsend**
29 suggested replacing the town's existing benches with composite material to

1 address coastal weather and adding multiple plaque spaces per bench to
 2 reduce costs. Council favored that suggestion. **City Manager Dann Cutter**
 3 mentioned the ongoing bench vandalism some municipalities are facing.
 4 **Councilor Morris** asked about creating a sponsorship opportunity in which the
 5 city provides the benches and citizens sponsor plaques. **Mayor Lambert**
 6 requested examples of policies and forms from other cities. A discussion was
 7 held on brick memorials and their shorter lifespan, and on using subscription-
 8 style sponsorship to maintain them. **City Manager Cutter** noted that a family is
 9 very interested in placing a memorial bench on the Kittel-Kauffman Trail. He
 10 noted that there are a few existing benches on that trail for which the city has no
 11 records, as well as plaques near the Interpretive Center that were subsequently
 12 inherited from ODOT. **Mayor Lambert** suggested outreach to the Waldport High
 13 School metal shop to engrave plaques. A conversation was held regarding
 14 sponsorship potential for Southworth Park, mapping the location of all existing
 15 plaques around town to establish a baseline inventory, and requests for more
 16 information and examples of policies. **City Manager Cutter** noted that a
 17 statement of guiding principles would allow the city to work with this family, in
 18 particular, who are passionate about installing a bench on the Kittel-Kauffman
 19 Trail and are willing to purchase the bench, plaque, and installation costs. He
 20 noted his understanding of the Council's concern about affordable costs for
 21 citizens and suggested that approval would enable the Council to work with this
 22 family and, in the meantime, create a policy that could be adopted with a range
 23 of options for everyone. **Councilor Severson** noted that it could be a policy
 24 where memorial requests could be brought to the council on a case-by-case
 25 basis. Council Consensus was to allow the interested family to install a
 26 memorial bench to gauge how the process works, and for the City Manager to
 27 come back with a policy and form.

28 **B. Changes to Agenda Format on Council Rules: Councilor Severson and**
 29 **Councilor Woodruff** noted that they liked having Old Business and New

Business sections so that questions from the previous meeting could be answered and followed up. Council found no issues with the proposed agenda format. **Councilor Dunn moved to bring back a resolution for adoption at the next meeting to amend the Council Rules' Agenda order. Councilor Morris seconded the motion. The motion passed unanimously.**

C. Potential Street Vacation Consideration: **City Manager Cutter** informed the Council that this item is a preliminary request to initiate the process of applying for a street vacation for a 150-foot unpaved portion of Edgecliff. **Councilor Townsend** asked whether the proposed vacation would be temporary or permanent. **City Manager Cutter** clarified that it would be permanent. He then outlined the standard procedure for street vacation requests, noting that the process requires a public hearing. He explained that the interested party has nearly everything in order and is currently seeking an agreement from the adjacent property owner. They are asking the Council for direction on whether to proceed if their neighbor agrees, or to discontinue efforts if there is fundamental opposition from the Council. The Council then reviewed the proposed location with **City Planner Jaime White**, who provided an overview of the property boundaries, topography, and the rationale for the requests, specifically, to adjust property lines to pave a pathway and to construct an accessory dwelling unit (ADU) for a family member. **Councilor Morris** stated concern that encouraging forward movement may seem biased, and the other property owners may feel pushed. **Councilor Booth** shared a similar concern. **Councilor Severson** questioned the pros and cons. **City Planner White** explained that the property being vacated is a city right-of-way at the end of a cul-de-sac with no utilities located and no pass-through street to other properties. The property owners would gain some flexibility in meeting the ADU setback requirements. **Councilor Morris and Mayor Lambert** questioned whether the property met the requirements to build an ADU. **City Planner White** responded that the property owners seeking this street vacation intend to consolidate their two lots, which

1 would allow them to build an ADU. He noted that after consolidation, the owners
2 plan to move forward with the building regardless of the street vacation, but they
3 would need to redesign and face difficulties creating access to the ADU. **Mayor**
4 **Lambert** questioned how this change would affect property taxes. **City Planner**
5 **White** replied that, as part of the process, he has advised the property owners to
6 double-check with the tax assessor to see how adjusting the property lines
7 would affect their taxes. **Councilor Severson** questioned how often the city has
8 street vacations presented to the council. **City Manager Cutter** replied that it
9 was not often and was on a case-by-case basis. **Councilor Severson moved to**
10 **approve the street vacation process for presentation to the Council upon**
11 **qualification. Council President Dunn seconded the motion. The motion**
12 **passed unanimously.**

13 **D. Resolution Regarding Recreational Immunity: Mayor Lambert** read over the
14 Summary of Issue in the Council Packet, noting that this is a suggestion from the
15 city's insurance carrier based on Senate Bill 179. Noting that the council can
16 draft and adopt a local Ordinance or Resolution, and that a draft resolution was
17 provided, citing ORS 105.668(2). **Councilor Woodruff** stated concerns over
18 automatically extending liability coverage to abutting private properties. **City**
19 **Manager Cutter** explained that in several cases, the lines between private and
20 public property are a bit of a gray area, and property owners worry that someone
21 using public space may get injured over their property lines. Using the example
22 of the walking trails, sidewalks, and parks that abut private property. Adding that
23 the recommendation from the insurance carrier is to extend the recreational
24 immunity to any adjoining private property through this law, as is allowed by the
25 state, and this bill is a way to provide generalized protection in the event of an
26 accident involving recreational activities on city property and/or abutting private
27 property, assuming there is no negligence. **Council President Dunn moved to**
28 **adopt Resolution No. 1329, A resolution limiting certain claims arising from**
29 **recreational use of public trails and/or structures in public easements and**

1 unimproved right-of-way pursuant to ORS 105.668. Councilor Woodruff
2 seconded the motion. The motion passed unanimously.

3 **E. Consideration of Sidewalk Ordinance for CIS: Mayor Lambert** read over the
4 Summary of Issue in the Council Packet, noting that this issue goes back roughly
5 two years. CIS flagged an issue with the ordinance and suggested a language
6 change, which should be addressed prior to the next meeting with CIS in the next
7 few months. **Councilor Severson moved to have city staff prepare a potential**
8 **Ordinance to bring back to the Council. Councilor Morris seconded the**
9 **motion. The motion passed unanimously.**

10 **5. CITY MANAGERS' REPORT: City Manager Cutter** went over the City Manager's
11 report for February. Giving updates on the following Major Projects: Sidewalks on
12 Crestline are essentially completed, with discussion of a 3-way stop sign at the
13 school and lighted crosswalks. The Sewer to the Industrial Park Project is in the
14 engineering phase. The Wastewater Project is scheduled for early summer to avoid
15 overflow due to rain. Southworth Park now has a paved walking path, ADA sidewalks
16 to the playground, and sidewalks and pads for entering the dog park, creating
17 greater accessibility, with gazebos and benches to be ordered. **Councilor Severson**
18 stated that she has been hearing a lot of positive feedback about Southworth Park
19 while working at the school. **City Manager Cutter** reported that Cedar Street has
20 been paved by Road and Driveway, and a French culvert has been installed to divert
21 the natural spring running beneath it. The city website is still under construction.
22 New computers are currently being installed at the library for public use. The
23 Interpretive Center roof repair has encountered bad connectors and will recarpet
24 once the roof is complete. Using a Council of Government (COG) Grant, the city is
25 will replace kitchen equipment in the Community Center. The ethics complaints
26 from October and November against the City Council and the City Manager have
27 been dismissed. **City Manager Cutter** noted a couple of scheduling items to
28 address. He explained that the Council Goals Workshop originally scheduled for
29 February 21 would need to be rescheduled and possibly combined with the March

City Council meeting due to scheduling conflicts. Adding that this schedule change will not affect the timeframe to bring items to the Budget Committee. **Mayor Lambert** questioned why we were scheduling a hearing without having an investigation. **City Manager Cutter** redirected the conversation back to the Council Goals Workshop, the Council discussed scheduling conflicts and whether there would be enough time to complete training if it were combined with the regularly scheduled City Council Meeting. Moving on to the discussion of scheduling a Hearing, he noted that ideally, he would like to make the City Attorney available to the Council at the March Meeting to answer any questions and provide guidance. Answering Mayor Lambert's earlier question, he said the hearing's outcome would determine whether there would be an investigation, dismissal, or discipline. After discussion, the Council decided on March 19th at 4:15 pm to hold the hearing. **Mayor Lambert** questioned when they would get a financial report. **City Manager Cutter** replied that a financial report was provided at the last Council Meeting and that we should wait until the auditor completes the audit.

6. **COUNCIL COMMENTS AND CONCERNS:** **Councilor Morris** expressed appreciation to Public Works for repainting the stop lines on Range to improve safety. **City Manager Cutter** reported that the City is reaching out to multiple companies to secure a comprehensive striping bid to address all necessary repainting. **Councilor Townsend** asked whether the bid would also include the concrete curbs along the new walking path on Crestline. **City Manager Cutter** explained that the city is still awaiting the County's release of jurisdiction over that section of roadway. **Councilor Woodruff**, referencing the previous meeting's minutes, asked for clarification regarding the discussion of a road through the Isaac Walton property for the installation of a new grinder pump. **City Manager Cutter** stated that the property is now owned by the City and that the City Engineer is evaluating appropriate options to ensure compliance with all applicable restrictions and obligations. **Councilor Woodruff** also raised concerns expressed by members of the public about drug-related issues in the community and how to address them.

1 **City Manager Cutter** noted an upcoming meeting with the Yachats City Manager
2 and the Sheriff to discuss the current limited coverage. He shared that statistical
3 reports show Yachats primarily receives field-initiated responses, while Waldport's
4 responses are largely citizen-initiated. He added that the City has recently
5 experienced several transient-related issues, which are being addressed as they
6 arise, but emphasized the need for additional resources to provide meaningful
7 assistance rather than simply relocating elsewhere in the community. **Councilor**
8 **Booth** commented that law enforcement and fire personnel are doing their best,
9 given funding limitations and staffing shortages. **Mayor Lambert** submitted a
10 written review to the Council responding to a statement posted on the City's website
11 dated January 21, 2026, outlining her perspective on land use of City-owned
12 properties behind Township 13. **Councilor Morris** asked the mayor to explain her
13 social media post encouraging individuals to file ethics complaints. **Mayor Lambert**
14 stated she did not wish to debate the issue but noted that, as mayor, she may assist
15 individuals in filing complaints. **Councilor Morris** responded that the post
16 encouraged complaints without confirmation of any violations, particularly since
17 the mayor was absent from the meeting. **Mayor Lambert** replied that others had
18 reported violations and that she had watched a video and believed violations had
19 occurred. **Councilor Morris** stated that executive sessions should not be recorded.
20 **Mayor Lambert** clarified that the complaints pertain to the vote taken after the
21 executive session. **Councilor Woodruff** stated that the Oregon Government Ethics
22 Commission (OGE) should have provided her with a determination regarding her
23 complaints and an explanation of its findings. **Mayor Lambert** responded that the
24 issue concerned the rest of the Council, not her. She said she brought Theresa
25 Carter's public comment to demonstrate that DEQ responded to her investigation.
26 **Councilor Woodruff** clarified that her concern related specifically to the mayor's
27 interpretation of applicable zoning laws and access requirements. **Mayor Lambert**
28 stated she is following the law and the advice she has received. **Council President**
29 **Dunn** questioned the mayor's characterization of the property as public. **Mayor**

Lambert interrupted, stating that it would not be appropriate to discuss this issue further until the public had an opportunity to review her written statement, and that she would welcome discussion in March. **Councilor Booth** stated that he had been named in one of the mayor's ethics complaints regarding a meeting he did not attend and expressed concern about being falsely included. **Mayor Lambert** stated she does not determine which councilors are named in a complaint. The **Council** agreed that complaints are directed to each council member individually. **Councilor Booth** requested that the mayor retract the complaint if she has the authority to do so. **Garrett Jaros**, a member of the press, asked whether the mayor's written review would be posted on the City's website. **City Manager Cutter** indicated he would post it. **Councilor Townsend** questioned whether the mayor had completed the required training through the League of Oregon Cities (LOC) and public meetings law training, and if so, when. **Mayor Lambert** replied that she completed the training in 2020 and again in 2023. She added that when she files an ethics complaint, she does not determine whether a violation has occurred, as that responsibility rests with the Ethics Commission. She stated that her role is simply to submit complaints and that Council members are likewise free to file complaints if they wish.

7. ADJOURNMENT: There being no further business to come before the Council.

Mayor Lambert adjourned the meeting at 5:45 PM.

Respectfully submitted,

Megan Torres, Municipal Clerk

APPROVED by the Waldport City Council this _____ day of _____, 2026.

SIGNED by the Mayor this _____ day of _____, 2026.

X

Heide Lambert ,Mayor

Meeting Minutes: Tuesday March 4, 2026
Lincoln County Wasteshed
Regional Solid Waste Advisory Committee
(R- SWAC)

Attendees: Brian Lorimor, Marci Baker, Aimee Thompson, Walter Chuck, Lexi Howell, Dave Larmouth, Fran Recht, Sue Woodruff, Cynthia Jacobi, Bruce McGuire, Brianna Swilling, and Paul Seitz. .

5- minute Guest Speaker

Brianna Swilling – Clean Harbors

Brianna provided an overview of Clean Harbors operations, including a uniform destruction program for fire/police uniforms needing certified demolition.

Information on the uniform destruction will be shared in the coming weeks. Paul will also share with local Fire Departments as well.

Forest Enforcement Program

Deputy McGuire provided a quick overview of law enforcement in the Forest Enforcement Program, the USFS program, and a general overview about illegal dumping activity.

Mattress Recycling Council Follow-up

Short discussion. Paul will invite new DEQ Mattress Program Coordinator to an upcoming R-SWAC meeting. <follow up - just confirmed Roxy Nayar will be Guest Speaker at the MAY R-SWAC meeting>

RMA, OTR, and Brief Updates

Program is in good standing. Haulers are now working on Contamination Reduction program submittals.

- **Abandoned RV Abatement Program Update**

Paul mentioned that approved funding for ARVAP will basically be exhausted by June of 2026. The District is budgeting for 1 more RV Voucher for each city in FY 26/27, but that this will likely be the end of that program funding (District will still offer RV removal services, but local jurisdiction/program will again need to fully budget for the costs of abandoned RV demolition. A new proposal is in the works to go after the RV chop-shops. This is being cobbled together to go before the BOC in summer. Also, the plan is to continue the city drop box voucher program for at least several more years.

- **Hauler Education Updates**

- Paul mentioned Rx mail in envelopes are now available at local transfer stations. District and haulers will be working with local Health Dept on what this program looks like.
- Lexi, Aimee, and Dave gave brief updates on upcoming compost & HHW events.
-

Next R-SWAC Meeting April 7, 2026 10:00 am



We're Celebrating Earth Day

with

FREE COMPOST

April 18, 2026

In celebration of Earth Day, our local waste haulers are again providing free compost!

- One Pickup Load Per Customer - *while supplies last!*
- 4 Locations (Newport, Lincoln City, Toledo, and Waldport)

Each year, yard debris and mixed compostables are collected locally and hauled to an organics processor in the Willamette Valley, where it is ground up and made into rich garden compost. Diverting this waste saves tons of landfill space and produces a quality product for farmers and gardeners to enrich their soils. Local waste haulers are celebrating Earth Day by trucking back some of this rich finished product for their customers to use in their gardens.

Remember, compost is a soil amendment. Sprinkle about 1/2-inch compost around garden beds, or spread compost up to 2 inches deep if your turn the compost deep into the soil. Never put plants directly into compost.

Cool Fact
The mixed compostables and yard debris collected at the curb is usually finished compost in just 70 days!



PLEASE SIGN UP IN ADVANCE



(541) 994-5555



Event at the **OLD** Transfer Station
by Appointment Only



(541) 336-2932



Apple



Google Play

Toledo event at Corporate Office
on Industrial Parkway
from 8:30 am - 12:30 Noon

Waldport event at Transfer Station
from 8:30 am - 12:30 Noon



(541) 265-7249



Event at Public Transfer Station
from 9:00 am - 11:00 am



A Cooperative Program of the Lincoln County Solid Waste District,
the cities of Depoe Bay, Lincoln City, Newport, Siletz, Toledo, Waldport, and Yachats;
Dahl Disposal Service; North Lincoln Sanitary Service, Thompson's Sanitary Service, and Lincoln County.



Household Hazardous Waste

Is Your Home Toxic-Free?

Please carefully consider the purchasing choices you make everyday and never place hazardous/toxic waste into your trash or recycling carts

HHW Collection Event

July 25, 2026 10:00am-2:00pm

Dahl Disposal Service Headquarters

- Toledo -

Entrance on 401 NW Industrial Park Rd



- **Corrosives** - acids, bases, & reactives
- **Flammables** - solvents, gasoline, automotive fluids
- **Heavy Metals** - Products containing elemental mercury
- **Oxidizers** - pool chemicals
- **Poisons** - pesticides, herbicides, fungicides & other poisons

NO CONTAINERS LARGER THAN 5 GALLONS



Lincoln County residents can properly dispose of household hazardous waste at no charge at the annual HHW Collection Event. Each year the event rotates between Lincoln City, Newport, Toledo and Waldport. The HHW Event will be held **July 25, 2026 at:**

Dahl Disposal Service Headquarters
- Toledo -
Entrance on 401 NW Industrial Park Rd
10:00am – 2:00pm

Materials accepted at the HHW Collection Event include:

Corrosives - acids, bases, & reactives
Flammables - solvents, gasoline, automotive fluids
Heavy Metals - mercury & products containing elemental mercury
Oxidizers - pool chemicals
Poisons - pesticides, herbicides, fungicides & other poisons

Again, we are highlighting **old lithium batteries** – not only because old lithium batteries are a recyclable commodity, but also because they pose a risk of fire when placed into the garbage.

A few reminders:

- ⊗ No containers larger than 5 gallons in capacity
- ⊗ No cylinders accepted (contact your hauler for local options)
- ⊗ No sharps or other medications (contact your hauler for local options)
- ⊗ No explosives: such as bullets, fireworks, flares/aerial flares
- ⊗ No Commercial/Business Materials without application and prearranged appointment

PLEASE BE SAFE

When handling hazardous household waste, safety is essential! Properly prepare materials:

- Keep products in their original containers whenever possible. Ensure containers are labeled.
Do not mix products into one container - Dangerous reactions can occur when some materials are combined.
- If a container is leaking, secure it in a secondary leak-proof container.
- Please do not put items in plastic bags -
- Box up materials and seal lids tight to prevent rolling around in your trunk while driving and to prevent spills or dangerous mixing of hazardous materials.
Pack containers in sturdy boxes and secure in the trunk of your vehicle, away from the driver, passengers, and pets. Containers and boxes, including gasoline cans, cannot be returned.

When at the event, please keep windows rolled up and locate hazardous waste(s) in the trunk or in the very back of truck bed so event staff may easily remove items.

Also, you may want to check with your hauler for items that are accepted year-round at their depots!

Waldport Public Library

2026

FEBRUARY STATISTICS

The Second Month Of The Year Is Maintaining A Strong Start to 2026 With Healthy Check Out Amounts, New Patrons, And Exciting Existing and New Programming!



2,210

Check Outs



31

Number of New Library Cards



2,678

Number of Guests Who Visited



23

Number of Programs



246

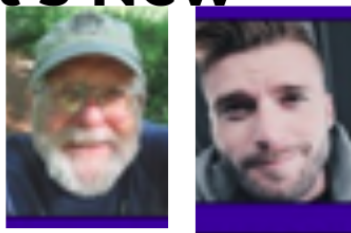
Program Attendance



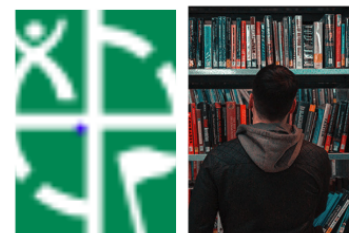
What's New



**New Program:
Ask A Librarian For
Tech Help**



**F.O.W.L. Resume Their
Monthly Author Talks
With Joe Blakely in Jan.
and Richard Wharton in
Feb.**



**New Program:
Geocaching in the
library**



CITY COUNCIL MEETING AGENDA COVER SHEET FOR DISCUSSION / ACTION

TITLE OF ISSUE: Council Goals Workshop

FOR MEETING DATE: March 12th, 2026

SUMMARY OF ISSUE:

The workshop held earlier discussed the city goal expectations for fiscal year 2027 starting in July '26. Interested citizens will have had an opportunity to make comments during the public comment period.

Since workshops do not allow for formal council decisions, this discussion is to allow the council to make a motion to approve the goals as decided upon today, or to remand the discussion to the next council meeting – while time is tight for the budget committee, it certainly would be appropriate if the council wanted to think on it for a month, or request further information.

STAFF RECOMMENDATION or ACTION REQUESTED:

A motion to approve or direction to bring back at the next meeting would be appropriate.



CITY COUNCIL MEETING AGENDA COVER SHEET FOR DISCUSSION / ACTION

TITLE OF ISSUE: Amending the Agenda order of the Council rules...

FOR MEETING DATE: March 12th, 2026

SUMMARY OF ISSUE:

Council rule 9.2 states: "AMENDMENTS OF THESE RULES: These rules may be amended, or new rules adopted, by a majority vote of all members of the Council, provided that the proposed amendments or new rules shall have been introduced into the record at the prior council meeting."

Last meeting the council moved to bring back this resolution for adoption amending the Agenda order:

Current Council Rule Agenda	Proposed Council Rule Agenda
Roll Call Minutes Citizen Comments and Concerns Public Hearings Discussion/Action Items Council Comments and Concerns Staff Reports Consent Calendar Good of the Order	Roll Call Consent Calendar (minutes, reports, citizen inquiry responses, and community information announcements) Citizen Comments and Concerns Presentations (if applicable) Public Hearings (if applicable) Old Business Discussion/Action Items New Business Discussion/Action Items City Manager Report (includes staff reports if appropriate) Council Comments and Concerns Executive Session (if applicable) Actions from Executive Session (if executive session is held) Good of the Order Adjournment

To correspond with a current planned increase in citizen communication and transparency, we are ensuring that topics do not fall off the agenda but stay in old business until resolved or tabled. We are also adding a requested feedback option, which will allow review of a response to citizen questions brought to the council at the citizen comment period or by other means.

STAFF RECOMMENDATION or ACTION REQUESTED:

The resolution for adoption is provided. A motion to approve or amend would be appropriate.

RESOLUTION NO. 1330

A RESOLUTION AMENDING THE COUNCIL RULES CHANGING THE FORMAT OF THE COUNCIL AGENDA.

WHEREAS, the Waldport City Charter empowers the council to create rules for their operation;

WHEREAS, the Council created 'Council Rules' last modified in 2025 to govern their operation;

WHEREAS, there is a desire to see a distinct between old and new business;

WHEREAS, the Council seeks to provide guidance to ensure more clear agendas:

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Waldport:

The Waldport City Council Rules are amended as such and replacing the old order of business:

Council Rule 5.1: ORDER OF BUSINESS

The business of all regular meetings of the Council will be determined by the City Council and shall be transacted in the following order, unless the Council by a majority vote of the members present, suspends the rules and changes the order:

Roll Call

Consent Calendar (minutes, reports, citizen inquiry responses, and community information announcements)

Citizen Comments and Concerns

Presentations (if applicable)

Public Hearings (if applicable)

Old Business Discussion/Action Items

New Business Discussion/Action Items

City Manager Report (includes staff reports if appropriate)

Council Comments and Concerns

Executive Session (if applicable)

- Actions from Executive Session (if executive session is held)

Good of the Order

Adjournment

PASSED by the City Council of Waldport this 12th day of March, 2026.

SIGNED by the Mayor this 12th day of March, 2026.

ATTEST:

Megan Torres, City Recorder

Heide Lambert, Mayor



CITY COUNCIL MEETING AGENDA COVER SHEET FOR DISCUSSION / ACTION

TITLE OF ISSUE: Consideration of modification to the code regarding sidewalks in the city

FOR MEETING DATE: March 12th, 2026

SUMMARY OF ISSUE:

Almost two years ago, the city underwent a risk analysis assessment with our insurance provider. One of the outcomes of that meeting was an emphasis on our need to do an annual sidewalk evaluation, as well as some concerns expressed by CIS regarding our current liability and repair language regarding sidewalks within the city. Specifically, they provided this comment:

A problem with this ordinance is that it only makes the property owner responsible if the City has notified them of a defect or hazardous condition. CIS prefers to have an ordinance which states the property owner is responsible for maintenance and clearing of the sidewalk and if they fail to do so they are liable to the claimant. Additionally, if the City is required to handle a claim that the property owner will be liable to the City to pay for any damages or expenses they incur as a result. See attached City of Florence ordinance which CIS has successfully used to obtain a dismissal of a lawsuit relating to a trip/fall on a sidewalk. Section 8-2-35A discusses repairs; B states that the owner is liable to any person suffering injury by reason of the owner's negligent failure to comply with A; C states City is not liable.

CIS would also like to see this type of language:

If the City is nevertheless required to pay damages or incur attorney fees and costs as a result of an injury allegedly sustained by any person due to the failure of an owner to maintain a sidewalk in good repair in safe condition free of hazards, the owner shall reimburse the city for the amount of damages paid, and for the attorney fees and costs of defending against the claim for damages. The city may maintain an action in a court of competent jurisdiction to enforce the provisions of this section.

As well, some considerations around the overall language of sidewalks and requirements are considered additionally, adopting language from other municipalities which have been viewed as successful to preventing undue damage or considerations of trees or shrubbery planted adjacent which cause a hazard.

We have brought the suggested ordinance in March, for consideration as we have an issue we must respond to by March 30th.

STAFF RECOMMENDATION or ACTION REQUESTED:

A motion to approve the ordinance is requested.

Language examples:

8-2-3-5: REPAIRS BY OWNER:

Required: It is hereby the duty of all owners of land adjoining any street in the City to maintain in good repair the sidewalks in front of said land and to reconstruct abandoned driveways with sidewalks and full-height curbs and gutters. The Council shall have the power and authority to determine the grade and width of all sidewalks, the materials to be used, and the specifications for the repair thereof, upon any street or part thereof, or within any district in the City.

- A. Liability: The owner of the land adjoining any street in the City shall be liable to any person suffering injury by reason of the owner's negligent failure to comply with section 8-2-3-5-A.
- B. The City shall not be liable for injury, damage or loss to any person or property caused in whole or in part by the defective or dangerous condition of any sidewalk, or driveway approach, or the City's failure to provide notice as provided in Section 8-2-3-5-D.
- C. Notice of Defects: If the owner of any lot or part thereof or parcel of land shall suffer any sidewalk along the same to become out of repair or shall cause a driveway to become abandoned, upon learning of the condition, the City shall post upon the property in front of which a sidewalk or curbing is to be reconstructed or constructed in lieu of a driveway, which notice shall, in legible characters, direct the owner, agent or occupant of the property, within sixty (60) days from the date of such posting, to construct or reconstruct said sidewalk and curbing, as in such notice is provided, to conform to the adjoining sidewalk and curb, as the Public Works Superintendent may direct. The authorized representative of the City posting the notice shall file with the Recorder an affidavit of the posting of such notice, stating the date and place where the notice is posted. The City Recorder shall, upon receiving the affidavit, send by mail a notice to construct or reconstruct the sidewalk or curbing to conform to the adjoining sidewalk and curbing, as the City may direct, such notice to be mailed to the owner, if known, of such property. If such post office address is unknown to the City Recorder, such notice shall be directed to the owner or agent as is shown by the assessment records of the Assessor of the County of Lane, State of Oregon. A mistake in the name of the owner or agent, other than that of the true owner or agent of such property shall not render the notice void, but, in such case, a posted notice shall be sufficient. The owner, agent or occupant, before constructing or reconstructing the sidewalk or curbing, as in the notice provided, shall obtain from the City a permit so to do in accordance with Section 8-2-3-1A hereof. (Amd. by Ord. NO. 1, Series 2000 to go into effect 3/7/2000)

8-2-3-6: REPAIRS BY CITY: If the owner, agent or occupant of any such lot or part thereof, or parcel of land shall fail, neglect or refuse to make the sidewalk repairs within the time designated in Section 8-2-3-5C above, the City shall make the same, and keep an accurate account of the cost of the labor and materials used in making the repairs in front of each lot or parcel of land, and shall report monthly to the Council the cost of such repairs, and a description of the lot or parts thereof or parcel of land fronting on the sidewalk upon which such repairs were made. The Council shall, by ordinance, assess upon each of the lots or parts thereof or parcels of land fronting upon sidewalks which have been so repaired or laid the cost of making such repairs or laying the same, including legal, administrative and engineering costs attributable thereof. In each case all such assessments may be combined in one assessment roll and the same shall be entered in the docket of City liens and collected in the same manner as is provided by ordinance for the collection of assessments for local improvements. (Ord. 597, 3-13-78)

ORDINANCE NO. 817

AN ORDINANCE AMENDING CHAPTER 12.12 TO MEET INSURANCE REQUIREMENTS AND TO REFLECT BEST PRACTICES AND DECLARING AN EMERGENCY.

WHEREAS, the previous sidewalk ordinance was passed in 1985 and contains outdated language for city operations in Waldport Municipal Code 12.12; and

WHEREAS, upon review the city staff has determined that the current practice more accurately represents modern practices among municipalities and provide much more reliable information for the homeowner and customer; and

WHEREAS, City County Insurance Services risk management team has identified language needed to ensure the city is more fully protected from risk they wish to see included.

NOW, THEREFORE, BE IT ORDAINED AS FOLLOWS:

Section 1. Chapter 12.12, is hereby amended to read as attached:

Section 2. Emergency clause. Inasmuch as it is the duty of the City Council to maintain the public health, safety and welfare, and because it is important to implement this amendment as soon as practicable to avoid confusion, and to resolve any issues of which language applies, now, therefore, an emergency is declared to exist and this Ordinance shall go into full force and effect immediately upon its passage and approval.

ADOPTED by the Common Council of the City of Waldport this 9th day of _____, 2026 by the following vote:

AYES _____ NAYS _____ ABSENT _____ ABSTAIN _____

SIGNED by the Mayor this ____ day of _____, 2026.

Heide Lambert, Mayor

ATTEST:

Megan Torres, City Recorder

12.12.010 Definitions

The following words or phrases, except where the context clearly indicates a different meaning, mean:

- a. "Frontage" means that boundary of private property abutting on the City street line.
- b. "Person" means any individual, firm, company, association, society, corporation or group.
- c. "Service driveways" means and includes all driveways constructed and installed in or over any portion of a public street for use by the public for traveling from a public street to and upon private property.

12.12.020 Grade And Alignment

Sidewalks and service driveways constructed in the City shall be laid to the grade and alignment furnished by the **City Public Works Superintendent or Engineer**.

12.12.030 Material

Sidewalks and service driveways shall be constructed of cement concrete, mixed and placed in accordance with specifications furnished by the City **Public Works Superintendent**, except where other material is specifically permitted by ordinance or resolution of the Council. In case the Council shall permit the construction of a sidewalk or service driveway of material other than cement concrete, owners of the property in front of which the walk or service driveway is to be constructed shall submit the plan and specifications therefor to the City **Public Works Superintendent**, and shall obtain his or her written approval before construction work proceeds.

12.12.040 Width, Thickness And Slope

Sidewalks shall conform to the specification of the Waldport Public Works Design Standards. The City Manager is authorized with the agreement of the City Planner and City Public Works Superintendent to make any exceptions to this requirement. ~~be five feet in width and four inches in thickness (unless the~~

~~Council by resolution shall designate a different width or thickness), and shall slope one fourth of an inch to the foot from the edge of the walk nearest to the property line to the edge nearest to that portion of the street ordinarily set aside for vehicular traffic.~~

On all sidewalks in the business district, the curbs of the street shall conform to current specifications of the State Highway Department.

12.12.50 — Petitions For Different Sidewalk Location General Liability

- A. It is hereby the duty of all owners of land adjoining any street in the City to maintain in good repair the sidewalks in front of said land as described in WMC 12.12.100 and to reconstruct abandoned driveways with sidewalks and full-height curbs and gutters.
- B. Liability: The owner of the land adjoining any street in the City shall be liable to any person suffering injury by reason of the owner's negligent failure to comply with section this Section 12.12.
- C. The City shall not be liable for injury, damage or loss to any person or property caused in whole or in part by the defective or dangerous condition of any sidewalk, or driveway approach, or the City's failure to provide notice as provided in Section 12.12.070.
- D. If the City is nevertheless required to pay damages or incur attorney fees and costs as a result of an injury allegedly sustained by any person due to the failure of an owner to maintain a sidewalk in good repair in safe condition free of hazards, the owner shall reimburse the city for the amount of damages paid, and for the attorney fees and costs of defending against the claim for damages. The city may maintain an action in a court of competent jurisdiction to enforce the provisions of this section.

~~Whenever one or more of the owners of property fronting upon any street in any block desires a different location for sidewalks constructed in such block, or any part thereof, they may in writing petition the Council for such different location. Before acting upon any such petition, the Council shall refer the same to the Planning Commission for investigation and report. After receiving the report of the Commission, the Council may either allow or reject the report or grant it in part, or deny it in part and if the request is wholly or partly approved, the new sidewalk line shall be prescribed by ordinance.~~

~~Nothing contained in this section shall be construed as authorizing the compulsory moving or removal~~

of sidewalks previously lawfully constructed.

12.12.060 Permit, Application And Inspection

No person shall construct, reconstruct or repair any sidewalk and/or service driveway without first obtaining a **right of way** permit from the City ~~Superintendent~~. The applicant shall describe the location, width, length, and material proposed to be used and shall contain such other information as the City **Public Works** Superintendent may deem necessary to secure compliance with the provisions of this chapter. It is unlawful for any person to willfully construct, reconstruct or repair any sidewalk and/or service driveway upon a grade or alignment contrary to the directions of any permit granted by the City **Public Works** Superintendent. It shall be the duty of the City **Public Works** Superintendent **or their designee** to make such inspections of sidewalk and/or service driveway construction **if requested** as in his or her judgment is necessary to have full compliance with the provisions of this chapter and other ordinances that may be applicable.

12.12.070 Resolution And Notice To Owner To Construct Or Repair

A. Construction: Whenever the Council shall require the owner of any property in blocks wherein sidewalks now exist **or are connected by an existing sidewalk pathway or crosswalk** ~~in the whole block or in the major part thereof~~ to construct, reconstruct, ~~or repair~~ sidewalks and/or service driveways, the Council shall adopt a resolution to that effect. Notice of such resolution shall, by the **City Planner Recorder**, be served upon the record owner of such property liable to be assessed for the cost and expense of constructing, reconstructing, or repairing sidewalks, and/or service driveways, by mail directed to the record owner at the last post office address of such owner known to the ~~Recorder~~ **Lincoln County Assessor**. In case of an owner whose post office address is unknown, a copy of the notice shall be posted within five days (after date of mailing a notice to the owner at "Waldport, Oregon") upon such owner's property. Any such notice shall direct and require such owner to make such improvement within thirty (30) days from the date of the mailing of such notice. If the **City Manager and City Planner Council** finds an unsafe or dangerous condition existing **as noticed above**, it may require that the work be constructed within ten (10) days after the mailing of such notice. The Recorder shall make or cause to be made and file in his or her office an affidavit of service of such notice.

B. Repair: If the owner of any property fails to maintain the sidewalk along the property, the City Planner shall mail to the property owner a notice entitled "Notice to Repair Sidewalk." The notice may also be

posted on the property adjacent to the sidewalk. The notice shall direct the owner, agent, or occupant of the property to immediately repair the sidewalk according to specifications prescribed by the city. The notice shall be sent to the last known address of the owner or agent, as shown on city or county records, and to the attention of the occupant at the property's street address. A mistake in the name of the owner or agent, or a notice sent in the name of other than the true owner or agent of such property, or any mistake in address, shall not invalidate the notice. The owner, agent, or occupant of the premises shall cause the repairs to be made within the time specified by the notice.

C. The Council may pass such a resolution based on an newly identified need for the good of the city, or an imminent safety hazard deemed to exist. These identified needs shall include an access change at a property, a change in connection of adjoining sidewalk or crosswalk, or a change in use or service at a property which creates a new condition of need. The Council shall not be required to pass such a resolution.

12.12.080 Procedure When Owner Refuses To Construct Or Repair

A. Whenever the City issues a **notice** ~~Council adopts a resolution~~ directing the construction, reconstruction, or repair of any sidewalks and/or service driveways and the owner of the property affected fails to make such construction, reconstruction, or repair within the time limited by the **notice** ~~resolution~~, then the City **Manager** ~~Superintendent~~ shall proceed to construct, reconstruct, or repair such walk and/or service driveway and shall keep an accurate account of the cost of labor and material required for such construction or repair or such walk and/or service driveway and shall file a written report thereof with the Council, together with a description of the real property benefitted by the construction, reconstruction, and repair of such sidewalks and/or service driveways as determined by the Council. Such actual cost shall be increased by ten (10) percent, to defray the cost of preparing and serving the notice, engineering and advertising. ~~Once the cost is computed (adding the ten (10) percent as provided above), the amount arrived at shall constitute a lien upon the benefitted property; which lien shall be entered by the Recorder in the appropriate lien docket of the City and shall be collected and foreclosed in the manner provided by Oregon Revised Statutes for the foreclosure of special assessment liens.~~

B. Charges for Repairs by City

1. On completion of the repairs by the city, the City Manager shall determine the cost as defined in 'A' above. The City Manager shall send a bill for the costs, by regular mail, to the owner of the property or

the owner's agent, to the same address as the notice to repair, or to any later known address. The bill shall advise the property owner or owner's agent that within 30 days, the owner or owner's agent must pay the bill in full. Beginning 30 days from the date of mailing of the bill, any unpaid bill will accrue interest at the current local government investment pool rate plus a two percent administrative fee until paid.

2. Thirty days from the date of mailing of the bill, the City Manager is authorized to place a lien on the property.

3. Foreclosure proceedings may be initiated to collect any lien due for more than 60 days.

4. The city may also use any other remedies available to it to recover any unpaid bills, the interest thereon, and any costs or penalties.

5. In addition to the procedures set out above, the Council may establish local improvement districts for the purpose of repairing or reconstructing sidewalks and assessing and collecting the costs in accordance with the city's local improvement procedures.

12.12.090 Liability For Damages When Owner Fails To Construct Or Repair

The owner of any real property situated within the corporate limits of the City who fails, refuses or neglects to construct, reconstruct, or repair any sidewalk and/or service driveway after receiving notice to do so, in the manner provided in this chapter and within the time prescribed by such notice, shall be ~~liable to the City for any damages which the City may sustain by virtue of the payment of any valid claim of any person on account of personal injuries or property damages resulting to any such person by reason of the dangerous or defective condition of the sidewalk and/or service driveway ordered by the Council to be constructed, reconstructed, or repaired, or by reason of the lack of any such sidewalk and/or service driveway so ordered to be constructed.~~ **liable to any person suffering injury by reason of failure to maintain in good repair or safe condition the sidewalk in front of the land. The city disclaims any liability to any person suffering personal injury or property damage by reason of the owner's negligence in failing to maintain a sidewalk abutting the owner's property in good repair and safe condition. The property owner(s) shall be liable to the city for any amounts which may be paid or incurred by the city by reason of all claims, judgment or settlement, and for all reasonable costs of defense, including investigation costs and attorney fees, by reason of a property owner's failure to satisfy the obligations**

imposed by this chapter to maintain in good repair and safe condition the sidewalks in front of the land.

12.12.100 Duty Of Property Owners To Keep Walks Safe, Clean And Free Of Other Debris Or Obstacles

A. It shall be the duty of the owners of all property abutting upon or adjacent to any sidewalk and/or service driveway to keep such sidewalk and/or service driveway in a safe condition for the use of the public;

B. and It shall be the duty of the owner, lessee or occupant of any property to keep the sidewalk and/or service driveway in front thereof clean and clear of ice, snow, dirt, gravel or debris for the safe use of the public at all times.

C. For purposes of this section, a sidewalk shall be deemed not in good repair, if among other things:

- 1. Panels or pieces of sidewalk are displaced more than 3/4" from adjacent panels or pieces and displaced area is not filled; or**
- 2. Entire pieces or panels are absent, or pieces or panels are broken into parts smaller than one square foot; or**
- 3. The grade from one piece or panel to the adjacent piece changes by more than 1/2"; or**
- 4. Handicap access ramps or driveways deviate from the slopes and dimensions included in the standards and specifications set by the city; or**
- 5. A portion of the surface of the sidewalk is covered with dirt and/or vegetation so that the effective width of the sidewalk is limited.**

This list is not exclusive.

D. The City Public Works Construction Standards shall determine the specifications for the repair of any sidewalks in need of repair

E. To be in safe condition, a sidewalk must be free of ice, snow, litter, debris, or any other condition that creates risk of harm to person or property.

Whenever any owner, lessee or occupant of any property neglects his or her duty under this section, it shall be the duty of the Recorder to notify him or her of such neglect; and in case he or she then fails to make such sidewalk and/or service driveway safe, or to clean the same or to clear the same of ice, snow, dirt, gravel or debris within such time as the Recorder may have specified in the notice, then the Superintendent shall cause such sidewalk and/or service driveway to be made safe or to be cleaned and shall report the expense and cost thereof to the Council. Such cost and expense shall constitute and be declared a lien against the property affected, which lien shall be entered in the City's lien docket.

12.12.110 Violation - Penalty

Any person found to be violating any provision of this chapter shall be served by the City of Waldport with written notice stating the nature of the violation and provided with a reasonable time limit for the satisfactory correction of the violation. The offender shall, within the period of time stated in such notice, permanently cease all violations.

Any person who shall continue any violation beyond the time limited provided for, upon conviction thereof before the municipal judge, shall be ~~treated fined~~ as a **Unenumerated Nuisance as dictated in WMC 8.08.110** ~~in an amount not exceeding two hundred dollars (\$200.00)~~. Each day in which any such violation shall continue shall be deemed a separate offense.

Any person violating any of the provisions of this chapter shall become liable to the City of Waldport for any expense, loss or damage occasioned the City of Waldport by reason of such violation.



CITY COUNCIL MEETING AGENDA COVER SHEET FOR DISCUSSION / ACTION

TITLE OF ISSUE: Budget Transparency for Hiring of Positions

FOR MEETING DATE: March 12th, 2026

SUMMARY OF ISSUE:

The City recently posted three positions to be hired upon successful identification of a candidate. While one position at a time is common, three at once is uncommon for a city of 20 employees. In order to provide the citizenry and council with some guidance regarding the budgetary impact, the following is provided:

Grounds Maintenance Position: This position was established in the FY21 budget, based on the previous use of a temp employee. When the person in this position retired in December, the position was reworked to focus a more specific job description.

This position is budgeted in Public Works, at 1 FTE. It will have no effect in this Fiscal year.

Water Treatment Operator Position: This position was established in the FY24 budget, based on the upcoming requirement of our longtime plant operator – it was funded with Council approval in the FY25 budget. This will be one of two plant operators at the water plant.

This position is budgeted in the Water Fund, at 1 FTE. It will have no effect in this Fiscal year.

Code and Safety Compliance Position: This position was established in the FY25 budget, based on the savings from a reduced LCSO contract. Out of caution, this position was not funded until the FY26 budget, based on confirming the new arrangement with Yachats on shared costs.

This position is budgeted in the Public Safety Fund, at 0.6 FTE. It will have no effect in this Fiscal year.

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All three positions will be included in the FY27 budget. As they have been previously budgeted and allocated, no change in the expected budgets will result from these hires.

STAFF RECOMMENDATION or ACTION REQUESTED:

This is informational only and to answer any questions the council may have.



CITY COUNCIL MEETING AGENDA COVER SHEET FOR DISCUSSION / ACTION

TITLE OF ISSUE: Planning Commission Vacancies

FOR MEETING DATE: March 12th, 2026

SUMMARY OF ISSUE:

The City of Waldport having published on social media and on our website an opening for the Planning Commission has received an application for the open seat.

The applicant has agreed to the background check requirement and has submitted a letter of interest for consideration.

No other applications have been received since the posting.

Mr. Ebling meets the qualifications. Based on his experience, he would be a welcome addition to the PC.

STAFF RECOMMENDATION or ACTION REQUESTED:

A motion to appoint Mr. Ebling to the Planning Commission would be desired.

Attention: Dann Cutter

March 6, 2026

My name is Thomas Ebling. I am interested in a position on the City of Waldport Planning Commission. Having moved to Waldport in 2021 I became very interested in serving the community. After an unsuccessful attempt running for a position on the City Council, I am looking for another opportunity to get involved in the community.

I am a licensed contractor in the State of California (license 582307) with 22 years of construction experience. After my time as a contractor, I spent 14 years investigating construction related crimes for the California Contractors State License Board.

After graduating from High School in 1969 I enlisted in the Army and spent two tours of duty in Vietnam. Upon my return I attended American River College in Sacramento, California.

Thank you for your consideration in this matter.

Sincerely,

Thomas Ebling

City Manager's Report for March 2026

1. **Major Project – Sidewalks on Crestline**
The sidewalk project is essentially complete. ODOT will be conducting a grant review within the next month as we close out the project.
2. **Major Project – Sewer to Industrial Park**
We have added a generator to the Lift Station at the High School, and will be adding safety fencing shortly.
3. **Major Project – Wastewater project**
We have submitted a new permit extension request to DEQ as the project will run into the summer. We anticipate they will issue this.
4. **Major Project – Southworth Park**
New picnic tables have been installed, and the concrete pathways have been poured to both the dog park and tracks, and the track has been paved. Gazebos are on their way, anticipated early April.
5. **Fiber work along Crestline**
There will be some fiber work to replace the communications lost in the storm along the northmost portion of crestline drive.
6. **New public computers for library**
New computers have been installed in the library, and new monitors.
7. **Roof Repair at IC**
We are waiting on specialized connectors for the IC library roof. Will update online when we have timelines from everyone involved.
8. **Representative Gomber and the Fire Station Funding**
After working with Representative Gomberg for several years, the funding to pay for the acquisition for the Waldport Fire Hall by Central Coast Fire and Rescue District has been granted. As promised to the citizens when Waldport agreed to sell the building, the District did not have to pay out of pocket for the building nor taxpayers (Lottery funds).
9. **Audit Update**
I will give an update on the audit progress based on confirmation on a conversation from the auditor this week.
10. **Ethics complaints**
The ethics complaint filed against the Council by Mr. Thimakis for the November 19th Council Meeting was dismissed as the preliminary investigation found that no violation of the executive meeting rules occurred.